

AIRPORT OPERATIONS INTERNSHIP

South Bend International Airport

OVERVIEW

The South Bend International Airport is seeking a qualified and motivated individual to serve as an Airport Operations Intern for the summer of 2018. The internship is a paid position for 25 hours per week in the Operations Department. The individual will be exposed to all aspects of airport operations, maintenance, air rescue and firefighting, administration, and management.

Internship Requirements

- Qualified candidates will be pursuing or possess a degree in Aviation Management, Business, or closely related field, with an interest in airport operations.

The Opportunity

- The selected Airport Operations Intern will gain experience in all aspects of airport management. Areas covered are airside operations, landside operations, terminal operations, access control, airport badging, communications center operations, airport property management, air rescue firefighting, airport marketing, public relations, air service development, and airport administration.
- The individual will be exposed to airport tenant meetings, provide tours to the local community, assist in operations projects, and respond to any operational issues during their shift.
- Airport operations duties to include; identifying, preventing, and/or removing all hazards to aviation including FOD, wildlife, AOA incursions, unauthorized vehicle and pedestrian entry, and disabled aircraft. Oversee airfield construction to maintain a safe and efficient operating environment. Learn how to issue and record NOTAMS. Any additional projects, tasks or duties as assigned.
- Position is for 25 hours per week. Work hours are flexible and may vary throughout the internship.
- Must have a valid driver's license and be able to operate a vehicle at all times.
- Must possess good situational awareness and have the ability to multi-task.
- Upon completion, the individual will have developed the skills necessary to perform at the Operations Specialist position or equivalent.
- The internship will begin and end at agreed upon times between the selected individual and the Airport Authority.

To Apply

- To be considered for the position, applicants should send a cover letter and resume to hr@sbnair.com no later than **April 23, 2018**.