

**NOTICE OF REQUEST FOR QUALIFICATION**  
**ST. JOSEPH COUNTY AIRPORT AUTHORITY**  
**4477 PROGRESS DRIVE, SOUTH BEND, INDIANA, 46628**  
**SOUTH BEND INTERNATIONAL AIRPORT**

Notice is hereby given by the undersigned that the St. Joseph County Airport Authority, South Bend, Indiana, is seeking responses to a Request for Qualifications (RFQ) for a Design-Build Project.

The Design-Build Project is to turn a large room (approximately 2,000 sq. ft.) into several offices, a break room and a training room on the second floor of the Airport Terminal building located at 4477 Progress Drive, South Bend, Indiana. This project does include (not all listed) electrical work, IT infrastructure, heating and cooling, and technology work. The estimate for this project is between \$150,000 and \$210,000, with the work projected to be completed by March 29, 2019.

The projected schedule for this project is for Request for Qualifications from interested firms to be received at the Airport Authority office by **4:00 p.m. (EST) November 5, 2018**. The Technical Review Committee (TRC) will review and select a firm to proceed with this prior to November 9, 2018. Once the necessary contracts, insurance, and bonds are received; a notice to proceed will be issued with work to be completed by March 29, 2019.

The appointed TRC will select a firm for this design-build project as described and required by Indiana Code 5-30-5-3. Communications between prospective bidders and the Airport Authority will be through the Airport Representative assigned to the TRC.

The submissions requirements by interested firms must include: appropriate experience with similar projects; team experience with design-build; organizational resources and depth; licensing requirements; financial strength and bonding capacity; the firm's history of contracting with or hiring minority business enterprises and women's business enterprises; litigation and disputes history; and experience in dealing with bonding authorities.

Additionally, the project specification qualifications from interested firms should include: team experience with the facility or building type; team performance record (including quality, schedule and cost of each project); proposed team composition; the team's past experience in working together; current capacity to manage the project; proposed key project personnel; a sample contract agreement and client references. This project has a Disadvantaged Business Enterprise (DBE) goal of 3.86%, although DBE participation is not required.

The TRC will evaluate the submissions as per Indiana Code 5-30-5-4 and 5-30-5-5. A rating system that will consider the design-builder's experience; financial and bonding capacity; managerial resources and management plan; safety record; past performance and capacity to perform; and the ability to complete the work in a timely and satisfactory manner. The TRC will not consider cost or price related evaluation factors when rating the submissions.

For additional information or questions, please contact Cliff Jenkins at [cjenkins@sbnair.com](mailto:cjenkins@sbnair.com).

The right is reserved to reject any or all responses and to accept the response, which is in the best interest of the Airport Authority.

St. Joseph County Airport Authority  
Michael A. Daigle, A.A.E.  
Executive Director

2 Times in the South Bend Tribune on Friday, September 28, 2018, and Friday, October 5, 2018

2 Times in the Mishawaka Enterprise on Thursday, September 27, 2018, and Thursday, October 4, 2018