

AGENDA

**ST. JOSEPH COUNTY AIRPORT AUTHORITY DISTRICT BOARD
SOUTH BEND INTERNATIONAL AIRPORT
4477 PROGRESS DRIVE, SOUTH BEND, INDIANA
MEETING THURSDAY MARCH 26, 2026 TIME 11:30 A.M.**

Board members:

Position and Name

Term

President David R. Sage

Sep 17, 2024 to Dec 31, 2028

Vice President Andrew T. Kostielney

Jan 31, 2026 to Dec 31, 2029

Treasurer Vincent C. Henderson

Jan 10, 2023 to Dec 31, 2026

Secretary Ashley Portolose-Miller

Dec 2, 2024 to Dec 31, 2028

(appointed by SJC Commissioners)

1. Call to Order.

2. Consideration to approve Minutes for February 26, 2026 Board meeting.

Motion _____ Second _____ Discussion _____ Aye _____ Nay _____

3. Approve Payroll Warrants for Feb 27, 2026.

Motion _____ Second _____ Discussion _____ Aye _____ Nay _____

4. Approve Payroll Warrants for Mar 13, 2026.

Motion _____ Second _____ Discussion _____ Aye _____ Nay _____

5. Approve Invoice Vouchers and Claim Payments as per Schedule dated Mar 26, 2026.

Motion _____ Second _____ Discussion _____ Aye _____ Nay _____

6. Report of Financial Statement for the Month of Jan 2026.

Motion to accept the report.

Motion _____ Second _____ Discussion _____ Aye _____ Nay _____

PRIVILEGE OF THE FLOOR

TABLED AND UNFINISHED BUSINESS - NONE

CONTINUING BUSINESS - NONE

NEW BUSINESS

1. Consideration to award a construction contract for the Runway 18 Object Free Area Fence Relocation Package 2-Fence Installation and Removal to the lowest responsible and responsive bidder, for bids opened at the Special Meeting of the Board, March 26, 2026, 10:30 a.m., based on staff evaluations and recommendation. (SBN Project Manager to come up and read results of bids)

Motion _____ Second _____ Discussion _____ Aye _____ Nay _____

2. Consideration to award a construction contract for the Runway 18 Object Free Area Fence Relocation Package 3-Roadway Installation and Removal to the lowest responsible and responsive bidder, for bids opened at the Special Meeting of the Board, March 26, 2026, 10:30 a.m., based on staff evaluations and recommendation. (SBN Project Manager to come up and read results of bids)

Motion _____ Second _____ Discussion _____ Aye _____ Nay _____

3. Consideration to approve issuing an Advertisement for Bids for the Runway 18-36 Lighting Rehabilitation project.

Motion _____ Second _____ Discussion _____ Aye _____ Nay _____

4. Consideration to approve issuing an Advertisement for Bids for the Taxiway A & N Lighting Rehabilitation project.

Motion _____ Second _____ Discussion _____ Aye _____ Nay _____

5. Consideration to approve Operating Permit extension with Plane Care, Inc. d/b/a Northern Michigan Jet Services.

Motion _____ Second _____ Discussion _____ Aye _____ Nay _____

6. Consideration to approve self-fuel Permit to Steel Warehouse.

Motion _____ Second _____ Discussion _____ Aye _____ Nay _____

7. Consideration to approve lease with STAY Indiana.

Motion _____ Second _____ Discussion _____ Aye _____ Nay _____

EXECUTIVE DIRECTOR'S REPORT

ADJOURNMENT

1. Motion to adjourn the meeting.

Motion _____ Second _____ Discussion _____ Aye _____ Nay _____