

# ST. JOSEPH COUNTY AIRPORT AUTHORITY DISTRICT BOARD

August 28, 2025

THURSDAY

The Board meeting of the St. Joseph County Airport Authority District was called to order at 11:30 a.m. on Thursday, August 28, 2025, by President David Sage.

Present: David Sage, President  
Andrew Kostielney, Vice President  
Vincent Henderson, Treasurer  
Ashley Portolese-Miller, Secretary

Comprising a quorum of the St. Joseph County Airport Authority District Board; also present at the meeting were:

Mike Daigle, CEO & Executive Director  
Michael Misch, Attorney  
Renata Matousova, Vice President of Finance & Administration  
Patrick Mac Carthaigh, VP of Operations  
Julie Curtis, VP of Marketing & Air Service Development  
Nelfa Newport, Recording Secretary  
Hodge Patel, Abonmarche  
Mark McRobie, Wightman  
Chief Mike Ornat  
Jim Sipocz, Friend of the Authority  
Josah Twiddy, Atlantic Aviation

Mr. Sage introduced the first item on the agenda, approval of the Minutes from July 31, 2025, Board meeting.

Mr. Henderson moved, and Mr. Kostielney seconded the motion to approve the Minutes from the Board meeting held on July 31, 2025.

There being no comments, questions, or discussion, with a unanimous vote, the motion carried.

The next item on the agenda is approval of the Payroll Warrants dated August 1, 2025.

Mr. Henderson moved, and Mr. Kostielney seconded the motion to approve the Payroll Warrants dated August 1, 2025.

There being no comments, questions, or discussion, with a unanimous vote, the motion carried.

The next item on the agenda is approval of the Payroll Warrants dated August 15, 2025.

Mr. Henderson moved, and Mr. Kostielney seconded the motion to approve the Payroll Warrants dated August 15, 2025.

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There being no comments, questions, or discussion, with a unanimous vote, the motion carried.

The next item on the agenda is to approve Invoice Vouchers and Claim Payments as per Schedule dated August 28, 2025.

Mr. Henderson moved, and Mr. Kostielney seconded the motion to approve the Invoice Vouchers and Claim Payments dated August 28, 2025.

There being no comments, questions, or discussion, with a unanimous vote, the motion carried.

Mr. Sage introduced the next item on the agenda.

## FINANCIAL STATEMENT FOR THE MONTH OF JUNE 2025.

Mr. Henderson moved, and Mr. Kostielney seconded the motion to accept the Financial Statement report for the month of June 2025.

Mrs. Matousova referred to the Statement of Revenues Disbursements and Activity (Modified Accrual Basis) for the period ending June 30, 2025. Refer to the attached report.

Mr. Sage introduced: PRIVILEGE OF THE FLOOR

Mr. Sipocz thanked the Board and Mr. Daigle for the recent new air service development routes. There has been some development of service to New Orleans, though he pointed out that most of the city pairs leaned toward the southern region, but thought might be something SBN should go after.

Mr. Patel also wanted to thank the airport for Aviation Education Day. Mr. Patel stated he brought his daughter to the event, and his daughter really enjoyed it.

Mr. Sage introduced the next item on the agenda, Tabled and Unfinished Business. There was none.

Mr. Sage then introduced Continuing Business, of which there was none.

**ST. JOSEPH COUNTY AIRPORT AUTHORITY DISTRICT BOARD**

**August 28, 2025**

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NEW BUSINESS

Mr. Sage introduced: CONSIDERATION TO ACCEPT AND USE THE FOLLOWING AIRPORT IMPROVEMENT PROGRAM (AIP) GRANTS AND ASSOCIATED STATE GRANT FUNDS AS SHOW BELOW:

- A. AIP 70 - \$1,657,680 Runway 18/36 Safety Area Grading
- B. AIP 71 - \$294,115 Runway 9R/27L Rehab Engineering
- C. AIP 72 - \$589,811 Runway 18/36 Twy A & N Lighting Design and PAPI Reconstruction.

Mr. Henderson moved, and Mr. Kostielney seconded the motion to accept Airport Improvement Program grant funds.

There being no questions, comments, or discussion, with unanimous vote, the motion carried.

Mr. Sage introduced: CONSIDERATION TO APPROVE RESOLUTION 2025-08, AIRPORT RATES AND CHARGES.

Mr. Henderson moved, and Mr. Kostielney seconded the motion to approve Resolution 2025-08, Airport Rates and Charges.

There being no questions, comments, or discussion, with unanimous vote, the motion carried.

Mr. Sage introduced: CONSIDERATION TO INTRODUCE 2026 REVENUE AND EXPENSE BUDGETS.

Mr. Henderson moved, and Mr. Kostielney seconded the motion to approve introducing 2026 Revenue and Expense Budgets.

There being no questions, comments, or discussion, with unanimous vote, the motion carried.

Mr. Sage introduced: CONSIDERATION TO APPROVE OPERATING PERMIT EXTENSION FOR SOUTH BEND LUXURY CHAUFFER.

Mr. Henderson moved, and Mr. Kostielney seconded the motion to approve Operating Permit Extension for South Bend Luxury Chauffeur.

There being no questions, comments, or discussion, with unanimous vote, the motion carried.

# ST. JOSEPH COUNTY AIRPORT AUTHORITY DISTRICT BOARD

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Mr. Sage introduced: CONSIDERATION TO APPROVE GLYCOL GROUND LEASE AND STORAGE FOR UNITED PARCEL SERVICE (UPS).

Mr. Henderson moved, and Mr. Kostielney seconded the motion to approve Glycol Ground Lease and Storage for United Parcel Services.

There being no questions, comments, or discussion, with unanimous vote, the motion carried.

Mr. Sage introduced: CONSIDERATION TO AWARD PARKING MANAGEMENT SERVICES TO INTERSTATE PARKING COMPANY AIRPORTS, LLC AND AUTHORIZATION FOR THE EXECUTIVE DIRECTOR TO NEGOTIATE AND EXECUTE AN AGREEMENT FOR SUCH SERVICES.

Mr. Henderson moved, and Mr. Kostielney seconded the motion to approve and Award parking management services to Interstate Parking Company Airports, LLC.

There being no questions, comments, or discussion, with unanimous vote, the motion carried.

Mr. Sage introduced: CONSIDERATION TO AUTHORIZE CONCOURSE TRANSLUCENT CEILING REPAIRS IN AN AMOUNT NOT TO EXCEED \$200,00.00.

Mr. Henderson moved, and Mr. Kostielney seconded the motion to approve Concourse Translucent Ceiling Repairs.

There being no questions, comments, or discussion, with unanimous vote, the motion carried.

## THE EXECUTIVE DIRECTOR'S REPORT

Mr. Daigle referred to the 2025 Composite Statistic Chart for the period ending June 30, 2025.

Aviation Education Day – had over 1,500 attendees, last year was over 1,300 and this year 122 Young Eagle flights given compared to last year 82 flights.

Yesterday we launched GoodMaps at SBN, we are the first airport in Indiana to have this service available for our passengers.

**ST. JOSEPH COUNTY AIRPORT AUTHORITY DISTRICT BOARD**

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Mr. Sage introduced: ADJOURNMENT

Mr. Sage asked for a motion to adjourn the meeting.

There was a motion by Mr. Henderson and seconded by Mr. Kostielney to adjourn the meeting.

There being no questions, comments, or discussion, with a unanimous vote, the motion carried.

The Board meeting adjourned at 11:43 a.m.

ST. JOSEPH COUNTY AIRPORT AUTHORITY DISTRICT BOARD

By:

  
Secretary

Written By: Michael A. Daigle, A.A.E

Approved by State  
Board of Accounts 1992

Allowance of Claims  
Airport Authority Meeting  
Date: August 28, 2025

Allowance of Claims: \$7,152,717.78

Plus Net Payroll for:

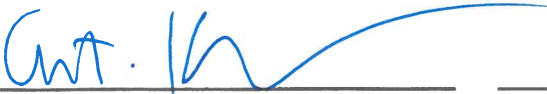
8/1/2025	\$206,900.99
8/1/2025	\$140.11
8/15/2025	\$211,137.02

Total Allowance of Claims: \$7,570,895.90

Allowance of Claims

We have examined the claims listed on the following Register of Claims, consisting of 7 pages, and except for claims not allowed as shown on the Register such claims are hereby allowed in the amount of \$7,570,895.90

Dated this 28th Day of August 2025



Andrew Kostielney



Ashley Portolese-Miller



Vincent Henderson



David R. Sage



Michael A. Daigle



Renata Matousova

**ST. JOSEPH COUNTY AIRPORT AUTHORITY**

**Schedule of Claims**

**7/25/25 thru 8/21/25**

07.2025 Square	7/31/2025 Square Inc.	Square Fees	31.10
071212120000014	8/1/2025 Breeze	MCO, RSW and IAD marketing incentive	16,305.24
071212120000015	8/15/2025 Breeze	MCO, RSW and IAD marketing incentive	43,764.05
071212120000016	8/15/2025 Breeze	2025 SBN-IAD Minimum Revenue Guarantee	35,251.35
071212120000037	8/8/2025 Kabelin Ace Hardware	June monthly for various supplies and water softener salt to be used at the Quick Turn Around	1,332.22
071212120000038	8/8/2025 Performance Plus	Janitorial Services for QTA breakroom starting July 2, 2025 - October 31, 2025	410.00
071212120000039	8/8/2025 Bellman Oil Co., Inc.	6,200 Gallons of Gasoline for the Rental Car QTA Facility	18,315.25
071212120000040	8/8/2025 Kirby Risk Electrical Supply	Hand Tools for the QTA	538.76
071212120000041	8/21/2025 Abonmarche Consultants Inc.	Design Phase for SJCAA Car Rental Counters Renovation	19,000.00
071212120000042	8/21/2025 U.S. Bank	Administration Fees for 2024 GO Bonds	550.00
071212120001223	8/1/2025 Republic Services	Trash Collection for the Terminal Bldg	1,978.65
071212120001224	8/1/2025 Kenney Machinery LLC	Replacement Spindle and Blades for Airfield Mower #49	1,148.07
071212120001225	8/1/2025 Butler, Fairman & Seufert, Inc.	Professional Services for Design Engineering of Airfield Lighting Rehabilitation Project	53,463.20
071212120001226	8/1/2025 DKMG Consulting LLC	Master Concessionaire RFP Assistance	3,000.00
071212120001227	8/1/2025 Benzon Aviation Consulting, LLC	Various business strategy consulting tasks for the airport for 2025	1,740.00
071212120001228	8/1/2025 Amazon Capital Services	Dry erase magnetic board and Display HDMI adapter for Admin. Earplugs and expandable barricade gates for Terminal Bldg. Facial tissues, highlighters, gel pens, and disinfecting wipes for Operations. Heavy-duty steel hanger hooks and tie downs for Airfield	996.82
071212120001229	8/1/2025 PAGE GSE LLC	Resistive Load Band for the Jetways.	9,000.00
071212120001230	8/1/2025 Casey Heingartner	Travel Reimbursement for C Heingartner to attend Emergency Medical Responder course for 10 days between 6/17-7/24/25 in Rochester, IN	714.00
071212120001231	8/1/2025 Koorsen Fire & Security, Inc.	Service to Repair Sprinkler System and Fire Sprinkler Inspections in the Terminal	1,142.00
071212120001232	8/1/2025 Edward J. White, Inc.	Emergency Repairs for the Air Conditioning Unit at the Safety Building	5,960.00
071212120001233	8/1/2025 Mead & Hunt, Inc	Professional Services for Construction Administration for the Terminal Restroom Improvements Project	21,273.32
071212120001234	8/1/2025 Maner Costerisan, PC	Support Services for Software for the Accounting Department 2025	245.00
071212120001235	8/1/2025 H&G Services	Replacement of 3 backflow devices in the Terminal Building.	22,549.00
071212120001236	8/1/2025 Central Indiana Hardware	Replacement lock supplies for stock in Terminal lock shop.	1,313.56
071212120001237	8/1/2025 TRG Services, Inc.	AIP 68 Construction Contract for Terminal Restroom Improvements	305,640.31
071212120001238	8/1/2025 Plant Magic LLC	Annual service contract for interior plant care 2025	342.42
071212120001239	8/1/2025 KW Construction Services, LLC	Construction contract for Replacement of Runway 9R/27L Precision Approach Pathway Indicators (PAPI)	30,982.20
071212120001240	8/1/2025 Lewis Kappes	Environmental Legal Services Regarding Antique Landfill	274.50
071212120001241	8/1/2025 Greater Elkhart Chamber	Annual INDOT Luncheon for Jeremy Yahwak & Charles Gray	50.00
071212120001242	8/1/2025 Star Uniform	Annual Uniform and Patches order for the Safety Dept. and Uniform issue for 2 new Safety officers	8,936.95
071212120001243	8/1/2025 Safelite Auto Glass	Replacement Driver Side Window for Truck 62 at Airfield Maintenance	497.15
071212120001244	8/5/2025 Rieth-Riley Const. Co., Inc.	AIP 68 Reconstruct Taxiway B and Terminal Apron-Bid E Construction Contract Bid E	5,071,240.86
071212120001245	8/8/2025 Kabelin Ace Hardware	Miscellaneous Building Supplies for March 1, 2025 - December 31, 2025. Replacement Lawn String Trimmers, Battery Chainsaw, Pole Saw and Snow Shovel Attachment for Airfield Maintenance	4,092.55
071212120001246	8/8/2025 U.S. 31 Supply Inc.	Miscellaneous Building Supplies for March 1, 2025 - December 31, 2025	639.98
071212120001247	8/8/2025 Short-Elliott-Hendrickson, Incorporated	Air Service Development Consulting for 2025 for the Airport	2,039.06
071212120001248	8/8/2025 US Standard Products Corp	Shop Towels for the Mechanic Shop at Airfield Maintenance	301.29
071212120001249	8/8/2025 Federated Digital Solutions	Annual Digital Marketing including targeted display, Facebook, search engine marketing.	5,275.00

071212120001250	8/8/2025	NG Lawncare LLC	Seasonal Cleaning and Mulching of Flower Beds on the Front Drive	25,250.00
071212120001251	8/8/2025	M-B Companies, Inc.	Replacement Blower Duct for Airfield Broom #34.	409.01
071212120001252	8/8/2025	Performance Plus	Cleaning Services for Terminal, Airfield, and Safety Building. November 1, 2024- October 31,2025	69,443.00
071212120001253	8/8/2025	Team Financial Group Inc.	Copier Leases Monthly Payment 2025	599.99
071212120001254	8/8/2025	Patrick Mac Carthaigh	Travel Reimbursement for 2025 AAAE GLC Annual Conference in Moline, IL 7/25-27/2025	453.56
071212120001255	8/8/2025	WSJM, INC.	Annual Radio Campaign in SW Michigan	7,503.90
071212120001256	8/8/2025	Milestone Contractors, L.P.	Construction Contract for Self-Pay Parking Lot	101,375.99
071212120001257	8/8/2025	Cornerstone Alliance	Annual Investment for Economic Development for 2025 for the Airport	5,000.00
071212120001258	8/8/2025	EZ-Liner Industries	Replacement Hydraulic Pump for Painting Unit on Airfield Truck #56.	2,038.47
071212120001259	8/8/2025	Kirby Risk Electrical Supply	Miscellaneous Supplies for March 1, 2025 - December 31, 2025. Terminal & Airfield Maintenance Department and Replacement Power Drivers for Light Poles in Long Term Parking	2,729.09
071212120001260	8/8/2025	NAPA Auto Parts	Miscellaneous Supplies for March 1, 2025 - December 31, 2025. Maintenance Vehicles	2,550.59
071212120001261	8/8/2025	Menards - SOUTH BEND	Various materials to be used in Terminal building and replacement Dishwasher for Admin Kitchen	1,333.27
071212120001262	8/8/2025	Lawson Products, Inc.	May 1, 2025 - December 31, 2025	1,518.52
071212120001263	8/15/2025	Best One Tire and Service	Tires for Mower 49 and Paint Trailer for Airfield Maintenance	1,623.27
071212120001264	8/15/2025	Indiana Electronics & Comm.	VOIP Telephone service	1,407.79
071212120001265	8/15/2025	Full Source, LLC	Safety Hi-Vis Ranger Hat and Earplugs for Airfield Maintenance.	166.52
071212120001266	8/15/2025	Olee Creative	Additional Lightbox Frame for Tunnel, Two Additional Overhead Banners in Concourse, Relocation/Installation of Existing Overhead Banners	21,848.15
071212120001267	8/15/2025	Vestis Services, LLC	Uniform for Theo Draft at Airfield Maintenance.	48.97
071212120001268	8/15/2025	Republic Services	Trash Collection for the Terminal Bldg	1,154.32
071212120001269	8/15/2025	North American Corporation of Illinois, LLC	Monthly Janitorial Supplies for the Terminal, Concourse, Airfield and Admin. Hand Soap for Dispensers for the New Terminal Restrooms	5,353.01
071212120001270	8/15/2025	The Sherwin-Williams Co.	Paint Supplies to be Used in the Terminal and an Air Compressor Rebuild Kit for the Graco Paint Machine at Airfield Maintenance	1,969.84
071212120001271	8/15/2025	Grainger	Fiberglass grating to cover open access point at door B, Replacement water filter cartridge for reverse osmosis system to be used in Admin kitchen, and Replacement Magnetic Drill Press for Airfield Maintenance	3,045.80
071212120001272	8/15/2025	Arrow Services, Inc.	Annual service contract for pest removal services for the Airport for 2025	280.00
071212120001273	8/15/2025	Vital Records Control	Professional Shredding Services for the Administration Department for July 2025	25.00
071212120001274	8/15/2025	Beaver Research Company	110- gallons of truck wash to be used at Airfield maintenance.	1,546.91
071212120001275	8/15/2025	Halo Branded Solutions, Inc.	Retractable Badge Reels, Notre Dame & SBN Imprinted Football Luggage Tags and SBN Imprinted Duckies for Promotional Giveaway	3,100.65
071212120001276	8/15/2025	Bound Tree Medical, LLC	Handheld Pulse Oximeter and Sterile Water for the Safety Dept.	809.32
071212120001277	8/15/2025	Amazon Capital Services	3M water filtration cartridges and sediment prefilter and earplugs for Terminal Bldg. Shower curtains, trashcan liners, and papertowels for Safety. Teejet DirectoValve Electric Solemoid Valve and personal waist fans for Airfield. Refrigerator for Operations. Bluetooth USB-C Adapter for Admin.	2,513.47
071212120001278	8/15/2025	TSI Touch, Inc.	TV for Meetings for the Admin Conference Room	385.37
071212120001279	8/15/2025	Atlantic Aviation	Reimbursement payment to repair tank 3 valve at fuel farm for Atlantic Aviation.	2,455.85
071212120001280	8/15/2025	Samantha Spencer	Travel Reimbursement to attend MFE Parking Operations meeting in McAllen, TX 8/4-5/2025	136.00
071212120001281	8/15/2025	Michigan Office Environments	Table Legs for the Conference Table in the New Studebaker Room	1,443.36
071212120001282	8/15/2025	Mead & Hunt, Inc	Construction Administration Services for Gates 4 & 8 Project	1,566.55
071212120001283	8/15/2025	Office Interiors, Inc.	New Office Furniture for Sam Spencer in Operations	2,700.00
071212120001284	8/15/2025	Mead & Hunt, Inc	AIP 68 Reconstruct Taxiway B and Terminal Apron-Bid E Construction Administration	285,106.74
071212120001285	8/15/2025	SiteOne Landscape Supply, LLC	Weed Killer for the Lawn Around the Airfield	143.20
071212120001286	8/15/2025	AeroCloud Systems Inc	Passenger Processing System Manager Module for the Current AeroCloud System	15,499.00

071212120001287	8/15/2025	Galls, LLC	Boots, Shoes, Gloves and Misc Uniform Items for the Safety Dept.	1,240.63
071212120001288	8/15/2025	BIT INC	Surveillance Cameras and Supplies for Self-Pay Parking Lot	21,229.63
071212120001289	8/21/2025	Bane-Welker Equipment, LLC	Replacement Gearbox breather valve for the 18ft Shulte Airfield Mower and parts for repairs to Schulte FX-530 mower.	1,148.58
071212120001290	8/21/2025	Arcem Entry Systems, LLC	Labor to troubleshoot, materials and labor to replace door operator on Baggage Belt A in the Terminal	4,310.00
071212120001291	8/21/2025	Beacon Graphics	Sign Supplies for the Maintenance Department Sign Shop	1,532.25
071212120001292	8/21/2025	Vector Solutions	On-Line Training for the Safety Dept.	2,064.22
071212120001293	8/21/2025	Aunalytics, Inc.	Managed Services and Security for Q3 2025 and ACS Core Switch Upgrade and Replacement for Access Control	43,689.13
071212120001294	8/21/2025	Anderson & Kreiger LLP	Specialized Legal Services for the Airport in the Area of Federal Aviation Laws and Regulations	4,397.00
071212120001295	8/21/2025	Abonmarche Consultants Inc.	Professional Service Agreement for HVAC Evaluation at the Safety Building. Design Engineering Services and Construction Administration Services for Self-Pay Parking Lot f on former Air Commerce Center Property	12,717.50
071212120001296	8/21/2025	Brownells, Inc.	Accessories for the Rifle Grip Pods for the Safety Dept.	497.49
071212120001297	8/21/2025	Fastenal Company	Replacement mirrors to keep in stock for Passenger Boarding Bridges and nitrile gloves for the Terminal Maintenance Shop	460.47
071212120001298	8/21/2025	Michigan Office Environments	New Office Furniture for Clint Foster	6,565.49
071212120001299	8/21/2025	Johnson Controls Fire Protection LP	Replace All Fire Detection Devices in the Safety Building with New Smoke & Heat Detectors and Pull Stations and Fire panel upgrade and for all building smoke detectors	20,286.21
071212120001300	8/21/2025	Mead & Hunt, Inc	Professional Services for Construction Administration for the Terminal Restroom Improvements Project	23,698.32
071212120001301	8/21/2025	Mead & Hunt, Inc	2024 On Call Planning and Engineering Services	1,205.00
071212120001302	8/21/2025	Mid-States Bolt & Screw LLC	Request for various nuts, bolts, washers, and fasteners to be used on different projects for Airfield Maintenance.	368.84
071212120001303	8/21/2025	FORVIS, LLP	Final Bill for 2024 Fiscal Year Annual Financial Audit for the Airport	5,750.00
071212120001304	8/21/2025	Aviation Management Consulting Group, Inc.	Consulting services for Airport Rules and Regulations and Minimum Standards.	2,763.75
071212120001305	8/21/2025	Antibus Scales & Systems, Inc.	Calibration Service & Repair for Torque Wrenches for Airfield Maintenance	225.00
071212120001306	8/21/2025	MacAllister Machinery Company, Inc.	Labor and Materials to Repair DEF System on Airfield Broom #34	666.81
071212120001307	8/21/2025	TRG Services, Inc.	AIP 68 Construction Contract for Terminal Restroom Improvements	243,256.48
071212120001308	8/21/2025	Office Interiors, Inc.	Concourse lounge and Terminal seating furniture.	25,658.47
071212120001309	8/21/2025	BIT INC	Avigilon Network Video Recorder Server for Operations	79,743.31
071212120001310	8/21/2025	Edward J. White, Inc.	Parts and Labor to Replace Sight Glass and Gaskets on the Regulated Garbage Autoclave	510.02
17143	8/1/2025	David Waszak Appraisals, Inc.	Appraisal of 22822 Lincolnway West, South Bend for Possible Sale of Property	2,800.00
17144	8/1/2025	FedEx	Shipping Fees for 2025 for the Operations Department	60.75
17145	8/1/2025	Indiana Michigan Power	Airfield Maintenance - Monthly Electric Services	193.61
17146	8/1/2025	Northern Indiana Public Service Co.	Monthly Gas Services for Airfield	148.51
17147	8/1/2025	Republic Parking System, LLC	Snow Removal Reimbursement Winter 2024-2025	76,603.75
17148	8/1/2025	South Bend Water Works	Monthly Water Service for Terminal Bldg, Airfield Maintenance, and Safety Bldg	5,864.38
17149	8/1/2025	South Bend Water Works	Monthly Water Service for Airfield Maintenance	344.55
17150	8/1/2025	U.S. Customs and Border Protection - Indy	Reimbursement for Data and Equipment for the Federal Inspection Station for the Airport 2025	1,024.00
17151	8/1/2025	U.S. Customs and Border Protection - ST LOUIS	U.S. Customs and Border Protection Services - Officer Overtime for the Federal Inspection Station 2025	45.25
17152	8/1/2025	USDA Wildlife Services	USDA Wildlife Hazard Management Training for Annual Part 139 Requirement	900.00
17153	8/8/2025	AT&T	Fiber Internet Service for 2025 for the Airport	199.25
17154	8/8/2025	AT&T	Fiber Internet Service for 2025 for the Airport	980.63
17155	8/8/2025	Brendan Rebele	Notre Dame Lacrosse In-Game Promotion Certificate Winner.	50.00
17156	8/8/2025	Fun By the Yard, LLC	Allegiant's 20th Anniversary Balloon Display	1,025.00
17157	8/8/2025	HRI Dental & Vision	Group Dental	3,415.54

17158	8/8/2025	Indiana Michigan Power	Monthly Electric Services for Airfield Maintenance, Terminal, & Safety Bldg	24,894.50
17159	8/8/2025	Jayla Noland	Allegiant's 20th Anniversary Gate Party Treats	515.00
17160	8/8/2025	JoLynn Stillson	Make My Move Certificate Redemption	100.00
17161	8/8/2025	Northern Indiana Tourism Corridor	NITDC Northern Indiana Advocacy 2025 Membership Dues	5,000.00
17162	8/8/2025	Vision Service Plan	Group Vision	1,207.73
17163	8/8/2025	WSBT-TV	Connected/Digital TV Ads	1,844.50
17164	8/15/2025	St. Joseph County Commissioners	Group Health Insurance	111,016.04
17165	8/15/2025	Teamsters Local 364	Union Dues	876.00
17166	8/15/2025	U.S. Customs and Border Protection - ST LOUIS	U.S. Customs and Border Protection Services - Officer Overtime for the Federal Inspection Station 2025	1,222.39
17167	8/21/2025	AT&T	Monthly Fax Services for the Airport	228.76
17168	8/21/2025	AT&T	FIS - Monthly Phone Services	371.28
17169	8/21/2025	Indiana Michigan Power	Monthly Electric Services for Terminal Bldg and Airfield	29,153.62
17170	8/21/2025	Lake Lennon Cookies	Cookies for the Gate Party for Allegiant's Inaugural Flight to Fort Lauderdale	902.00
17171	8/21/2025	Northern Indiana Public Service Co.	Monthly Gas Services for Airfield & Safety Bldg	185.33
4043	8/1/2025	South Bend Water Works	Monthly Water Service for Quick Turnaround Bldg	2,213.97
4044	8/8/2025	Indiana Michigan Power	Quick Turnaround Bldg - Monthly Electric Services	1,401.36
4045	8/15/2025	Indy Distributors, Inc.	Replenishment of chemicals and service repair for the quick turnaround carwash	3,656.54
7.25 ID Protect	7/25/2025	Allstate Identity Protection	ID Protection July 2025	145.34
7.25 Legal Ins	7/25/2025	U.S. Legal Services of Wisconsin, Inc.	Legal Insurance July 2025	148.60
7.25 Life Ins	7/25/2025	Life Insurance Company of North America	Life & Disability	4,890.53
7.25.25 ADP	7/25/2025	ADP LLC	Payroll Processing / Comprehensive Services Fees	4,157.12
8.1.25 NW	8/1/2025	Nationwide Trust CompanyFSB	Retirement Fund	4,412.44
8.1.25 PERF	8/1/2025	Indiana Public Retirement System	Retirement Fund	27,868.74
8.1.25 Sec 125	8/1/2025	1st Source Bank	August 1, 2025 Sect. 125	1,624.14
8.14.25 Sec 125	8/14/2025	1st Source Bank	August 14, 2025 Sect. 125	1,624.14
8.15.25 NW	8/15/2025	Nationwide Trust CompanyFSB	Retirement Fund	4,311.34
8.15.25 PERF	8/15/2025	Indiana Public Retirement System	Retirement Fund	28,339.51
Allstate 8.2025	7/25/2025	Allstate Benefits	2025 Voluntary Benefits 6/20 7/3 Pay dates	1,207.93
Allstate 9.2025	8/20/2025	Allstate Benefits	2025 Voluntary Benefits 7/18 8/1 Pay dates	1,227.14
Flex 8.2025	8/1/2025	Auxiant	Administration Fee for Section 125 FSA Plan for Employees	193.75
Jul 2025 Visa	8/6/2025	Cardmember Services	July 2025 Visa Statement	11,912.21
RAMP STMT 8/25	8/18/2025	Ramp Business Corporation	Ramp Card liability transferred to AP	12,331.50
Term Life 7/25	7/25/2025	Life Insurance Company of North America	Voluntary Term Life 07/2025	794.36
Bank Fees	7/15/2025	1st Source Bank	Bank Fees July	231.81
				7,152,717.78

**ST. JOSEPH COUNTY AIRPORT AUTHORITY**

**Visa Purchases**

**July, 2025 Statement**

<b>Nbr</b>	<b>Fund ID</b>	<b>Cost Center ID</b>	<b>Construction ID</b>	<b>Grant ID</b>	<b>Account</b>	<b>Description</b>	<b>Amount</b>
1	01	10	000	00	6132	Employee Appreciation outing at Potawatomi Zoo 6/26/25	7,350.00
2	01	10	000	00	6327	Business Development Lunch meeting with J Parragini, A Parragini, A Portolese-Miller and M Daigle 6/18/25 - The Volcano	71.92
3	01	10	000	00	6391	Annual subscription fee 7/1/25-6/30/26 - Survey Monkey	468.00
4	01	50	000	00	6362	Towing of Safety 17 due to engine trouble off airport property 6/10/25 - Vic's Towing	265.00
5	01	50	000	00	6261	Body wing clips for Safety - Axon	136.00
6	01	50	000	00	6326	Reciprocity and credit card fee for J Ivy Firefighter I/II training - Dept of Homeland Security	51.13
7	01	50	000	00	6325	Hotel for J Ivy to attend Basic ARFF School in Lexington, KY 6/15-20/25 - Fairfield by Marriott	684.80
8	01	50	000	00	6325	Hotel for N Brown to attend Basic ARFF School in Lexington, KY 6/15-20/25 - Fairfield by Marriott	696.80
9	01	50	000	00	6261	Universal double magazine pouch for Safety - Amazon	20.95
10	01	50	000	00	6261	Rescue tourniquet and universal double magazine pouch for Safety - Amazon	49.85
11	01	10	000	00	6325	DC Metra tickets for P Mac Carthaigh while attending NTSB Training in Washington, DC 6/24/25	15.50
12	01	10	000	00	6325	Transportation for P Mac Carthaigh from US Capital to the hotel while attending the NTSB Training in Washington, DC 6/24-26/2025 - Uber	13.97
13	01	10	000	00	6325	Hotel for P Mac Carthaigh to attend the GLC AAAE Conference in East Moline, IL 7/25-27/2025 - My Place Hotel	345.33
14	01	10	000	00	6326	Annual Conference registration for P Mac Carthaigh 7/25-27/2025 in East Moline, IL - Great Lakes Chapter AAAE	927.00
15	01	10	000	00	6325	Hotel for K Linn to attend 2025 Annual Conference in Atlanta, GA 6/7-10/2025 - Omni Atlanta	755.82
16	01	10	000	00	6325	Transportation from hotel to the airport for K Linn to return from 2025 Annual Conference in Atlanta, GA 6/7-10/2025 - Omni Atlanta	45.14
17	01	10	000	00	6340	New motor vehicle registration for 2025 Ford 1FTBW2X8X5KA32489 - IN BMV	15.00
							<b>11,912.21</b>

## ST. JOSEPH COUNTY AIRPORT AUTHORITY

## Ramp Card

August, 2025 Statement

1	01	20	0	0 6327	Samantha Spencer - Pizza for Logan Center Internship Last Day and Operations, Maintenance, and Safety Employees Coordinating the Internship - Papa John's Pizza	190.20
2	01	20	0	0 6311.0010	Samantha Spencer - Towing Service for 1 Vehicle During Parking Lot Mill and Fill - Vic's Towing & Recovery 20 - 6361	100.00
3	01	10	0	0 6326	Susan Oakley - Registration for S Oakley to attend HR Day of Development 9/18/25 in Mishawaka, IN - Michiana SHRM 10-6326	125.00
4	01	10	0	0 6309.0012	Julie Curtis - Sponsorship of America's Youth on Parade Twirling Championships at Notre Dame. Sponsorship was \$500 + \$15 fee to pay via cc because they are a non-profit organization 10-6309.0012 - America's Youth on Parade	515.00
5	01	10	0	0 6309.0006	Julie Curtis - Photos Officer Ivy's Swearing In to be framed - Walgreens 01-6309.0006	4.48
6	01	10	0	0 6325	Patrick Mac Carthaigh - Airfare for P Mac Carthaigh to attend FAC Annual conference in Tampa, FL 8/3-6/2025 - Allegiant	218.00
7	01	10	0	0 6326	Jennifer Crim - Registration for J Crim to attend Airport Social Media Summit 10/13-15/25 in Virginia Beach, VA - AAAE	750.00
8	01	20	0	0 6327	Samantha Spencer - Lunch for Wildlife Training for the Operations Department, J Bracey and Wildlife Biologist 7/18/25 - Jimmy John's 20-6326	120.84
9	01	30	0	0 6261	Nelfa Newport - Replacement controller for scissor lift at Terminal Maintenance per J Ryan - Intella Parts 30-6261	543.73
10	01	20	0	0 6325	Samantha Spencer - 20-6325 Flight to MFE for Meeting with McAllen Airport and Interstate Parking 8/4-8/5	1,074.37
11	01	50	0	0 6326	Hydration supplies for Fire Training 6/5-7/25	32.97
12	01	50	0	0 6327	Candy for National Night Out 8/5/25	63.96
13	01	10	0	0 6325	Jeremy Yahwak - Tolls for J Yahwak to travel from INDOT luncheon for Elkhart Chamber 8/5/25	1.70
14	01	10	0	0 6325	Jeremy Yahwak - travel to INDOT luncheon for Elkhart Chamber	1.70
15	01	10	0	0 6309.0006	Julie Curtis - Napkins for Allegiant's 20th Anniversary Gate Party 8/8/25 - Dollar Tree 01-6309.0006	5.00
16	01	30	0	0 6210	Nelfa Newport - Coffee for Terminal Maintenance - Sam's Club 30-6210	69.92
17	01	40	0	0 6327	Alexander Ashby - Lunch for Airfield Maintenance Dept meeting to include R Mattingly, S Leneway, T Drake, M Bartkowiak, N Moore, A Ashby, D Stuglik, J Marcussen 7/22/25 - T. Allens's King Gyros 40-6327	83.29
18	01	20	0	0 6325	Samantha Spencer - Hotel for S Spencer to attend meeting with McAllen Airport and Interstate Parking McAllen, TX 8/4- 5/25 - Best Western	119.03
19	01	10	0	0 6265	Clint Foster - Video conferencing devices for admin conference room - Owl Labs	2,159.00
20	01	40	0	0 6261	Alexander Ashby - Replacement nozzles for the Airfield Herbicide sprayer. - Tractor Supply Co 40-6261	8.08
21	01	10	0	0 6327	Patrick Mac Carthaigh - Business lunch to discuss Minimum Standards/Rules & Regulations with D Benner and J Walker of AMCG, R Matousova, M Daigle, and P Mac Carthaigh 7/15/25 - Volcano	93.00
22	01	50	0	0 6326	Michael Ornat - LEO Instructor renewal fee for M Ornat - Indiana Online Services	51.38

23	01	10	0	0 6325	Patrick Mac Carthaigh - Hotel for P Mac Carthaigh to attend FAC Annual conference in Tampa, FL 8/3-6/2025 - Marriott	372.37
24	01	10	0	0 6309.0006	Julie Curtis - Frame for Officer Ivy's Swearing-In photos - Michaels 10-6309.0006	31.99
25	01	50	0	0 6326	Michael Ornat - Ice for hydration water & Gatorade for Fire Training 8/5-7/25 - Meijer	6.87
26	01	10	0	0 6309.0006	Julie Curtis - Napkins for Allegiant's 20th Anniversary Gate Party 8/8/25 - Dollar Tree 01-6309.0006	10.00
27	01	30	0	0 6260	Jeremy Ryan - Keys for Jet Bridges that were broken or needing to be replaced - Michiana Lock & Key	40.50
28	01	10	0	0 6309.0006	Julie Curtis - Napkins for Allegiant's 20th Anniversary Gate Party 8/8/25 - Meijer 10-6309.0006	6.00
29	01	10	0	0 6325	Patrick Mac Carthaigh - Checked Baggage fees for P Mac Carthaigh to attend FAC Annual conference in Tampa, FL 8/3-6/2025 - Delta Airlines	80.00
30	01	10	0	0 6132	Susan Oakley - Bereavement gift for SJCAA employee M. Ishmael passing of Grandmother - Trees for a Change	77.00
31	01	10	0	0 6132	LaShawnda Flowers - Lunch for Admin Team for successful 2024 audit 8/6/25. To include A Pletcher, N Newport, C Carbins, S Oakley, C Villaire, M Roberson R Matousova and L Flowers - El Arriero	176.27
32	01	10	0	0 6325	Patrick Mac Carthaigh - Rental car for P Mac Carthaigh to attend FAC Annual conference in Tampa, FL 8/3-6/2025 - Hertz	295.66
33	01	10	0	0 6309.0014	Renata Matousova - Donation related to Aviation Indiana - IN Donor Network	211.27
34	01	30	0	0 6311.0010	Richard Voniderstine - Emergency tow truck for semi that crashed into front drive canopy 8/1/25 - Reichert & Knepp	500.00
35	01	10	0	0 6391	Nelfa Newport - Monthly fee for Adobe services 10-6391 - Adobe	467.81
36	01	10	0	0 6331	Christine Villaire - 3-job posting package for career site; Assistant Ops Manager posted today - AAAE	630.00
37	01	40	0	0 6260	Alexander Ashby - Replacement plumbing spud connection for the airfield maintenance bathroom urinal - Lee Supply 40-6259	15.96
38	01	30	0	0 6260	Jeremy Ryan - Replacement parts for Terminal Maintenance Scissor Lift Control Box - Grainger	3.88
39	01	40	0	0 6261	Jeremy Ryan - Tamper proof screwdriver for S Hancz in Airfield Maintenance - Grainger	22.83
40	01	10	0	0 6210	Nelfa Newport - Coffee and water for Admin - Meijer 10-6210	77.85
41	01	20	0	0 6327	Samantha Spencer - Coffee and Donuts for the Airport Information Meeting 7/30/25 - Dunkin 20-6327	57.75
42	01	40	0	0 6132	Alexander Ashby - Catering for full Maintenance Department post-139 Inspection celebration 8/6/25 - Curly Q's BBQ 40-6132	774.22
43	01	10	0	0 6309.0006	Jennifer Crim - Cupcakes for Logan Center Surprise & Delight for Passengers and Staff 7/16/25 - Meijer	79.92
44	01	30	0	0 6260	Nelfa Newport - Replacement parts to fix TSA womans restroom faucet - Mid-City Supply 30-6260	138.00
45	01	10	0	0 6325	Patrick Mac Carthaigh - Hotel for P Mac Carthaigh to attend FAC Annual conference in Tampa, FL 8/3-6/2025 - Marriott	1,024.30
46	01	20	0	0 6308.0003	Samantha Spencer - Monthly TV subscription for the Airport Terminal - DirectTV 20-6308	249.99
47	01	50	0	0 6210	Nelfa Newport - Replenish of coffee for safety department. 50-6210	69.92
48	01	30	0	0 6260	Jeremy Ryan - LED Light Bulbs for Concourse Fixtures - Commercial Lighting	580.49
						12,331.50

Liability Recap	Taxes Debited				
	Federal Income Tax			22,293.37	
	Earned Income Credit Advances			.00	
	Social Security - EE			11,600.59	
	Social Security - ER			11,600.58	
	Social Security Adj - EE			.00	
	Medicare - EE			2,882.90	
	Medicare - ER			2,882.89	
	Medicare Adj - EE			.00	
	Medicare Surtax - EE			.00	
	Medicare Surtax Adj - EE			.00	
	Federal Unemployment Tax			.00	
	FMLA-PSL Payments Credit			.00	
	FMLA-PSL ER FICA Credit			.00	
	FMLA-PSL Health Care Premium Credit			.00	
	Employee Retention Qualified Payments Credit			.00	
	Employee Retention Qualified Health Care Credit			.00	
	COBRA Premium Assistance Payments			.00	
	State Income Tax			6,427.64	
	State Unemployment Insurance - EE			.00	
	State Unemployment Insurance - ER			37.62	
	State Unemployment Insurance Adj - EE			.00	
	State Disability Insurance - EE			.00	
	State Disability Insurance - ER			.00	
	State Disability Insurance Adj - EE			.00	
	State Family Leave Insurance - EE			.00	
	State Family Leave Insurance - ER			.00	
	State Family Leave Insurance Adj - EE			.00	
	State Medical Leave Insurance - EE			.00	
	State Medical Leave Insurance - ER			.00	
	State Medical Leave Insurance Adj - EE			.00	
	State Parental Leave Insurance - EE			.00	
	State Parental Leave Insurance - ER			.00	
	State Parental Leave Insurance Adj - EE			.00	
	State LTCare - EE			.00	
	State Childcare Contribution - EE			.00	
	State Childcare Contribution - ER			.00	
	Workers' Benefit Fund Assessment - EE			.00	
	Workers' Benefit Fund Assessment - ER			.00	
	Transit Tax - EE			.00	
	Local Income Tax			3,394.64	
	School District Tax			.00	
	<b>Total Taxes Debited</b>	Acct. No. XXXX0512	Tran/ABA XXXXXXXXXX		61,120.23
Other Transfers	ADP Direct Deposit	Acct. No. XXXX0512	Tran/ABA XXXXXXXXXX	144,596.16	
	Wage Garnishments	Acct. No. XXXX0512	Tran/ABA XXXXXXXXXX	1,184.60	
	<b>Total Amount Debited From Your Accounts</b>				206,900.99
Bank Debits and Other Liability	Adjustments/Prepay/Voids			.00	
Taxes - Your Responsibility	None This Payroll				

<b>Total Liability</b>
206,900.99
206,900.99
206,900.99

Net Pay	Checks	.00
	Direct Deposits	144,596.16
	<b>Subtotal Net Pay</b>	<b>144,596.16</b>
	Adjustments	.00
	<b>Total Net Pay Liability (Net Cash)</b>	<b>144,596.16</b>

Taxes		You are responsible for Depositing these amounts		Amount debited from your account			
Federal	Agency	Rate	EE withheld	ER contrib.	EE withheld	ER contrib.	
	Federal Income Tax				22,293.37		
	Earned Income Credit Advances						
	Social Security				11,600.59	11,600.58	
	Medicare				2,882.90	2,882.89	
	Medicare Surtax						
	Federal Unemployment Tax						
	<b>Subtotal Federal</b>				<b>36,776.86</b>	<b>14,483.47</b>	<b>51,260.33</b>
	FMLA-PSL Payments Credit						
	FMLA-PSL ER FICA Credit						
	FMLA-PSL Health Care Premium Credit						
	Employee Retention Qualified Payments Cre						
	Employee Retention Qualified Health Care						
	Cobra Premium Assistance Payments						
	<b>Total Federal</b>				<b>36,776.86</b>	<b>14,483.47</b>	<b>51,260.33</b>
State	IN State Income Tax				5,026.29		
	IN State Unemployment Insurance-ER	.5000				37.62	
	<b>Subtotal IN</b>				<b>5,026.29</b>	<b>37.62</b>	<b>5,063.91</b>
	MI State Income Tax				1,401.35		
	MI State Unemployment Insurance-ER						
	<b>Subtotal MI</b>				<b>1,401.35</b>		<b>1,401.35</b>
Local	1526 Elkhart R				338.02		
	1554 Kosciusko R				19.12		
	1605 Lake R				34.23		
	2058 Adams R				46.66		
	2062 Laporte R				155.67		
	2064 St. Joseph R				2,268.76		
	2067 St. Joseph N				513.74		
	2074 Porter				18.44		
	<b>Subtotal Local</b>				<b>3,394.64</b>		<b>3,394.64</b>
	<b>Total Taxes</b>		.00	.00	<b>46,599.14</b>	<b>14,521.09</b>	<b>61,120.23</b>

Amount ADP Debited From Account XXXX0512

Tran/ABA XXXXXXXXX

61,120.23

Excludes Taxes That Are Your Responsibility

<b>Other</b>	ADP Direct Deposit		144,596.16	
<b>Transfers</b>	Wage Garnishments		1,184.60	
	Amount ADP Debited From Account XXXX0512	Tran/ABA	XXXXXXXX	145,780.76
<b>Total Amount ADP Debited From Your Accounts</b>				<b>206,900.99</b>

81 Employee Transactions



Liability Recap	Taxes Debited			
	Federal Income Tax			.00
	Earned Income Credit Advances			.00
	Social Security - EE			54.98
	Social Security - ER			54.98
	Social Security Adj - EE			.00
	Medicare - EE			12.86
	Medicare - ER			12.86
	Medicare Adj - EE			.00
	Medicare Surtax - EE			.00
	Medicare Surtax Adj - EE			.00
	Federal Unemployment Tax			.00
	FMLA-PSL Payments Credit			.00
	FMLA-PSL ER FICA Credit			.00
	FMLA-PSL Health Care Premium Credit			.00
	Employee Retention Qualified Payments Credit			.00
	Employee Retention Qualified Health Care Credit			.00
	COBRA Premium Assistance Payments			.00
	State Income Tax			.00
	State Unemployment Insurance - EE			.00
	State Unemployment Insurance - ER			4.43
	State Unemployment Insurance Adj - EE			.00
	State Disability Insurance - EE			.00
	State Disability Insurance - ER			.00
	State Disability Insurance Adj - EE			.00
	State Family Leave Insurance - EE			.00
	State Family Leave Insurance - ER			.00
	State Family Leave Insurance Adj - EE			.00
	State Medical Leave Insurance - EE			.00
	State Medical Leave Insurance - ER			.00
	State Medical Leave Insurance Adj - EE			.00
	State Parental Leave Insurance - EE			.00
	State Parental Leave Insurance - ER			.00
	State Parental Leave Insurance Adj - EE			.00
	State LTCare - EE			.00
	State Childcare Contribution - EE			.00
	State Childcare Contribution - ER			.00
	Workers' Benefit Fund Assessment - EE			.00
	Workers' Benefit Fund Assessment - ER			.00
	Transit Tax - EE			.00
	Local Income Tax			.00
	School District Tax			.00
	<b>Total Taxes Debited</b>	Acct. No. XXXX0512	Tran/ABA XXXXXXXXXX	140.11
	<b>Total Amount Debited From Your Account</b>			140.11
Bank Debits and Other Liability	Direct Deposit			.00
	Adjustments/Prepay/Voids			818.98
Taxes - Your Responsibility	None This Payroll			

*Tax liabilities paid by SJCAA to generate 2025 W-2 Forms for FSA discrepancies for former employees -*

Total Liability
140.11
140.11
959.09
959.09

Includes Adjustments that are your responsibility

Net Pay	Checks	.00
	Direct Deposits	.00
	<b>Subtotal Net Pay</b>	<b>.00</b>
	Adjustments	818.98
	<b>Total Net Pay Liability (Net Cash)</b>	<b>818.98</b>

Taxes		You are responsible for Depositing these amounts		Amount debited from your account		
Federal	Agency	Rate	EE withheld	ER contrib.	EE withheld	ER contrib.
	Federal Income Tax					
	Earned Income Credit Advances					
	Social Security				54.98	54.98
	Medicare				12.86	12.86
	Medicare Surtax					
	Federal Unemployment Tax					
	<b>Subtotal Federal</b>				<b>67.84</b>	<b>67.84</b>
	FMLA-PSL Payments Credit					
	FMLA-PSL ER FICA Credit					
	FMLA-PSL Health Care Premium Credit					
	Employee Retention Qualified Payments Cre					
	Employee Retention Qualified Health Care					
	Cobra Premium Assistance Payments					
	<b>Total Federal</b>				<b>67.84</b>	<b>67.84</b>
	IN State Income Tax					
	IN State Unemployment Insurance-ER	.5000				4.43
	<b>Subtotal IN</b>					<b>4.43</b>
	<b>Total Taxes</b>		<b>.00</b>	<b>.00</b>	<b>67.84</b>	<b>72.27</b>

Amount ADP Debited From Account XXXX0512

Tran/ABA XXXXXXXXX

140.11

Excludes Taxes That Are Your Responsibility



**Statistical Summary  
Detail**

**ST JOSEPH COUNTY AIR**

Company Code: **MR8**  
Region Name: **SOUTHEAST MAJOR ACCOUNTS**

Batch : **6813**  
Quarter Number: **3**  
Service Center: **030**

Period Ending : **07/27/2025**  
Pay Date : **08/01/2025**  
Current Date : **07/31/2025**

**Week 31**  
Page 2

Liability	Taxes Debited				
	Federal Income Tax			22,919.60	
	Earned Income Credit Advances			.00	
	Social Security - EE			11,789.18	
	Social Security - ER			11,789.18	
	Social Security Adj - EE			.00	
	Medicare - EE			2,927.00	
	Medicare - ER			2,927.00	
	Medicare Adj - EE			.00	
	Medicare Surtax - EE			52.22	
	Medicare Surtax Adj - EE			.00	
	Federal Unemployment Tax			.00	
	FMLA-PSL Payments Credit			.00	
	FMLA-PSL ER FICA Credit			.00	
	FMLA-PSL Health Care Premium Credit			.00	
	Employee Retention Qualified Payments Credit			.00	
	Employee Retention Qualified Health Care Credit			.00	
	COBRA Premium Assistance Payments			.00	
	State Income Tax			6,510.53	
	State Unemployment Insurance - EE			.00	
	State Unemployment Insurance - ER			21.77	
	State Unemployment Insurance Adj - EE			.00	
	State Disability Insurance - EE			.00	
	State Disability Insurance - ER			.00	
	State Disability Insurance Adj - EE			.00	
	State Family Leave Insurance - EE			.00	
	State Family Leave Insurance - ER			.00	
	State Family Leave Insurance Adj - EE			.00	
	State Medical Leave Insurance - EE			.00	
	State Medical Leave Insurance - ER			.00	
	State Medical Leave Insurance Adj - EE			.00	
	State Parental Leave Insurance - EE			.00	
	State Parental Leave Insurance - ER			.00	
	State Parental Leave Insurance Adj - EE			.00	
	State LTCare - EE			.00	
	State Childcare Contribution - EE			.00	
	State Childcare Contribution - ER			.00	
	Workers' Benefit Fund Assessment - EE			.00	
	Workers' Benefit Fund Assessment - ER			.00	
	Transit Tax - EE			.00	
	Local Income Tax			3,446.83	
	School District Tax			.00	
	<b>Total Taxes Debited</b>	Acct. No. XXXX0512	Tran/ABA XXXXXXXXXX	<b>62,383.31</b>	
Other Transfers	ADP Direct Deposit	Acct. No. XXXX0512	Tran/ABA XXXXXXXXXX	147,569.11	
	Wage Garnishments	Acct. No. XXXX0512	Tran/ABA XXXXXXXXXX	1,184.60	
	<b>Total Amount Debited From Your Accounts</b>				<b>211,137.02</b>
Bank Debits and Other Liability	Adjustments/Prepay/Voids			.00	
Taxes - Your Responsibility	None This Payroll				

<b>Total Liability</b>
211,137.02
211,137.02
211,137.02

Net Pay	Checks	.00
	Direct Deposits	147,569.11
	<b>Subtotal Net Pay</b>	<b>147,569.11</b>
	Adjustments	.00
	<b>Total Net Pay Liability (Net Cash)</b>	<b>147,569.11</b>

Taxes	Agency	Rate	You are responsible for Depositing these amounts		Amount debited from your account	
			EE withheld	ER contrib.	EE withheld	ER contrib.
Federal	Federal Income Tax				22,919.60	
	Earned Income Credit Advances					
	Social Security				11,789.18	11,789.18
	Medicare				2,927.00	2,927.00
	Medicare Surtax				52.22	
	Federal Unemployment Tax					
	<b>Subtotal Federal</b>				<b>37,688.00</b>	<b>14,716.18</b>
	FMLA-PSL Payments Credit					
	FMLA-PSL ER FICA Credit					
	FMLA-PSL Health Care Premium Credit					
	Employee Retention Qualified Payments Cre					
	Employee Retention Qualified Health Care					
	Cobra Premium Assistance Payments					
	<b>Total Federal</b>				<b>37,688.00</b>	<b>14,716.18</b>
State	IN State Income Tax				5,144.53	
	IN State Unemployment Insurance-ER	.5000				21.77
	<b>Subtotal IN</b>				<b>5,144.53</b>	<b>21.77</b>
	MI State Income Tax				1,366.00	
	MI State Unemployment Insurance-ER					
	<b>Subtotal MI</b>				<b>1,366.00</b>	<b>1,366.00</b>
Local	1526 Elkhart R				337.67	
	1554 Kosciusko R				18.65	
	1605 Lake R				34.23	
	2058 Adams R				40.74	
	2062 Laporte R				152.46	
	2064 St. Joseph R				2,343.21	
	2067 St. Joseph N				500.12	
	2074 Porter				19.75	
	<b>Subtotal Local</b>				<b>3,446.83</b>	<b>3,446.83</b>
	<b>Total Taxes</b>		.00	.00	<b>47,645.36</b>	<b>14,737.95</b>

Amount ADP Debited From Account XXXX0512 Tran/ABA XXXXXXXXXX 62,383.31

Excludes Taxes That Are Your Responsibility

<b>Other</b>	ADP Direct Deposit		147,569.11	
<b>Transfers</b>	Wage Garnishments		1,184.60	
	<b>Amount ADP Debited From Account XXXX0512</b>	<b>Tran/ABA XXXXXXXXXX</b>		<b>148,753.71</b>
<b>Total Amount ADP Debited From Your Accounts</b>				<b>211,137.02</b>

81 Employee Transactions

# ST. JOSEPH COUNTY AIRPORT AUTHORITY

Monthly Financial Report - Modified Accrual

For the Period Ending June 30, 2025

	Year To Date Comparison				
	06/30/2024	06/30/2025			
	Actual	Actual	% of budget	Incr/(Decr)	%
<b>Operating Activity</b>					
Operating Revenue					
Airfield	636,336	801,219	51 %	164,882	26%
Terminal - Aviation	1,120,156	1,287,394	55%	167,238	15%
Terminal - Non-Aviation	145,929	277,767	91%	131,838	90%
Concessions	939,059	1,309,877	59%	370,819	39%
Parking	2,246,211	3,091,995	62%	845,784	38%
FBO	353,035	393,593	52%	40,558	11%
Building	164,743	184,192	48%	19,449	12%
Other	38,000	35,000	97%	(3,000)	-8%
<b>Total Operating Revenue</b>	<b>5,643,469</b>	<b>7,381,037</b>	<b>59%</b>	<b>1,737,568</b>	<b>31%</b>
Operating Expenses					
Employee Expenses	3,679,587	4,188,673	48 %	509,086	14%
Supplies	600,578	1,124,734	48 %	524,156	87%
Repairs	544,797	943,895	29 %	399,098	73%
Service Contracts	84,400	62,928	34 %	(21,472)	-25%
Marketing	256,406	304,271	24 %	47,865	19%
Utilities (Gas, Water, Elec)	343,843	409,676	54 %	65,834	19%
Other Services and Charges	1,123,458	945,446	20 %	(178,012)	-16%
<b>Total Operating Expenses</b>	<b>6,633,068</b>	<b>7,979,624</b>	<b>38 %</b>	<b>1,346,555</b>	<b>20%</b>
<b>Operating Income (excluding depreciation)</b>	<b>(989,600)</b>	<b>(598,587)</b>		<b>391,013</b>	

	Annual Comparison			
	2023	2024	2025	2025
	actual	actual	budget	projections
<b>Operating Activity</b>				
Operating Revenue				
Airfield	1,284,799	1,611,979	1,556,264	1,887,254
Terminal - Aviation	2,171,942	2,273,818	2,342,685	2,600,460
Terminal - Non-Aviation	262,596	465,905	306,509	776,393
Concessions	1,878,772	2,173,108	2,205,075	2,894,074
Parking	3,806,007	4,364,268	4,982,040	6,066,385
FBO	749,096	782,323	759,786	843,861
Building	402,072	380,872	386,278	406,686
Other	32,000	38,000	36,000	38,000
<b>Total Operating Revenue</b>	<b>10,587,283</b>	<b>12,090,274</b>	<b>12,574,638</b>	<b>15,513,112</b>
Operating Expenses				
Employee Expenses	6,864,732	7,536,268	8,642,939	8,377,346
Supplies	1,025,817	1,167,113	2,358,637	2,206,965
Repairs	2,910,361	2,781,386	3,268,082	3,268,082
Service Contracts	181,209	107,144	187,810	95,209
Marketing	573,946	625,474	1,250,414	697,672
Utilities (Gas, Water, Elec)	730,594	695,104	756,100	825,246
Other Services and Charges	2,232,840	2,662,587	4,771,008	2,124,098
<b>Total Operating Expenses</b>	<b>14,519,499</b>	<b>15,575,076</b>	<b>21,234,990</b>	<b>17,594,618</b>
<b>Operating Income (excluding depreciation)</b>	<b>(3,932,216)</b>	<b>(3,484,802)</b>	<b>(8,660,352)</b>	<b>(2,081,505)</b>

## Non-Operating Activity

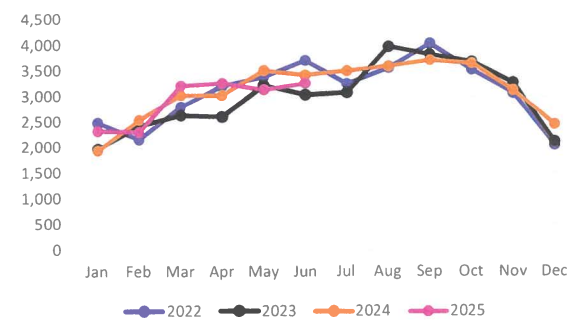
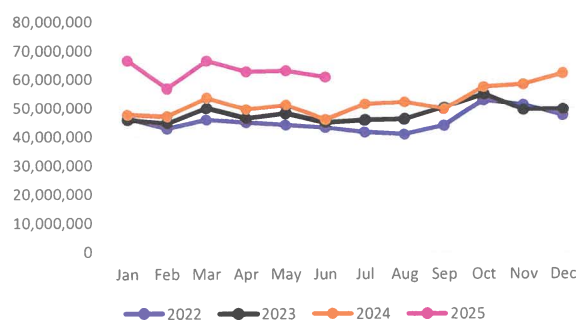
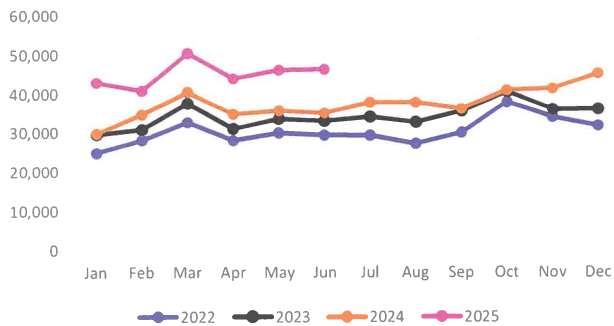
Other Revenue					
Property Taxes	2,418,074	2,453,018	81 %	34,944	N/A
Financial Institution Taxes	3,156	2,093	#####	(1,063)	N/A
License Excise Taxes	121,660	124,768	71 %	3,108	N/A
Com. Vehicle Excise Taxes	14,231	13,970	70 %	(261)	N/A
C.O.I.T.	382,522	324,893	46 %	(57,630)	(15) %
Interest Revenue	424,347	417,122	49 %	(7,226)	(2) %
Federal Grant LEO	61,100	0	0	(61,100)	N/A
Federal Grant-CARES	853,000	0	0	(853,000)	N/A
Federal Grant - ARP	0	0	0	0	N/A
Miscellaneous Revenue	33,232	1,982,127	0	1,948,895	N/A
Customer Facility Charge	388,175	515,111	33 %	126,936	N/A
<b>Total Other Revenue</b>	<b>4,699,498</b>	<b>5,833,100</b>	<b>92 %</b>	<b>1,133,602</b>	<b>24 %</b>
<b>Total Income</b>	<b>3,709,898</b>	<b>5,234,514</b>		<b>1,524,615</b>	
Capital Activity					
Capital Grants	6,959,893	3,988,216	9 %	(2,971,677)	N/A
Capital Spending	15,810,833	6,786,863	14 %	(9,023,970)	N/A
<b>Net Activity</b>	<b>(5,141,042)</b>	<b>2,435,867</b>		<b>7,576,908</b>	

Other Revenue				
Property Taxes	4,015,943	4,327,058	3,041,242	3,041,242
Financial Institution Taxes	6,351	5,249	1	1
License Excise Taxes	271,650	248,565	174,702	174,702
Com. Vehicle Excise Taxes	28,870	28,462	20,004	20,004
C.O.I.T.	637,495	678,026	705,147	705,147
Interest Revenue	1,131,531	940,869	846,642	833,727
Federal Grant LEO	116,898	71,131	-	20,000
Federal Grant-CARES	-	853,000	-	-
Federal Grant - ARP	-	89,126	-	-
Miscellaneous Revenue	251,914	624,761	-	1,982,127
Customer Facility Charge	841,662	946,440	1,557,000	1,212,887
<b>Total Other Revenue</b>	<b>7,302,315</b>	<b>8,812,687</b>	<b>6,344,738</b>	<b>7,989,836</b>
<b>Total Income</b>	<b>3,370,099</b>	<b>5,327,885</b>	<b>(2,315,614)</b>	<b>5,908,331</b>
Capital Activity				
Capital Grants	19,163,747	36,702,353	43,858,200	43,858,200
Capital Spending	31,184,181	44,374,938	48,598,551	48,598,551
<b>Net Activity</b>	<b>(8,650,335)</b>	<b>(2,344,701)</b>	<b>(7,055,965)</b>	<b>1,167,980</b>

# 2025 COMPOSITE STATISTIC CHART



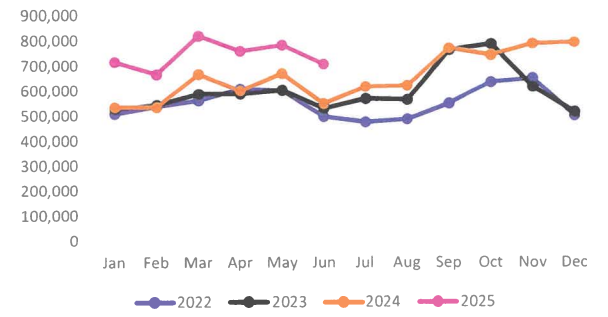
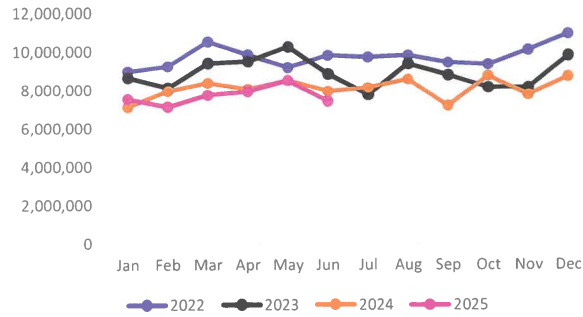
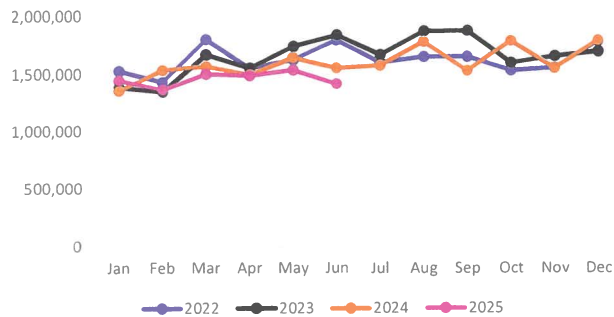
	Airline Enplanements					Aircraft Landed Weight					Aircraft Operations				
	For Ref.					For Ref.					For Ref.				
	2023	2024	2025	Diff.	%	2023	2024	2025	Diff.	%	2023	2024	2025	Diff.	%
Jan	29,703	29,943	43,051	13,108	43.8%	46,125,804	47,779,476	66,798,912	19,019,436	39.8%	1,960	1,934	2,319	385	19.9%
Feb	30,957	34,828	40,971	6,143	17.6%	44,768,740	47,189,915	56,939,247	9,749,332	20.7%	2,412	2,532	2,295	(237)	-9.4%
Mar	37,664	40,612	50,602	9,990	24.6%	50,032,891	53,691,797	66,562,616	12,870,819	24.0%	2,629	3,026	3,207	181	6.0%
Apr	31,088	34,927	44,067	9,140	26.2%	46,511,429	49,657,991	62,798,276	13,140,285	26.5%	2,595	3,021	3,256	235	7.8%
May	33,695	35,803	46,255	10,452	29.2%	48,239,248	51,150,696	63,106,491	11,955,795	23.4%	3,217	3,507	3,132	(375)	-10.7%
Jun	33,064	35,146	46,448	11,302	32.2%	45,022,708	45,996,409	60,885,801	14,889,392	32.4%	3,032	3,420	3,252	(168)	-4.9%
Jul	34,167	37,999			0.0%	45,847,394	51,511,367			0.0%	3,077	3,505			0.0%
Aug	32,757	37,916			0.0%	46,168,576	52,145,652			0.0%	3,977	3,596			0.0%
Sep	35,671	36,272			0.0%	50,264,861	49,794,493			0.0%	3,824	3,713			0.0%
Oct	40,684	41,004			0.0%	54,936,574	57,395,915			0.0%	3,678	3,655			0.0%
Nov	36,003	41,429			0.0%	49,419,646	58,318,394			0.0%	3,274	3,126			0.0%
Dec	36,109	45,305			0.0%	49,565,761	62,132,777			0.0%	2,112	2,454			0.0%
<b>Total</b>	411,562	451,184				576,903,632	626,764,882				35,787	37,489			
<b>YTD</b>	196,171	211,259	271,394	60,135	28.5%	280,700,820	295,466,284	377,091,343	81,625,059	27.6%	15,845	17,440	17,461	21	0.1%



2025 COMPOSITE STATISTIC CHART



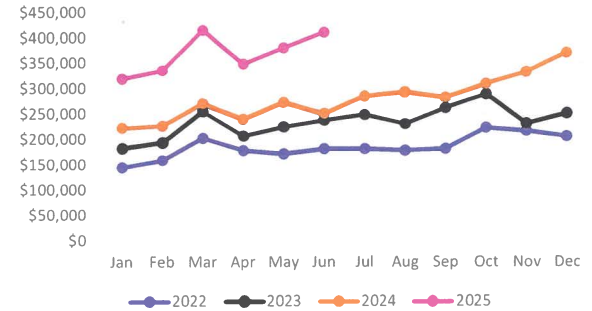
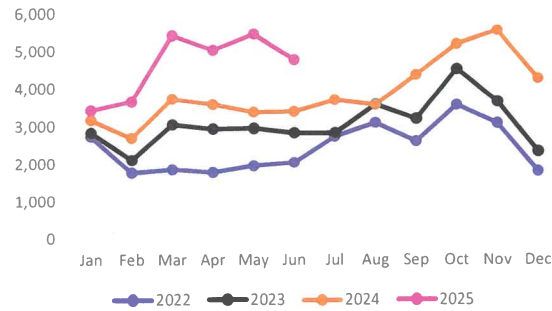
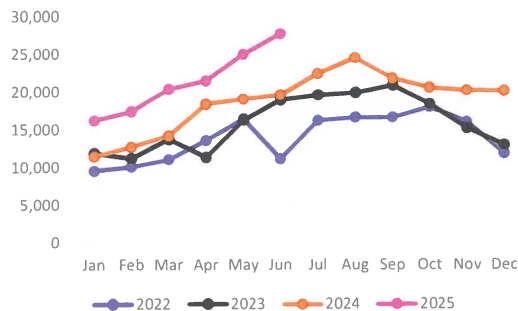
	Air Cargo - Pounds Enplaned & Deplaned					Total Gross Landed Weight - Cargo					Aviation Fuel Flowage - Gallons				
	For Ref.					For Ref.					For Ref.				
	2023	2024	2025	Diff.	%	2023	2024	2025	Diff	%	2023	2024	2025	Diff	%
Jan	1,388,489	1,359,896	1,451,275	91,379	6.7%	8,703,435	7,181,500	7,598,400	416,900	5.8%	528,696	536,795	718,949	182,154	33.9%
Feb	1,348,676	1,543,817	1,369,911	(173,906)	-11.3%	8,162,415	7,987,000	7,183,000	(804,000)	-10.1%	544,163	536,844	669,120	132,276	24.6%
Mar	1,671,767	1,573,970	1,507,164	(66,806)	-4.2%	9,452,900	8,427,000	7,786,500	(640,500)	-7.6%	588,430	669,234	822,700	153,466	22.9%
Apr	1,554,170	1,497,698	1,492,359	(5,339)	-0.4%	9,549,380	8,095,800	7,969,000	(126,800)	-1.6%	589,684	601,940	761,194	159,254	26.5%
May	1,742,824	1,650,311	1,541,559	(108,752)	-6.6%	10,304,311	8,587,000	8,558,000	(29,000)	-0.3%	603,999	672,467	785,200	112,733	16.8%
Jun	1,841,175	1,558,932	1,422,012	(136,920)	-8.8%	8,893,200	7,996,500	7,472,100	(524,400)	-6.6%	530,626	549,159	709,388	160,229	29.2%
Jul	1,668,049	1,578,833			0.0%	7,802,100	8,176,500			0.0%	569,538	620,106			0.0%
Aug	1,872,550	1,785,554			0.0%	9,424,900	8,619,500			0.0%	565,380	623,831			0.0%
Sep	1,874,902	1,535,798			0.0%	8,824,934	7,233,420			0.0%	765,185	772,173			0.0%
Oct	1,598,454	1,792,620			0.0%	8,188,500	8,811,500			0.0%	788,475	745,162			0.0%
Nov	1,655,028	1,554,657			0.0%	8,188,500	7,799,000			0.0%	617,254	790,675			0.0%
Dec	1,693,526	1,794,285			0.0%	9,856,720	8,785,000			0.0%	514,833	795,734			0.0%
<b>Total</b>	19,909,610	19,226,371				107,351,295	97,699,720				7,206,263	7,914,120			
<b>YTD</b>	9,547,101	9,184,624	8,784,280	(400,344)	-4.4%	55,065,641	48,274,800	46,567,000	(1,707,800)	-3.5%	3,385,598	3,566,439	4,466,551	900,112	25.2%



2025 COMPOSITE STATISTIC CHART



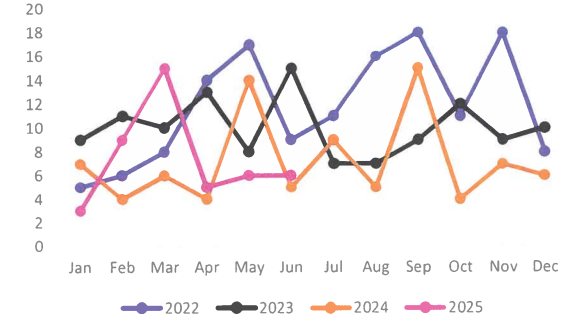
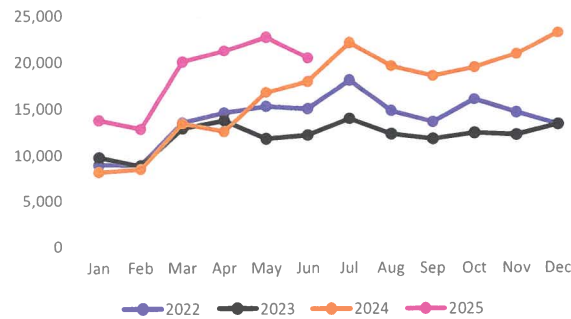
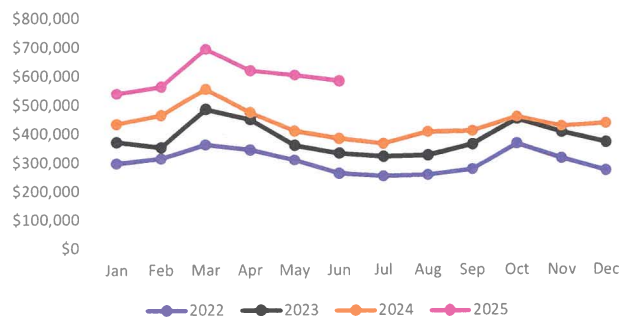
	Car Rental - Car Rental Days*					TNC Activity - Pick Ups					Restaurant/Gift Shop - Gross Sales				
	For Ref.					For Ref.					For Ref.				
	2023	2024	2025	Diff.	%	2023	2024	2025	Diff.	%	2023	2024	2025	Diff.	%
Jan	11,886	11,456	16,263	4,807	42.0%	2,830	3,189	3,441	252	7.9%	\$181,930	\$222,172	\$319,213	\$97,041	43.7%
Feb	11,212	12,752	17,438	4,686	36.7%	2,111	2,700	3,673	973	36.0%	\$192,762	\$225,730	\$335,365	\$109,634	48.6%
Mar	13,763	14,235	20,428	6,193	43.5%	3,064	3,741	5,449	1,708	45.7%	\$254,481	\$270,625	\$415,415	\$144,790	53.5%
Apr	11,369	18,447	21,515	3,068	16.6%	2,947	3,599	5,051	1,452	40.3%	\$206,520	\$239,643	\$347,972	\$108,329	45.2%
May	16,293	19,100	25,055	5,955	31.2%	2,955	3,395	5,483	2,088	61.5%	\$224,765	\$272,611	\$380,165	\$107,554	39.5%
Jun	18,956	19,646	27,752	8,106	41.3%	2,837	3,414	4,797	1,383	40.5%	\$237,454	\$250,512	\$411,081	\$160,569	64.1%
Jul	19,608	22,449			0.0%	2,840	3,720			0.0%	\$247,765	\$284,760			0.0%
Aug	19,927	24,583			0.0%	3,590	3,587			0.0%	\$230,033	\$293,288			0.0%
Sep	20,935	21,831			0.0%	3,212	4,384			0.0%	\$261,219	\$282,110			0.0%
Oct	18,379	20,625			0.0%	4,538	5,215			0.0%	\$287,797	\$308,982			0.0%
Nov	15,225	20,230			0.0%	3,671	5,583			0.0%	\$229,963	\$331,936			0.0%
Dec	12,956	20,184			0.0%	2,337	4,287			0.0%	\$249,849	\$370,792			0.0%
Ann. To	190,509	225,538				36,932	46,814				\$2,804,537	\$3,353,161			
YTD	83,479	95,636	128,451	32,815	34.3%	16,744	20,038	27,894	7,856	39.2%	\$1,297,912	\$1,481,294	2,209,211	\$727,918	49.1%



# 2025 COMPOSITE STATISTIC CHART



	Republic Parking - Gross Sales					South Shore Passengers					International Flights - GAF				
	For Ref.					For Ref.					For Ref.				
	2023	2024	2025	Diff.	%	2023	2024	2025	Diff.	%	2023	2024	2025	Diff.	%
Jan	\$372,121	\$436,966	\$541,633	\$104,667	24.0%	9,775	8,213	13,816	5,603	68.2%	9	7	3	(4)	-57.1%
Feb	\$354,454	\$466,727	\$564,739	\$98,012	21.0%	8,829	8,510	12,865	4,355	51.2%	11	4	9	5	125.0%
Mar	\$486,224	\$556,549	\$696,743	\$140,194	25.2%	12,919	13,427	20,116	6,689	49.8%	10	6	15	9	150.0%
Apr	\$451,036	\$476,179	\$620,777	\$144,598	30.4%	13,773	12,596	21,299	8,703	69.1%	13	4	5	1	25.0%
May	\$361,183	\$411,178	\$605,143	\$193,965	47.2%	11,791	16,802	22,766	5,964	35.5%	8	14	6	(8)	-57.1%
Jun	\$333,718	\$385,171	\$584,648	\$199,477	51.8%	12,175	17,947	20,520	2,573	14.3%	15	5	6	1	20.0%
Jul	\$322,194	\$367,920			0.0%	13,964	22,167			0.0%	7	9			0.0%
Aug	\$326,556	\$408,804			0.0%	12,291	19,657			0.0%	7	5			0.0%
Sep	\$365,106	\$412,647			0.0%	11,767	18,564			0.0%	9	15			0.0%
Oct	\$451,892	\$460,191			0.0%	12,390	19,508			0.0%	12	4			0.0%
Nov	\$406,791	\$427,403			0.0%	12,190	20,943			0.0%	9	7			0.0%
Dec	\$371,458	\$438,690			0.0%	13,338	23,235			0.0%	10	6			0.0%
Ann. Total	4,602,733	5,248,426				145,202	201,569				120	86			
YTD	2,358,736	2,732,770	3,613,683	880,913	32.2%	69,262	77,495	111,382	33,887	43.7%	66	40	44	4	10.0%





## Airport Rates and Charges

Effective October 1, 2025  
Approved by the Airport Authority Board of Directors

**Resolution 2025-08**  
**A RESOLUTION ESTABLISHING RATES AND CHARGES FOR PERSONS, FIRMS, OR CORPORATIONS DOING BUSINESS WITH THE ST. JOSEPH COUNTY AIRPORT AUTHORITY BEGINNING October 1, 2025**

WHEREAS, Ordinance 2015-01 ordained that the Authority shall establish a schedule of fees, charges, rates and conditions for all users of facilities and services with the jurisdiction of the St. Joseph County Airport Authority District and for all persons, firms, or corporations doing business with the St. Joseph County Airport Authority; and,

WHEREAS, Resolution 2024-068 previously established Rates and Charges for doing business with the Saint Joseph County Airport Authority in calendar year 2025; and

WHEREAS, the Saint Joseph County Airport Authority wishes to establish new rates for fiscal year 2025 starting October 1st;

**NOW, THEREFORE BE IT RESOLVED BY THE ST. JOSEPH COUNTY AIRPORT AUTHORITY THAT:**

**Section One.** For the fiscal year ending December 31, 2025, the following rates and charges shall be set for all users of facilities and services within the jurisdiction of the St. Joseph County Airport Authority District and for all persons, firms, or corporations doing business with the St. Joseph County Airport Authority, except for those persons, firms, or corporations which have negotiated rates and charges through a separate agreement with the St. Joseph County Airport Authority.

Commercial Aviation Fees			Signatory	Non-Signatory
<b>Landing Fees</b>	Per 1,000 lbs. Maximum Gross Landing Weight (MGLW)		\$1.57	\$3.44
<b>Aircraft Loading Bridge Fees</b>			Signatory	Non-Signatory
	All Aircraft*			
	Loading Bridge	Per Flight	\$14.21	\$31.75
	Switchback Ramp	Per Flight	\$141.96	\$198.74
<b>Fees for Alternative Means of Transportation (Airlines)</b>				
	Airsides Bus Fee	Per bus per turn	\$100.00	N/A
<b>Terminal Space - Exclusive</b>				
	Administrative	Per sq. ft. per year	\$23.79	\$54.73
	Counter	Per sq. ft. per year	\$53.26	\$110.90
	Operations	Per sq. ft. per year	\$47.42	\$110.90
	Bag Make-up	Per sq. ft. per year	\$40.58	\$110.90
	Per Turn Fee		\$76.31	\$159.53
<b>Terminal Space - Common Space</b>				
	Hold Room Area	Per sq. ft. per year	\$64.21	\$64.21
	Check Point	Per sq. ft. per year	\$64.21	\$64.21
	Bag Claim	Per sq. ft. per year	\$72.00	\$72.00
	Inbound Bag Room	Per sq. ft. per year	\$52.95	\$52.95
	Public Address System	Per Month	\$43.29	\$95.03
<b>Airline Shared Costs *</b>				
	* Allocation by enplaned passengers compared to total enplaned passengers. All outgoing passengers count as enplaned passengers for this purposes even if ground transportation is utilized		Signatory	Non-Signatory
	Security	Per Year	\$100,539.41	\$100,539.41
	Access Control	Per Year	\$118,230.06	\$118,230.06
<b>Terminal Space - Common Use Ticket and Operations Space</b>				
			Signatory	Non-Signatory
	Per Enplaned Passenger		\$1.04	\$1.56
<b>Charter Airline Fees</b>				
	(In addition to Landing and Loading Bridge Fees)		Signatory	Non-Signatory
	Counter Fee - Per Enplaned Passenger		\$1.04	\$1.56
	Terminal Common Space - Per Enplaned Passenger		\$4.72	
	Terminal Common Space - Per Deplaned Passenger		\$1.48	
	Gate Fee	Per Flight		\$269.74
	Per Turn Fee - Terminal Space	Per Flight	\$74.09	\$154.88
	Public Address System	Per Month	\$43.29	\$95.03
<b>General Aviation Fees</b>				
<b>Landing Fees</b>			Regular	Special Events*
	Aircraft less than 9,000 lbs.	per landing	\$0.00	\$20.00
	Aircraft 9,000 lbs. and over	Per 1,000 lbs. MGLW	\$2.92	\$3.44
Note: U.S. Government owned aircraft and Tenant based General Aviation Aircrafts are exempt from landing fees. (MGLW - Maximum Gross Landing Weight)				
<b>Aircraft Parking Fees</b>				
	Apply to General Aviation and Charter Aircrafts, parked for 3 or more hours, exclusive of terminal ramp or leased space			
	Single Engine Propeller Aircraft	per calendar day	Regular	Special Events*
	Multi Engine Propeller Aircraft	per calendar day	\$22.00	\$45.00
	Jet Aircraft	per calendar day	\$33.00	\$70.00
			\$66.00	\$135.00

\*Special event dates are designated by the CEO and Executive Director and published on the SBN website at least 30 days in advance.



## Airport Rates and Charges

Effective October 1, 2025

Approved by the Airport Authority Board of Directors

		M-F, 8am - 4:30pm	Other times		
<b>U.S. Customs and Border Protection Fees (CBP)</b>	Single Engine Propeller Aircraft	\$125.00	\$325.00		
	Multi Engine Propeller Aircraft	\$250.00	\$450.00		
	Jet Aircraft	\$375.00	\$575.00		
	Federal Inspection Service Fee: Commercial - Per Deplaned Passenger	\$5.00	\$0.00		
<b>Other Airport Fees</b>			Rate		
	Fuel Flowage Fees	Per Gallon	\$0.10		
	Banner Towing	Per Year	\$1,500.00		
	Glycol Permit	Per Year	\$100.00		
	Ground Rent	Per sq. ft. per yr.	Appraised FMV or current comparable rate		
	Cargo Ramp Parking	Linear Ft. per Mo.	\$6.84	\$14.66	
Remain Over Night (RON) Parking	Per Bus	\$80.00	N/A		
<b>Passenger Facility Charge (PFC)</b>	Airline Passenger: \$4.50 per Enplaned Commercial Passenger, per FAA approved PFC Application.				
<b>PFC Equivalent Charge</b>	Airline Passengers - ground transportation	Per outbound passenger	\$4.50	N/A	
<b>Ground Transportation</b>	Charter	<i>Passenger Count</i>	Large (30 +)	Small (30 <)	
		Contract	Per Departure	\$64.54	\$36.14
	Non-Contract	Per Departure	\$141.97	\$79.50	
	<b>Limousine Operations</b>	Limousine, Van & Private Motor Carriers of Passengers	Per Year (Per Permit)	\$225.00	
<b>Rental Car Companies</b>	Customer Facility Charge (CFC)	(Per Contract)	Day/Max	\$4.50/\$49.50	
<b>Taxi Cab</b>	Cab Company Operation Permit		Per Year	\$600.00	
<b>Transportation Network Company (TNC)</b> <small>(e.g.: Uber, Lyft, etc.)</small>			Annual Permit	\$1,500.00	
			Per Pick Up	\$2.50	
			Per Drop Off	\$2.50	
<b>Non-Airline Tenants</b>				Rate	
	Level II Office Space (Premier)		Per sq. ft. per year	\$58.93	
	Level I Office Space (Standard)		Per sq. ft. per year	\$23.79	
	CAM (Common Area Maintenance)		Per sq. ft. per year	\$3.87	
<b>Badging Fees</b>			SIDA / Sterile	AOA/Public	
	Initial Issue		\$85.00	\$30.00	
	Renewal/Reissue / Change Outside of Renewal		\$60.00	\$25.00	
				Rate	
	Finger Print Processing			\$30.00	
	Contractors (\$100.00 Refunded on Badge Return)			\$200.00	
	Contractor badge renewal			\$60.00	
	<b>Badges Expired for more than 30 days - Processed as Initial Issue</b>				
		1st Replacement	2nd Replacement*	3rd Replacement *	
	Lost Badge	\$100.00	\$200.00	\$300.00	
	* With Airport Security Coordinator Approval				Rate
	Refund to Employee for Returned "Lost Badge"				\$20.00
<i>Employee Transfer - Same as Badge Renewal Price Unless Access Level Change (e.g. AOA to Sterile)</i>					
<b>Airport Parking Charges</b> <small>Waived for Authority Employees</small>				Rate	
	Parking Pass Replacement		Lost Hang Tag	\$10.00	
	Parking or Safety Violation		Minimum Fine	\$20.00	
	Rental Overflow Parking		Per Month	\$25.00	
	Unattended Vehicle on the Front Drive		Minimum Fine	\$100.00	
<b>Administrative Charges</b>				Rate	
	Cyber Key Replacement			\$150.00	
	Lost Keys (Plus Actual Cost to Rekey)			\$100.00	
	Copies - Black & White (Maximum of 25 Copies)		Per Page	\$0.25	
	Copies - Color (Maximum of 25 Copies)		Per Page	\$0.50	
	Fax		Per Page	\$1.00	
	Police & Other Reports		Per Page	\$3.00	
	Returned Check Fee		Per Check	\$25.00	
	Administrative Fee		Per Invoice Amount	15%	
	Invoice Payment Credit Card Processing Fee		Per Invoice Amount	3.5%	



## Airport Rates and Charges

Effective October 1, 2025  
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<b>Policy Violations</b>	First Violation		\$100.00
	Second Violation		\$250.00
	Third Violation		\$500.00
	Subsequent Violations		\$1,000.00
<b>Public Room Rental</b> <i>Plus Setup if Required</i>	<i>Terminal tenants can request waiver for approved use</i>		
	Atrium or Board Room	1-4 Hours	\$75.00
	Studebaker Room	1-4 Hours	\$50.00
	Room or Event Setup ( <i>Plus Actual Labor Costs</i> )	Per Hour	\$20.00
<b>Airport Authority Resources</b>	<b>Personnel (minimum charge 1 hour)</b>		
	Monday - Friday 7am - 7pm	Per Hour	\$75.00
	Weekends and Mon - Fri 7pm - 7 am		\$100.00
	<b>Equipment (* Requires Airport Authority Operator) (minimum charge 1 hour/day)</b>		
	Air Compressor	Per Day	\$250.00
	* Fork Lift	Per Hour	\$80.00
	Light Carts	Per 48 Hours	\$455.00
	Lighted X	Per Day	\$375.00
	* Other Heavy Equipment (e.g. Broom, Plow or Large Mower)	Per Hour	\$180.00
	* Pick-up Truck	Per Hour	\$80.00
	* Scissor Lift	Per Day	\$110.00
* Tractor & Brush Hog	Per Day	\$600.00	

**Section Two.** There shall be added to all sums due the Authority and unpaid, an interest charge of one and one-half (1 1/2%) percent of the principal sum for each full calendar month of delinquency, computed as simple interest. No interest shall be charged upon any account until payment is thirty (30) days overdue, but such interest, when assessed thereafter, shall be computed from the due date.

**Section Three.** The Authority Reserves the right to waive or reduce any fee, if deemed in the best interest of the Authority, at the discretion of the Executive Director.

**Section Four.** Any Resolution, Rule, or Regulation of the Board in conflict with any provision of this Resolution is repealed.


**Be It Further Resolved,** that the officers and agents of the St. Joseph County Airport Authority District Board be, and they are hereby authorized to execute whatever documents and to take whatever actions which may be necessary in order to effectuate the purposes and intent of this Resolution.

**Section Five.** This Resolution shall be in full force and effect from and after its passage.

However, the St. Joseph County Airport Authority District Board reserves the right to modify the rates and charges set out herein upon appropriate circumstances by proper procedures as established by the St. Joseph County Airport Authority District Board.

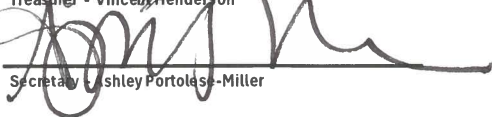
Adopted this 28th day of August 2025.

ST. JOSEPH COUNTY AIRPORT AUTHORITY DISTRICT BOARD

  
\_\_\_\_\_  
President - David R. Sage

  
\_\_\_\_\_  
Vice President - Andrew Kostietney

  
\_\_\_\_\_  
Treasurer - Vincent Henderson

  
\_\_\_\_\_  
Secretary - Ashley Portolase-Miller



### 2026 Revenue/Sources Budget

Revenue Type	Source	2026 Budget	2025 Budget	Difference	Difference
Operating		\$	\$	\$	%
	Airfield	2,089,872	1,514,203	575,669	38.02%
	Terminal - Aviation	3,267,905	2,747,943	519,962	18.92%
	Terminal - Non Aviation	843,571	306,509	537,062	175.22%
	Concessions	3,298,361	2,385,076	913,285	38.29%
	Parking	7,607,247	4,982,040	2,625,207	52.69%
	FBO	868,073	759,786	108,287	14.25%
	QTA	540,000	730,000	(190,000)	-26.03%
	Building & Land Rents	418,887	386,278	32,609	8.44%
	Other Revenue	38,000	36,000	2,000	5.56%
<b>Operating Total</b>		<b>18,971,916</b>	<b>13,847,835</b>	<b>5,124,081</b>	<b>37%</b>
Non-Operating					
	Reserve Funds	8,649,219	7,167,464	1,481,755	20.67%
	Property Tax Revenue	5,335,008	5,230,400	104,608	2.00%
	Other Tax Distributions	992,739	785,000	207,739	26.46%
	Interest & Investment Revenue	833,727	846,642	(12,915)	-1.53%
	Other Non-Operating Revenue	20,000	20,000	-	0.00%
	Capital Grants and Outside Funds	19,065,000	39,090,000	(20,025,000)	-51.23%
	C.F.C. Funds	2,023,000	1,557,000	466,000	29.93%
	P.F.C. Funds	4,135,000	3,211,200	923,800	28.77%
<b>Non-Operating Total</b>		<b>41,053,693</b>	<b>57,907,706</b>	<b>(16,854,013)</b>	<b>-29.10%</b>
<b>Grand Total</b>		<b>60,025,609</b>	<b>71,755,541</b>	<b>(11,729,932)</b>	<b>-16.35%</b>