

# ST. JOSEPH COUNTY AIRPORT AUTHORITY DISTRICT BOARD

September 25, 2025

THURSDAY

The Board meeting of the St. Joseph County Airport Authority District was called to order at 11:30 a.m. on Thursday, September 25, 2025, by President David Sage.

Present: David Sage, President  
Andrew Kostielney, Vice President  
Vincent Henderson, Treasurer  
Ashley Portolese-Miller, Secretary

Comprising a quorum of the St. Joseph County Airport Authority District Board; also present at the meeting were:

Mike Daigle, CEO & Executive Director  
Michael Misch, Attorney  
Renata Matousova, Vice President of Finance & Administration  
Patrick Mac Carthaigh, VP of Operations  
Julie Curtis, VP of Marketing & Air Service Development  
Nelfa Newport, Recording Secretary  
Pat Frame, RS & H  
Chuck Gray  
Jim Sipocz, Friend of the Authority  
Josah Twiddy, Atlantic Aviation

Mr. Sage introduced the first item on the agenda, approval of the Minutes from August 28, 2025, Board meeting.

Mr. Henderson moved, and Mr. Kostielney seconded the motion to approve the Minutes from the Board meeting held on August 28, 2025.

There being no further comments, questions, or discussion, with a unanimous vote, the motion carried.

The next item on the agenda is approval of the Payroll Warrants dated August 29, 2025.

Mr. Henderson moved, and Mr. Kostielney seconded the motion to approve the Payroll Warrants dated August 29, 2025.

There being no further comments, questions, or discussion, with a unanimous vote, the motion carried.

The next item on the agenda is approval of the Payroll Warrants dated September 12, 2025.

Mr. Henderson moved, and Mr. Kostielney seconded the motion to approve the Payroll Warrants dated September 12, 2025.

There being no further comments, questions, or discussion, with a unanimous vote, the motion carried.

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The next item on the agenda is to approve Invoice Vouchers and Claim Payments as per Schedule dated September 25, 2025.

Mr. Henderson moved, and Mr. Kostielney seconded the motion to approve the Invoice Vouchers and Claim Payments dated September 25, 2025.

There being no further comments, questions, or discussion, with a unanimous vote, the motion carried.

Mr. Sage introduced the next item on the agenda.

## FINANCIAL STATEMENT FOR THE MONTH OF JUNE 2025.

Mr. Henderson moved, and Mr. Kostielney seconded the motion to accept the Financial Statement report for the month of July 2025.

Mrs. Matousova referred to the Statement of Revenues Disbursements and Activity (Modified Accrual Basis) for the period ending July 2025. Refer to the attached report.

There being no further comments, questions, or discussion, with a unanimous vote, the motion carried.

Mr. Sage introduced: PRIVILEGE OF THE FLOOR-NONE

Mr. Sage introduced: TABLED AND UNFISHED BUSINESS – NONE

Mr. Sage introduced: CONTINUING BUSINESS - NONE

## NEW BUSINESS

Mr. Sage introduced: CONSIDERATION TO APPROVE RESOLUTION 2025-09 FOR THE PURCHASE OF PROPERTY AT 54851 BUTTERNUT.

Mr. Henderson moved, and Mr. Kostielney seconded the motion to accept Approve Resolution 2025-09 for purchase of property at 54851 Butternut.

There being no further comments, questions, or discussion, with unanimous vote, the motion carried.

Mr. Sage introduced: CONSIDERATION TO APPROVE RESOLUTION 2025-10 FOR THE PURCHASE OF PROPERTY AT 23841 KELLER ROAD.

Mr. Henderson moved, and Mr. Kostielney seconded the motion to approve Resolution 2025-10, to purchase property at 23841 Keller Rd.

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There being no further comments, questions, or discussion, with unanimous vote, the motion carried.

Mr. Sage introduced: CONSIDERATION TO APPROVE RESOLUTION 2025-11 FOR THE 2026 REVENUE AND EXPENSE AUTHORITY BUDGETS.

Mr. Henderson moved, and Mr. Kostielney seconded the motion to approve Resolution 2025-11 for 2026 Revenue and Expense Authority Budgets.

There being no further comments, questions, or discussion, with unanimous vote, the motion carried.

Mr. Sage introduced: CONSIDERATION TO APPROVE CONCESSIONAIRE USE AGREEMENT EXTENSION FOR ADVERTISING WITH QUOTIENT GROUP FOR 1 YEAR.

Mr. Henderson moved, and Mr. Kostielney seconded the motion to approve Concessionaire Use Agreement Extension for advertising with Quotient Group for 1 year.

Mr. Sage asked how long we have used Quotient Group now and Mr. Daigle stated 3-years.

There being no questions, comments, or discussion, with unanimous vote, the motion carried.

Mr. Sage introduced: CONSIDERATION TO APPROVE EXTENSION WITH KE TRANSPORT/MTC INTRANS FOR LIMO SERVICE.

Mr. Henderson moved, and Mr. Kostielney seconded the motion to approve extension with KE Transport/MTC Intrans for Limo service.

There being no further comments, questions, or discussion, with unanimous vote, the motion carried.

Mr. Sage introduced: CONSIDERATION TO APPROVE PERMIT EXTENSION FOR 1 YEAR FOR CONSTANT AVIATION.

Mr. Henderson moved, and Mr. Kostielney seconded the motion to approve permit extension for 1 year for Constant Aviation.

There being no further comments, questions, or discussion, with unanimous vote, the motion carried.

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Mr. Sage introduced: CONSIDERATION TO APPROVE LEASE TO BUTLER, FAIRMAN & SEUFERT, INC. OF THE OLD BUSINESS CENTER AND AUTHORIZING THE CEO & EXECUTIVE DIRECTOR TO EXECUTE THE NECESSARY DOCUMENTS.

Mr. Henderson moved, and Mr. Kostielney seconded the motion to approve lease to Butler, Fairman & Seufert, Inc. of the old business center and authorizing the CEO & Executive Director to execute the necessary documents.

There being no further comments, questions, or discussion, with unanimous vote, the motion carried.

Mr. Sage introduced: CONSIDERATION FOR ALLOWING THE CEO & EXECUTIVE DIRECTOR TO EXECUTE T-HANGAR AGREEMENTS AND ALL NECESSARY DOCUMENTS.

Mr. Henderson moved, and Mr. Kostielney seconded the motion allowing the CEO & Executive director to execute t-hangar agreements and all necessary documents.

There being no further comments, questions, or discussion, with unanimous vote, the motion carried.

Mr. Sage introduced: CONSIDERATION TO AWARD THE CONSTRUCTION CONTRACT FOR THE RENTAL CAR AREA RENOVATIONS TO FA WILHELM CONSTRUCTION CO., INC IN THE AMOUNT OF \$967,000.

Mr. Henderson moved, and Mr. Kostielney seconded the motion to award the construction for the Rental Car Renovations to FA Wilhelm Construction Co., Inc in the amount of \$967,000.

There being no further comments, questions, or discussion, with unanimous vote, the motion carried.

Mr. Sage Introduced: CONSIDERATION TO ISSUE A REQUEST FOR PROPOSAL (RFP) FOR CONSTRUCTION OF THE "SOUTH AUXILIARY PARKING LOT, PHASE 1 – GRADING AND GRAVEL".

Mr. Henderson moved, and Mr. Kostielney seconded to motion Consideration to issue a Request for Proposal (RFP) for construction of the "South Auxiliary Parking lot, Phase 1 – Grading and Gravel".

There being no further comments, questions, or discussion, with unanimous vote, the motion carried.

Mr. Sage introduced: CONSIDERATION TO AUTHORIZE THE LEASE OF HANGAR 402 WITH ATLANTIC AVIATION, PENDING CEO & EXECUTIVE DIRECTOR APPROVAL OF FINAL TERMS AND CONDITIONS, AND FOR THE CEO & EXECUTIVE DIRECTOR TO EXECUTE THE NECESSARY DOCUMENTS

Mr. Henderson moved, and Mr. Kostielney seconded the motion for Consideration to authorize the lease of Hangar 402 with Atlantic Aviation, pending CEO & Executive Director approval of final terms and conditions, and for the CEO & Executive Director to execute the necessary documents

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There being no further comments, questions, or discussion, with unanimous vote, the motion carried.

THE EXECUTIVE DIRECTOR'S REPORT

Mr. Daigle referred to the 2025 Composite Statistic Chart for the period ending July 2025.

Mr. Sage introduced: ADJOURNMENT

Mr. Sage asked for a motion to adjourn the meeting.

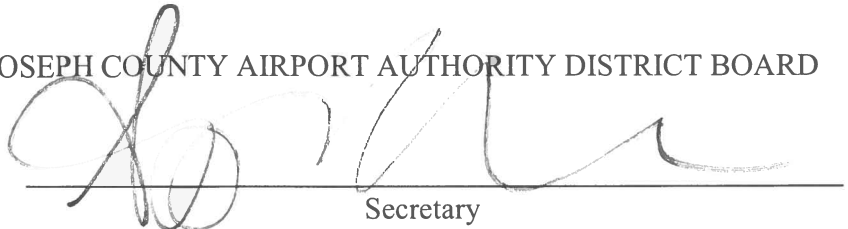
There was a motion by Mr. Henderson and seconded by Mr. Kostielney to adjourn the meeting.

There being no questions, comments, or discussion, with a unanimous vote, the motion carried.

The Board meeting adjourned at 11:41 a.m.

ST. JOSEPH COUNTY AIRPORT AUTHORITY DISTRICT BOARD

By:



Secretary

Written By: Michael A. Daigle, A.A.E

Approved by State  
Board of Accounts 1992

Allowance of Claims  
Airport Authority Meeting  
Date: October 30, 2025

Allowance of Claims: \$5,147,777.33

Plus Net Payroll for:


9/26/2025	\$216,968.31
10/10/2025	\$214,975.64
10/24/2025	\$212,122.54

Total Allowance of Claims: \$5,791,843.82

Allowance of Claims

We have examined the claims listed on the following Register of Claims, consisting of 8 pages, and except for claims not allowed as shown on the Register such claims are hereby allowed in the amount of \$5,791,843.82

Dated this 30th Day of October 2025



Andrew Kostielney



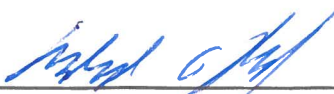
Ashley Portolese-Miller



Vincent Henderson

Absent

David R. Sage



Michael A. Daigle



Renata Matousova

**ST. JOSEPH COUNTY AIRPORT AUTHORITY**

Schedule of Claims

9/19/25 thru 10/23/25

Check Number	Date	Vendor name	Description	Amount
071212120000017	9/26/2025	Breeze	2025 SBN-IAD Minimum Revenue Guarantee	81,380.33
071212120000018	10/17/2025	Breeze	2025 SBN-IAD Minimum Revenue Guarantee	69,722.72
071212120000037	10/3/2025	Abonmarche Consultants Inc.	Professional Services for planning and design engineering for the long-term parking lot and terminal loop road.	50,000.00
071212120000038	10/10/2025	Kirby Risk Electrical Supply	Electrical Supplies for the Concourse Gates 9 and 10 Project	521.69
071212120000039	10/17/2025	Abonmarche Consultants Inc.	Professional Services for planning and design engineering for the long-term parking lot and terminal loop road.	25,000.00
071212120000040	10/23/2025	Parkway Electric & Communications, LLC	Speakers for the Concourse and Microphones for Gates 9 & 10	3,473.00
071212120000051	9/26/2025	Bellman Oil Co., Inc.	3,500 Gallons of Gasoline for the Rental Car QTA Facility	9,868.50
071212120000052	9/26/2025	Scott Electric Company	Slurry vac to be used at QTA car wash to clean out floor drains.	1,506.98
071212120000053	9/26/2025	Waste Management of Indiana, L.L.C	Trash Collection for the QTA Facility	519.79
071212120000054	10/10/2025	Performance Plus	Janitorial Services for QTA breakroom and restrooms starting July 2, 2025 - October 31, 2025.	533.00
071212120000055	10/17/2025	Bellman Oil Co., Inc.	6,000 Gallons of Gasoline for the Rental Car QTA Facility	15,962.89
071212120000056	10/23/2025	Gasoline Equipment	Parts and Labor to Replace Multiple Fixtures on the Gas Pumps at the QTA	1,219.30
071212120000057	10/23/2025	Waste Management of Indiana, L.L.C	Trash Collection for the QTA Facility	706.06
071212120001453	9/26/2025	Evapar Inc	Annual Airfield Lighting Generator Preventative Maintenance and Load Testing	1,681.47
071212120001454	9/26/2025	Arceem Entry Systems, LLC	Labor and Material to Repair Garage Door in Terminal Maintenance	650.76
071212120001455	9/26/2025	Plant Magic LLC	Annual service contract for interior plant care 2025	342.42
071212120001456	9/26/2025	Airgas USA, LLC	2025 purchase of welding gas and rentals for Airfield maintenance.	251.80
071212120001457	9/26/2025	Edward J. White, Inc.	Parts and Labor to Repair HVAC Compressor for the Safety Building	3,518.35
071212120001458	9/26/2025	North American Corporation of Illinois, LLC	Monthly Janitorial Supplies for the Terminal, Concourse, Airfield and Admin	5,136.97
071212120001459	9/26/2025	Greater Elkhart Chamber	Annual Membership Dues Covering 10/01/25-09/30/2026	718.00
071212120001460	9/26/2025	Global ARFF, LLC	Air Brake Sensor for Safety Vehicle #12 and Flow Switch and Drain Valves for Safety Vehicle #15	3,328.14
071212120001461	9/26/2025	Benzon Aviation Consulting, LLC	Various business strategy consulting tasks for the airport for 2025	2,610.00
071212120001462	9/26/2025	SiteOne Landscape Supply, LLC	New Hydro Seeder and Seed for the Airfield	4,155.55
071212120001463	9/26/2025	Bellman Oil Co., Inc.	Bulk 15W40 Motor Oil for the Airfield Maintenance Fleet	2,148.63
071212120001464	9/26/2025	WSJM, INC.	Annual Radio Campaign in SW Michigan and March Forth to Support Campaign Sponsorship - Total Sponsorship is \$750 split between two stations	4,333.20
071212120001465	9/26/2025	WNDU-TV	Annual TV, YouTube, Video Pre-roll, Streaming TV campaign, and voiceover production	2,100.00
071212120001466	9/26/2025	Gasoline Equipment	Labor to repair leak at fuel farm.	1,930.69
071212120001467	9/26/2025	Aunnalytics, Inc.	Managed Services and Security for Q1, Q2 and Q3 2025	18,709.36
071212120001468	9/26/2025	Integrated Technology - ITg	Printer Page usage for 2025	134.69
071212120001469	9/26/2025	James Ivy	Travel Reimbursement for J Ivy to attend Job Shadow Inspection with ARFF in Indianapolis, IN 9/22/25	22.00
071212120001470	9/26/2025	Star Uniform	Uniforms for New Safety Officer	1,342.00
071212120001471	9/26/2025	Mid-States Bolt & Screw LLC	Nuts, Bolts, Washers, Fasteners, Drill Bits for New Drill Press for Airfield Maintenance	1,087.50
071212120001472	9/26/2025	GreatLakes Chapter - AAAE	GLC AAEE Airports Conference Registration for the Operations Department Attendees	2,270.00
071212120001473	10/3/2025	Abonmarche Consultants Inc.	Construction Administration Services for Self-Pay Parking Lot and Professional Services Agreement for the Design of Gates 9 & 10 Terminal Renovations	21,458.50
071212120001474	10/3/2025	Aviation Management Consulting Group, Inc.	Consulting services for Airport Rules and Regulations and Minimum Standards.	11,055.00

071212120001475	10/3/2025	Koorsen Fire & Security, Inc.	Semi-Annual Inspection of the FM200 Fire Suppression System in the FIS and Safety Building	732.50
071212120001476	10/3/2025	Full Source, LLC	Writer and Rain Gear for Returning Airfield Maintenance Employee	132.68
071212120001477	10/3/2025	DeNoyer Chevrolet, Inc.	Transportation fee to deliver 2023 Chevrolet 6500/ESU Commercial Rescue Truck for Safety.	1,595.00
071212120001478	10/3/2025	DebitBook	Lease & SBITA Management Software Agreement for 9/10/2025 - 9/09/2026	5,000.00
071212120001479	10/3/2025	Edward J. White, Inc.	Service call for Fire Hydrant at the Safety Building	560.00
071212120001480	10/3/2025	Lewis Kappes	Environmental Legal Services Regarding Antique Landfill	1,242.50
071212120001481	10/3/2025	Arrow Services, Inc.	Annual service contract for pest removal services for the Airport from June 10, 2025 - December 31, 2025.	280.00
071212120001482	10/3/2025	Johnson Controls Fire Protection LP	Replace All Fire Detection Devices in the Safety Building with New Smoke & Heat Detectors and Pull Stations	10,159.66
071212120001483	10/3/2025	Mead & Hunt, Inc.	Professional Services for Construction Administration for the Terminal Restroom Improvements Project	44,581.88
071212120001484	10/3/2025	Aurora World, Inc.	Bears for Donation for the 2025 Bears in the Air Event	17,640.08
071212120001485	10/3/2025	AeroCloud Systems Inc	Flight Information Display System Boxes for the Terminal & Concourse	1,953.72
071212120001486	10/3/2025	Decomm Aviation Consulting	Consulting services for parking study budget phase 2.	950.00
071212120001487	10/3/2025	Zoro Tools, Inc.	Replacement Reverse Osmosis system for Admin kitchen and New welding gear to be used by Airfield Maintenance	749.44
071212120001488	10/3/2025	Gallagher Benefit Services, Inc.	2024 Workers Compensation Audit	1,710.00
071212120001489	10/3/2025	Short-Elliott-Hendrickson, Incorporated	Air Service Development Consulting for 2025 for the Airport	2,605.00
071212120001490	10/3/2025	Office Interiors, Inc.	New Office Furniture for Sam Spencer in Operations	2,655.26
071212120001491	10/3/2025	Trane U.S. Inc.	Repairs to A/C Unit in the IT Room in the Terminal	12,000.00
071212120001492	10/3/2025	Vestis Services, LLC	Uniforms for Returning Airfield Maintenance Employee	971.95
071212120001493	10/3/2025	Gated Solutions, LLC	Stock gate parts for Airfield powered gates.	2,238.00
071212120001494	10/3/2025	Harbor Freight	Multi-use sub utility and batteries for Airfield	79.99
071212120001495	10/3/2025	Ascension Health	Pre-employment Physical and Psychological Screening for New Safety Officer	1,962.11
071212120001496	10/3/2025	Amazon Capital Services	Webcam, laser pointer, AA and AAA batteries for Admin. LED flashlight batteries and under vehicle inspection mirror for Safety. Boot drive for Airfield. Drill bits for Terminal Bldg	611.15
071212120001497	10/3/2025	Uline, Inc.	Temporary Mobile Gate Podium for Gate 9, Utility Carts and Replacement Shelves to Organize	1,816.97
071212120001498	10/3/2025	TRG Services, Inc.	Supplies and Tools for the Fire Changing Machine for Airfield Maintenance	190,210.91
071212120001499	10/3/2025	Team Financial Group Inc.	APL 68 Construction Contract for Terminal Restroom Improvements	599.99
071212120001500	10/3/2025	DKMG Consulting LLC	Copier Leases Monthly Payment 2025	4,500.00
071212120001501	10/3/2025	Republic Services	Services & Budget Assist w/Passenger facility charge reconciliation and Master Concessionaire RFP Assistance	3,233.70
071212120001502	10/3/2025	Central Indiana Hardware	Trash Collection for the Terminal Bldg	2,344.89
071212120001503	10/3/2025	Mor Electric Heating Associates Inc	Mortise Locks for Airline Ticket Counters in the Terminal and Replacement Lock Set for the Family Restroom in the Terminal	3,504.85
071212120001504	10/10/2025	Butler, Fairman & Seufert, Inc.	Payment Sensors for the Concourse Gate Ramps	48,742.49
071212120001505	10/10/2025	Kabelin Ace Hardware	Professional Services for Preliminary Engineering and Planning of Reconstruction of Runway 9R/27L	1,291.41
071212120001506	10/10/2025	U.S. 31 Supply Inc.	Miscellaneous Building Supplies for March 1, 2025 - December 31, 2025.	1,142.12
071212120001507	10/10/2025	NAPA Auto Parts	Lighting for Gates 9 & 10 in the Concourse	2,820.60
071212120001508	10/10/2025	Memards - SOUTH BEND	Miscellaneous Supplies for March 1, 2025 - December 31, 2025. Maintenance Vehicles and Replacement Batteries for Lighted X for the Airfield	317.81
071212120001509	10/10/2025	Lawson Products, Inc.	Replacement Batteries for Lighted X for the Airfield	1,431.73
071212120001510	10/10/2025	United Rentals, Inc	Various materials to be used in Terminal building. May 1, 2025 - December 31, 2025. Maintenance Department	1,779.86
071212120001511	10/10/2025	Abonmarche Consultants Inc.	Rental of Power Conduit Pipe Bender for Gates 9 & 10 Project	6,101.25
			On Call Business Consultant Services	

071212120001512	10/10/2025	Technical Water Treatment, Inc.	Chemicals for Safety Cooling Tower	2,161.60
071212120001513	10/10/2025	Performance Plus	Cleaning Services for Terminal, Airfield, and Safety Building. November 1, 2024- October 31, 2025	69,443.00
071212120001514	10/10/2025	Kirby Risk Electrical Supply	Miscellaneous Supplies for March 1, 2025 - December 31, 2025. Terminal & Airfield Maintenance Department, Bandfile, Belts, and Batteries for Welding Applications for Terminal Maintenance. Parts, Materials, Patch Panels and Data Cables for New Data Communications for Gates 9 & 10. Various Power Tools for Terminal Maintenance	13,888.09
071212120001515	10/10/2025	ADB SAFEGATE Americas Holding, LLC	Door Position Safety Switches for the Airfield Lighting Regulators and Replacement Taxiway Edge Lights	733.08
071212120001516	10/10/2025	Granger	Various supplies to be used at Airfield and Terminal maintenance. Toilet Paper Dispensers for Admin Restrooms. Oil Filters for the Lighted Xs for the Airfield	409.88
071212120001517	10/10/2025	The Nevan Group LLC	Board room and Atrium remodel	7,110.65
071212120001518	10/10/2025	Convergint Technologies LLC	Diagnostic and Troubleshooting of Anti-Pass Back Hallway Due to False Alarm Issues	1,625.00
071212120001519	10/10/2025	Kenney Machinery LLC	Mower Blades & Filters for Mower 49 for Airfield Maintenance	641.52
071212120001520	10/10/2025	Michael Daigle	Travel reimbursement to attend Breeze Airline meeting in Salt Lake City, UT 9/8-11/25	132.00
071212120001521	10/10/2025	Graphix-Tees	Breast Cancer Awareness Fundraiser T-shirts	1,018.90
071212120001522	10/10/2025	Vital Records Control	Professional Shredding Services for the Administration Department for August 2025	25.00
071212120001523	10/10/2025	Axon Enterprise, Inc.	Taser Holders, Cartridges, Batteries, Body Cameras, Licenses, Cloud Storage and Support for Officers for the Department of Public Safety	18,541.61
071212120001524	10/10/2025	Milestone Contractors, L.P.	Construction Contract for Self-Pay Parking Lot	446,141.84
071212120001525	10/10/2025	Ryan Fireprotection, Inc.	Parts and labor to repair fire suppression leak in the Fleet Mechanic's office.	935.62
071212120001526	10/10/2025	FINQUERY, LLC	Subscription 9/14/25-9/13/26 for Lease Accounting Software for the Administration Department	10,932.00
071212120001527	10/10/2025	Anderson, Agostino & Keller, P.C.	Legal Services for the Airport for 2025	8,425.00
071212120001528	10/10/2025	FedEx	Shipping Fees for 2025 for the Safety Department	25.15
071212120001529	10/10/2025	KW Construction Services, LLC	Construction contract for Replacement of Runway 9R/27L Precision Approach Pathway Indicators (PAPI)	87,784.00
071212120001530	10/17/2025	Anderson, Agostino & Keller, P.C.	Legal Services for the Airport for 2025	12,250.00
071212120001531	10/17/2025	Mead & Hunt, Inc	Construction Administration Services for Runway 9R/27L PAPI Replacement	1,354.54
071212120001532	10/17/2025	The Sherwin-Williams Co.	Paint and Supplies for Painting Project in the Concourse and Terminal	2,809.04
071212120001533	10/17/2025	Dell Marketing L.P.	Monitors for Gate 10 Project	252.00
071212120001534	10/17/2025	Star Uniform	Uniforms for new officer and Body Armor Vest Replacement for the Safety Dept.	1,728.00
071212120001535	10/17/2025	Aviation Indiana	2025 Aviation Indiana Annual Conference Registration for P MacCarthaigh	420.00
071212120001536	10/17/2025	Ready Alert Services, LLC	Yearly Ready Alert Services for 2025	500.00
071212120001537	10/17/2025	North American Corporation of Illinois, LLC	Monthly Janitorial Supplies for the Terminal, Restrooms & Concourse	5,493.27
071212120001538	10/17/2025	Oskosh Aerotech, LLC	Replacement capacitor for jet bridge ground power units.	2,079.97
071212120001539	10/17/2025	Vestis Services, LLC	Uniforms for Returning Airfield Maintenance Employee	382.94
071212120001540	10/17/2025	Custom Millwork & Display	Casework and Change Order 1 for Gates 9 and 10	75,332.99
071212120001541	10/17/2025	W.A. Jones	Mud Flap Assembly for Terminal Truck #53	230.87
071212120001542	10/17/2025	Empart Electric Motor Repair	New HVAC Motor for the GBP LAN Room	554.40
071212120001543	10/17/2025	Mead & Hunt, Inc	Construction Administration Professional Services for Runway 18 Object Free Area Improvements	28,010.02
071212120001544	10/17/2025	Amazon Capital Services	Display/Port to HDMI cable, disposable forks, sticky notes, heavy-duty staples, USB to USB cable, facial tissue, febreze air mist, compressed air duster and Aruba Switch for Admin. Brushless cordless drill combo kit and tilting TV wall mount for Gates 9 & 10 for Terminal Bldg. AA and AAA rechargeable batteries for FIS. Mini legal note pads for Operations. Equipment repair tags for Safety. Front or rear wheel hub axle for Airfield	2,443.88

071212120001545	10/17/2025	Fox Fire Safety, Inc	Refill / Recharge Three Fire Extinguishers at the Safety Building	174.60
071212120001546	10/17/2025	River Bend Hose Specialty, Inc	Replacement of UPS Gate cylinder, Stainless Steel Fittings for Airfield Paint Truck #56 and Parts and Labor to Rebuild a Hydraulic Cylinder for a Perimeter Gate on the Airfield	3,110.41
071212120001547	10/17/2025	Rieth-Riley Const. Co., Inc.	AP 68 Reconstruct Taxiway B and Terminal Apron-Bid E Construction Contract Bid E	2,161,940.39
071212120001548	10/17/2025	Indiana Electronics & Comm.	VOIP Telephone service	1,409.46
071212120001549	10/17/2025	EmbroidMe	Safety Shirts with Embroidered SBN Logo for Returning Airfield Maintenance Employee	224.00
071212120001550	10/17/2025	Global ARFF, LLC	Various supplies to be used on safety vehicles during service repairs.	153.77
071212120001551	10/17/2025	Bellman Oil Co., Inc.	Diesel Fuel for Airfield Maintenance equipment.	11,256.41
071212120001552	10/17/2025	Rene Zamora Jr.	Travel reimbursement to attend Basic ARFF School 10/6-10/2025 in Lexington, KY	909.26
071212120001553	10/17/2025	Arthur J. Gallagher & Co.	Addition of New 2024 Ford Super Duty Truck	1,701.00
071212120001554	10/17/2025	Bob Frame Plumbing & Heating, Inc.	Service Call for Toilet in Men's Restroom in the Terminal and Clean Out Drywells and One Structure at Sky West Parking Lot	972.50
071212120001555	10/17/2025	Great Lakes Chapter - AAAE	Membership Renewal- Executive for Kerianne Linn for 2026	35.00
071212120001556	10/23/2025	Bearing Headquarters Company	Bearings for Airfield Tractor #203	74.95
071212120001557	10/23/2025	Apollo Printing	Bears in the Air Save the Date Cards and Invitation Return Envelopes	264.50
071212120001558	10/23/2025	Aurora World, Inc.	Bears for Bears in the Air	176.30
071212120001559	10/23/2025	Deluxe Detail LLC	Window Tinting on Terminal Truck #68 and at the TSA Checkpoint	1,295.00
071212120001560	10/23/2025	Conway Shields, Inc.	Fire Gear Replacement for Safety Officers	3,340.37
071212120001561	10/23/2025	Gurley-Leep Ford, LLC	New CV Axles and Seals for Safety Vehicle #10	546.41
071212120001562	10/23/2025	Alphagraphics	Design fee for sign made for the Anti Passback hallway.	90.00
071212120001563	10/23/2025	Klink Trucking, Inc.	300 tons of FAA sand for 2025- 2026 winter snow season.	12,679.88
071212120001564	10/23/2025	Kachur Tree Service, LLC	Removal of One Tree at the Safety Building	2,250.00
071212120001565	10/23/2025	St. Clair Apparel, Inc.	Uniform shirts for the Safety department	1,262.62
071212120001566	10/23/2025	MacQueen Equipment, LLC	Self-Contained Breathing Apparatus and Accessories for the Safety Department	98,312.51
071212120001567	10/23/2025	Mid-States Bolt & Screw LLC	Nuts, Bolts, Washers, and Fasteners for Airfield Maintenance	70.00
071212120001568	10/23/2025	Tudoor LLC	Carpet Edge Protectors for All Jet Bridges	536.54
071212120001569	10/23/2025	Milestone Contractors, L.P.	Construction Contract for Self-Pay Parking Lot	697,772.36
071212120001570	10/23/2025	WSJM, INC.	Annual Radio Campaign in SW Michigan	3,945.70
071212120001571	10/23/2025	H&G Services	Parts and labor to Repair the Fire Hydrant at the Safety Building and 2025 Building Service Agreement for belts & filters for entire buildings.	29,420.00
071212120001572	10/23/2025	Federated Digital Solutions	Annual Digital Marketing including targeted display, Facebook, search engine marketing.	5,275.00
071212120001573	10/23/2025	Bane-Welker Equipment, LLC	Replacement Filters for Airfield Tractors 42 & 43	2,862.82
071212120001574	10/23/2025	Blue Grass Airport	Basic ARFF School for Safety Officer Rene Zamora	1,000.00
071212120001575	10/23/2025	Halo Branded Solutions, Inc.	High Visibility Vests for Airfield Operations	517.15
071212120001576	10/23/2025	WNDU-TV	Annual TV, YouTube, Video Pre-roll, Streaming TV campaign, and voiceover production	7,330.00
071212120001577	10/23/2025	Mead & Hunt, Inc	Professional Services for Construction Administration for the Terminal Restroom Improvements Project	15,889.20
071212120001578	10/23/2025	Aunalytics, Inc.	Managed Services and Security for Q4 2025	17,079.66
071212120001579	10/23/2025	Aviation Management Consulting Group, Inc.	Consulting services for Airport Rules and Regulations and Minimum Standards.	2,763.75
071212120001580	10/23/2025	BCA Environmental Consultants, LLC	Consultant Review of Storm Water Pollution Prevention Plan for IDEM.	2,250.00
071212120001581	10/23/2025	Oshkosh AeroTech, LLC	Replacement GPU Boards for Jet Bridges	2,018.36
071212120001582	10/23/2025	Performance Plus	Purchase of Custodial Equipment and Supplies	25,664.30
071212120001583	10/23/2025	Mead & Hunt, Inc	AP 68 Reconstruct Taxiway B and Terminal Apron-Bid E Construction Administration	105,700.04
071212120001584	10/23/2025	Airgas USA, LLC	2025 purchase of welding gas and rentals for Airfield maintenance and Nitrogen Gas refills for September - December 2025 for Safety Vehicles	206.20

071212120001585	10/23/2025	Sue Oakley	Reimbursement for travel to attend INPRS Seminar in Indianapolis, IN 9/23-24/2025	294.36
071212120001586	10/23/2025	Republic Services	Tash Collection for the Terminal Bldg	5,006.31
071212120001587	10/23/2025	KSS Enterprises	Laundry Detergent for the Safety Dept.	377.59
071212120001588	10/23/2025	Parkway Electric & Communications, LLC	Speakers for the Concourse and Microphones for Gates 9 & 10	8,943.25
09/2025 Square	9/30/2025	Square Inc.	Square Fees	49.76
10/10.25 NW	10/13/2025	Nationwide Trust CompanyFSB	Retirement Fund	4,437.59
10/10.25 PERF	10/13/2025	Indiana Public Retirement System	Retirement Fund	29,916.28
10/10.25 Sec125	10/10/2025	1st Source Bank	October 10, 2025 Sect. 125	1,624.14
1005	10/23/2025	Interior Finishes, Inc.	Replacement Carpeting for Gates 7-10	46,240.00
17190	9/26/2025	AT&T	FIS - Monthly Phone Services	371.28
17191	9/26/2025	AT&T	Monthly Fax Services for the Airport	228.76
17192	9/26/2025	Brad Murphey	Fastest Hole Contest Winner at Elkhart Chamber Golf Outing	200.00
17193	9/26/2025	Indiana Michigan Power	Airfield Maintenance - Monthly Electric Services	38.35
17194	9/26/2025	Nick Kovalenko	Make My Move Certificate Recipient	100.00
17195	9/26/2025	Northern Indiana Public Service Co.	Monthly Gas Services for Terminal, Airfield & Safety Bldg	921.23
17196	9/26/2025	U.S. Customs and Border Protection - ST LOUIS	U.S. Customs and Border Protection Services - Officer Overtime for the Federal Inspection Station 2025	2,264.36
17197	9/26/2025	WSBT-TV	Connected/Digital TV Ads	1,844.50
17198	10/3/2025	AT&T	Fiber Internet Service for 2025 for the Airport	199.25
17199	10/3/2025	HRI Dental & Vision	Group Dental	3,569.58
17200	10/3/2025	Indiana Michigan Power	Airfield Maintenance - Monthly Electric Services	448.97
17201	10/3/2025	LaPorte County Herald Dispatch	1/6 Page Ad in the 2026 LaPorte County Visitor's Guide	750.00
17202	10/3/2025	Serendipity Baking Company LLC	Cookies for Gate Party for American Airlines' Inaugural Service to ORD	198.20
17203	10/3/2025	South Bend Water Works	Monthly Water Service for Terminal Bldg, Airfield Maintenance, and Safety Bldg	5,601.34
17204	10/3/2025	Vision Service Plan	Group Vision	1,228.20
17205	10/10/2025	AT&T	Fiber Internet Service for 2025 for the Airport	983.93
17206	10/10/2025	Daniel Sutkowski	Make My Move Certificate Winner	100.00
17207	10/10/2025	GreenMark Equipment LLC	Replacement Blades for Z994R Mower for Airfield Maintenance	314.88
17208	10/10/2025	Indiana Michigan Power	Monthly Electric Services for Airfield Maintenance, Terminal, & Safety Bldg	25,524.98
17209	10/10/2025	Lee Supply Corp.	PVC Materials for Lighting Fixture Covers for the Airfield	2,725.51
17210	10/10/2025	Metronet	Telephone service	1,385.96
17211	10/10/2025	U.S. Customs and Border Protection - ST LOUIS	U.S. Customs and Border Protection Services - Officer Overtime for the Federal Inspection Station 2025	135.80
17212	10/17/2025	Alex Smith	Notre Dame Hockey T-Shirt Toss Certificate Winner	200.00
17213	10/17/2025	Jason Widmar	Elkhart Chamber Golf Outing Fastest Hole Contest Winner	200.00
17214	10/17/2025	St. Joseph County Commissioners	Group Health Insurance	112,066.54
17215	10/17/2025	Teamsters Local 364	Union Dues	829.00
17216	10/23/2025	Alleghiant Air	Marketing Incentive for New Route to FL.	49,270.16
17217	10/23/2025	AT&T	FIS - Monthly Phone Services	375.31
17218	10/23/2025	AT&T	Monthly Fax Services for the Airport	231.18
17219	10/23/2025	AT&T Mobility LLC	Cell Phone and Hotspot Service for 2025	439.07
17220	10/23/2025	Indiana Michigan Power	Monthly Electric Services for Airfield Maintenance, Terminal, & Safety Bldg	24,029.41
17221	10/23/2025	Northern Indiana Public Service Co.	Monthly Gas Services for Terminal, Airfield & Safety Bldg	317.61
17222	10/23/2025	River Bend Cancer Services	Donation from Breast Cancer T-Shirt Proceeds	500.00
17223	10/23/2025	U.S. Customs and Border Protection - ST LOUIS	U.S. Customs and Border Protection Services - Officer Overtime for the Federal Inspection Station 2025	418.30

17224	10/23/2025	WSBT-TV	Connected/Digital TV Ads	1,844.50
4048	10/3/2025	South Bend Water Works	Monthly Water Service for Quick Turnaround Bldg	2,292.62
4049	10/10/2025	Indiana Michigan Power	Quick Turnaround Bldg - Monthly Electric Services	1,354.74
4050	10/17/2025	Indy Distributors, Inc.	Replenish of Chemicals and Supplies for the QTA Carwash from September - December 2025	2,216.40
9.25 ID Protect	10/1/2025	Allstate Identity Protection	ID Protection September 2025	145.34
9.25 Legal Ins	10/1/2025	U.S. Legal Services of Wisconsin, Inc.	Legal Insurance September 2025	148.60
9.25 Life Ins	10/1/2025	Life Insurance Company of North America	Life & Disability	4,903.75
9.26.25 ADP	9/26/2025	ADP LLC	Payroll Processing / Comprehensive Services Fees	4,105.40
9.26.25 NW	9/26/2025	Nationwide Trust CompanyFSB	Retirement Fund	4,472.62
9.26.25 PERF	9/26/2025	Indiana Public Retirement System	Retirement Fund	28,947.02
9.29.25 Sec 125	9/29/2025	1st Source Bank	September 29, 2025 Sect. 125	1,624.14
Flex 10.2025	10/1/2025	Auxiant	Administration Fee for Section 125 FSA Plan for Employees	193.75
RAMP STMT 10/25	10/16/2025	Ramp Business Corporation	Ramp Card liability transferred to AP	12,063.73
Sep 2025 GG	9/30/2025	GiveGrove	Give Grove	3.86
Term Life 9/25	10/1/2025	Life Insurance Company of North America	Voluntary Term Life 09/2025	794.36
071212120001527	10/14/2025	Anderson, Agostino & Keller, P.C.	Legal Services for the Airport for 2025	-8,425.00
Bank Fees	9/15/2025	1st Source Bank	Bank Fees August	245.49
				5,147,777.33

ST. JOSEPH COUNTY AIRPORT AUTHORITY  
Ramp Card

October, 2025 Statement

1	01	10	0	0 6327	Michael Daigle - water for Airline guests and attendees to ND Football game	41.09
2	01	10	0	0 6326	Christine Villare - October 2025 Michiana SHRM meeting registration for S Oakley 10/15/25 South Bend, IN - Michiana SHRM	40.00
3	01	10	0	0 6326	Michael Daigle - Registration for M Daigle to attend Aviation Indiana Annual Conference 10/14-16/2025 South Bend, IN - Aviation Indiana	430.00
4	01	10	0	0 6327	Julie Curtis - Registration for J Curtis to attend American Marketing Association of Michiana monthly luncheon - PayPal 10-6327	40.00
5	01	10	0	0 6326	Julie Curtis - Registration for J Curtis to attend Airport Roundtable Conference in Melbourne, FL 2/11-13/2026 - PayPal 10-6326	1,545.00
6	01	40	0	0 6210	Nelta Newport - Coffee for airfield maintenance - Sam's Club 40-6210	37.96
7	01	10	0	0 6210	Nelta Newport - Water for Admin - Sam's Club 10-6210	14.94
8	01	10	0	0 6325	Nelta Newport - Transporter fees for administrative travel - Indiana Toll Road 10-6325	10.00
9	01	20	0	0 6325	Samantha Spencer - Hotel for J Deatenbaugh to attend the GLC AAAE Airports Conference in Rosemont, IL 8/23-25/2025 - Westin Hotels	869.82
10	01	50	0	0 6261	Michael Ornat - Targets for Firearms Training - Action Target	430.21
11	01	50	0	0 6261	Michael Ornat - U.S. Flags for flagpole in front of Safety building - American Flagpole & Flag	359.85
12	01	50	0	0 6325	Michael Ornat - Hotel for R Zamora to attend Basic ARFF School 10/6-10/2025 in Lexington, KY - Homewood Suites by Hilton	547.84
13	01	30	0	0 6327	Richard Vonderstine - Working lunch with Tom Branstetter and Rich V. Cost center 30.	41.29
14	01	10	0	0 6325	Jennifer Crim - Transportation from airport to hotel for J Crim to attend AAAE Social Media Summit in Virginia Beach, VA 10.13.2025 - Uber 10-6325	37.96
15	01	10	0	0 6309.0006	Jennifer Crim - Balloon Bouquets for American ORD Inaugural Flight Gate Party 10.6.2025 - Martin's Super Market 10-6309.0006	71.64
16	01	50	0	0 6325	Michael Ornat - Hotel for R Zamora to attend Basic ARFF School 10/6-10/2025 in Lexington, KY - Homewood Suites by Hilton	136.96
17	01	10	0	0 6326	Jeremy Yahwak - Registration for J Yahwak to attend Aviation Indiana Annual Conference 10/14-16/2025 South Bend, IN - Aviation Indiana	430.00
18	01	10	0	0 6326	Jennifer Crim - Registration for J Crim to attend ACI 2025 Marketing and Communications Conference in Kansas City, MO 12/2-4/2025 10-6326	1,150.00
19	01	10	0	0 6326	Julie Curtis - Registration for J Curtis to attend Allegiant's Airports Conference in Las Vegas 3/31-4/1/2026 - Allegiant Air 10-6326	285.00
20	01	20	0	0 6325	Samantha Spencer - Hotel and Parking for R Vonderstine to attend the GLC AAAE Airports Conference 8/23-25/2025 - Westin Hotels	550.52
21	01	10	0	0 6327	Michael Daigle - Water purchased at UND game with United representatives	46.85
22	01	20	0	0 6326	Richard Vonderstine - Registration for R Vonderstine to attend Aviation Indiana Annual Conference 10/14-16/2025 in South Bend, IN - Aviation Indiana 20-6326	455.00
23	01	10	0	0 6325	Jennifer Crim - Airfare for J Crim to Attend AAAE Social Media Summit in Virginia Beach, VA 10/13-15/2025 - American Airlines 10-6325	658.11
24	01	10	0	0 6327	Nelta Newport - Cookies & Napkins for concessions meeting 9/30/25 10-6327	34.47

25	01	10	0	0 6325	Susan Oakley - Hotel and parking for S. Oakley to attend INFRS Seminar in Indianapolis, IN on 9/24/25 - Courtyard by Marriott	198.90
					Samantha Spencer - Registration for S Dzitkowski to attend YP Summit 9/25/25 at Four Winds New Buffalo, MI was charged twice - South Bend Regional Chamber	120.00
26	01	20	0	0 2290		13.96
27	01	10	0	0 6210	Nelfa Newport - Water for Admin - Sam's Club 10-6210	12.45
28	01	50	0	0 6210	Michael Ornat - Coffee Filters for Safety Dept - Stanz FoodService	
29	01	10	0	0 6327	Julie Curtis - Registration for M Daigle, J Curtis, R Matousova, P Mac Carthaighn to attend the South Bend Chamber State of the Economy Breakfast on 10/7/25 - South Bend Regional Chamber 10-6327	120.00
					Samantha Spencer - Registration for S Dzitkowski to attend YP Summit 9/25/25 at Four Winds New Buffalo, MI - South Bend Regional Chamber	120.00
30	01	20	0	0 6326	Richard Vonderstine - Parking fees for dinner with BF&S Great Lakes AAEE Airports Conference 9/24/25 - Village of Rosemont 30-6325	15.00
31	01	30	0	0 6325	Samantha Spencer - Registration for T White to attend YP Summit 9/25/25 at Four Winds New Buffalo, MI - South Bend Regional Chamber	120.00
32	01	20	0	0 6326	Nelfa Newport - Coffee for concessions meeting 9/30/25 - Dunkin Donuts 10-6327	49.20
33	01	10	0	0 6210	Julie Curtis - Snacks for Gate Party for American's Inaugural to ORD 10/6/25 - Costco 10-6309.0006	43.97
34	01	10	0	0 6309.0006	Michael Daigle - Annual membership for training and education - Great Lakes Chapter of American Association of Airport Executives	35.00
35	01	10	0	0 6390	Samantha Spencer - Trash Cans for the Asst. Ops Manager Office, Gates 9 and 10 - Meijer	19.97
36	01	20	0	0 6261	Nelfa Newport - Monthly fee for Adobe services - Adobe 10-6391	467.81
37	01	10	0	0 6391	Michael Ornat - Refreshments for AVSec training exercise meeting 9/22/25 - Dunkin Donuts	27.98
38	01	50	0	0 6327	Nelfa Newport - Coffee and hand soap for Admin office -Meijer 10-6210	53.87
39	01	10	0	0 6210	Michael Ornat - Name plates and accountability tags for new employee Zamora - PAC BannerWorks	41.25
40	01	50	0	0 6261	Alexander Ashby - Replacement paint strainers for Airfield Markings -Sherin-Williams 40-6261	27.96
41	01	40	0	0 6261	Samantha Spencer - Hotel for S Spencer to attend the GLC AAEE Airports Conference 8/23-25/2025 in Rosemont, IL - Westin Hotels	476.52
42	01	20	0	0 6325	Samantha Spencer - Monthly TV Service for the Airport Terminal - Direct TV	249.99
43	01	20	0	0 6308.0003	Julie Curtis - Registration for J Curtis to attend ACI-NNA Air Service Data Seminar Jan 26-28, 2026 in New Orleans, LA - Airports Council International 01-10-6326	1,050.00
44	01	10	0	0 6326	Michael Daigle - Decorations for Bears in the Air event 12/5/2025 - Lowe's	183.00
45	01	10	0	0 6309.0007	Jennifer Crim - Sprout Social Media Management Monthly Subscription - Sprout Social 10-6309.0006	249.00
46	01	10	0	0 6309.0006	Michael Ornat - Cookies, refreshments for AVSec meeting /training session 9/22/25 - Meijer	8.38
47	01	50	0	0 6327	Jennifer Crim - Baggage fees for J Crim to attend AAEE Social Media Summit in Virginia Beach, VA 10.13.2025 - American Airlines 10-6325	40.00
48	01	10	0	0 6325	Jennifer Crim - Airfare Trip Protection for J Crim to Attend AAEE Social Media Summit in Virginia Beach, VA 10/13-15/2025 - Allianz Travel Insurance 10-6325	50.02
49	01	10	0	0 6325	Samantha Spencer - Chalk for Marking Post Incident Investigation Findings on the Front Drive - Meijer	4.99
50	01	20	0	0 6261		
						12,063.73

Liability Taxes Debited

Federal Income Tax			23,693.44	
Earned Income Credit Advances			.00	
Social Security - EE			12,135.27	
Social Security - ER			12,135.26	
Social Security Adj - EE			.00	
Medicare - EE			3,007.97	
Medicare - ER			3,007.93	
Medicare Adj - EE			.00	
Medicare Surtax - EE			105.42	
Medicare Surtax Adj - EE			.00	
Federal Unemployment Tax			.00	
FMLA-PSL Payments Credit			.00	
FMLA-PSL ER FICA Credit			.00	
FMLA-PSL Health Care Premium Credit			.00	
Employee Retention Qualified Payments Credit			.00	
Employee Retention Qualified Health Care Credit			.00	
COBRA Premium Assistance Payments			.00	
State Income Tax			6,709.54	
State Unemployment Insurance - EE			.00	
State Unemployment Insurance - ER			27.80	
State Unemployment Insurance Adj - EE			.00	
State Disability Insurance - EE			.00	
State Disability Insurance - ER			.00	
State Disability Insurance Adj - EE			.00	
State Family Leave Insurance - EE			.00	
State Family Leave Insurance - ER			.00	
State Family Leave Insurance Adj - EE			.00	
State Medical Leave Insurance - EE			.00	
State Medical Leave Insurance - ER			.00	
State Medical Leave Insurance Adj - EE			.00	
State Parental Leave Insurance - EE			.00	
State Parental Leave Insurance - ER			.00	
State Parental Leave Insurance Adj - EE			.00	
State LTCare - EE			.00	
State Childcare Contribution - EE			.00	
State Childcare Contribution - ER			.00	
Workers' Benefit Fund Assessment - EE			.00	
Workers' Benefit Fund Assessment - ER			.00	
Transit Tax - EE			.00	
Local Income Tax			3,529.72	
School District Tax			.00	
<b>Total Taxes Debited</b>	Acct. No. XXXX0512	Tran/ABA XXXXXXXXXX	<b>64,352.35</b>	
Other Transfers	ADP Direct Deposit	Acct. No. XXXX0512	Tran/ABA XXXXXXXXXX	151,431.36
	Wage Garnishments	Acct. No. XXXX0512	Tran/ABA XXXXXXXXXX	1,184.60
<b>Total Amount Debited From Your Accounts</b>			<b>216,968.31</b>	
Bank Debits and Other Liability	Adjustments/Prepay/Voids		.00	
Taxes - Your Responsibility	None This Payroll			

<b>Total Liability</b>	216,968.31
	216,968.31
	216,968.31



**ST JOSEPH COUNTY AIR**  
 Company Code: MR8  
 Region Name: SOUTHEAST MAJOR ACCOUNTS

Batch : 4919  
 Quarter Number: 3  
 Service Center: 030  
 Period Ending : 09/21/2025  
 Pay Date : 09/26/2025  
 Current Date : 09/23/2025  
 Week 39  
 Page 1

Net Pay Checks .00  
 Direct Deposits 151,431.36  
 Subtotal Net Pay 151,431.36  
 Adjustments .00  
 Total Net Pay Liability (Net Cash) 151,431.36

Taxes

Agency	Rate	You are responsible for Depositing these amounts		Amount debited from your account	
		EE withheld	ER contrib.	EE withheld	ER contrib.
Federal Income Tax				23,693.44	
Earned Income Credit Advances					
Social Security				12,135.27	12,135.26
Medicare				3,007.97	3,007.93
Medicare Surtax				105.42	
Federal Unemployment Tax					
<b>Subtotal Federal</b>				<b>38,942.10</b>	<b>15,143.19</b>
FMLA-PSL Payments Credit					
FMLA-PSL ER FICA Credit					
FMLA-PSL Health Care Premium Credit					
Employee Retention Qualified Payments Cre					
Employee Retention Qualified Health Care					
Cobra Premium Assistance Payments					
<b>Total Federal</b>				<b>38,942.10</b>	<b>15,143.19</b>
IN State Income Tax				5,312.22	
IN State Unemployment Insurance-ER	.5000				27.80
<b>Subtotal IN</b>				<b>5,312.22</b>	<b>27.80</b>
MI State Income Tax				1,397.32	
MI State Unemployment Insurance-ER					
<b>Subtotal MI</b>				<b>1,397.32</b>	<b>1,397.32</b>
Local					
1526 Elkhart R				337.64	
1554 Kosciusko R				18.44	
1605 Lake R				70.22	
2058 Adams R				63.21	
2062 Laporte R				150.86	
2064 St. Joseph R				2,353.37	
2067 St. Joseph N				513.83	
2074 Porter				22.15	
<b>Subtotal Local</b>				<b>3,529.72</b>	<b>3,529.72</b>
<b>Total Taxes</b>		.00	.00	<b>49,181.36</b>	<b>15,170.99</b>
Amount ADP Debited From Account XXXX0512					
TranABA XXXXXXXXXX					
<b>64,352.35</b>				<b>64,352.35</b>	<b>64,352.35</b>

Excludes Taxes That Are Your Responsibility



Statistical Summary  
 Detail

ST JOSEPH COUNTY AIR  
 Company Code: MR8  
 Region Name: SOUTHEAST MAJOR ACCOUNTS

Batch : 4919  
 Quarter Number: 3  
 Service Center: 030  
 Period Ending : 09/21/2025  
 Pay Date : 09/26/2025  
 Current Date : 09/23/2025  
 Week 39  
 Page 2

Other	ADP Direct Deposit	151,431.36	
Transfers	Wage Garnishments	1,184.60	
	Amount ADP Debited From Account XXXX0512		152,615.96
Total Amount ADP Debited From Your Accounts			216,968.31



**Statistical Summary Detail**

**ST JOSEPH COUNTY AIR**

Company Code: **MR8**  
 Region Name: **SOUTHEAST MAJOR ACCOUNTS**

Batch : **4919**      Period Ending : **09/21/2025**      Week **39**  
 Quarter Number: **3**      Pay Date : **09/26/2025**      Page **3**  
 Service Center: **030**      Current Date : **09/23/2025**

**Liability Taxes Debited Recap**

Liability	Taxes Debited
Federal Income Tax	23,775.35
Earned Income Credit Advances	.00
Social Security - EE	12,064.39
Social Security - ER	12,064.39
Social Security Adl - EE	.00
Medicare - EE	2,991.33
Medicare - ER	2,991.36
Medicare Adl - EE	.00
Medicare Surtax - EE	105.43
Medicare Surtax Adl - EE	.00
Federal Unemployment Tax	.00
FMLA-PSL Payments Credit	.00
FMLA-PSL ER FICA Credit	.00
FMLA-PSL Health Care Premium Credit	.00
Employee Retention Qualified Payments Credit	.00
Employee Retention Qualified Health Care Credit	.00
COBRA Premium Assistance Payments	.00
State Income Tax	6,695.24
State Unemployment Insurance - EE	.00
State Unemployment Insurance - ER	27.34
State Unemployment Insurance Adl - EE	.00
State Disability Insurance - EE	.00
State Disability Insurance - ER	.00
State Disability Insurance Adl - EE	.00
State Family Leave Insurance - EE	.00
State Family Leave Insurance - ER	.00
State Family Leave Insurance Adl - EE	.00
State Medical Leave Insurance - EE	.00
State Medical Leave Insurance - ER	.00
State Medical Leave Insurance Adl - EE	.00
State Parental Leave Insurance - EE	.00
State Parental Leave Insurance - ER	.00
State Parental Leave Insurance Adl - EE	.00
State LTCare - EE	.00
State Childcare Contribution - EE	.00
State Childcare Contribution - ER	.00
Workers' Benefit Fund Assessment - EE	.00
Workers' Benefit Fund Assessment - ER	.00
Transit Tax - EE	.00
Local Income Tax	3,512.59
School District Tax	.00
<b>Total Taxes Debited</b>	<b>64,227.42</b>
Other Transfers	
ADP Direct Deposit	Acct. No. XXXX0512 Tran/ABA XXXXXXXXXX 149,563.62
Wage Garnishments	Acct. No. XXXX0512 Tran/ABA XXXXXXXXXX 1,184.60
<b>Total Amount Debited From Your Accounts</b>	<b>214,975.64</b>
Bank Debits and Other Liability	Adjustments/Prepay/Voids .00
Taxes - Your Responsibility	None This Payroll
<b>Total Liability</b>	<b>214,975.64</b>



**Statistical Summary**

**ST JOSEPH COUNTY AIR**

Company Code: MR8  
 Region Name: SOUTHEAST MAJOR ACCOUNTS

Batch: 6913  
 Quarter Number: 4  
 Service Center: 030  
 Period Ending: 10/05/2025  
 Pay Date: 10/10/2025  
 Current Date: 10/07/2025  
 Week: 41  
 Page: 1

Net Pay  
 Checks .00  
 Direct Deposits 149,563.62  
**Subtotal Net Pay 149,563.62**

Adjustments .00  
**Total Net Pay Liability (Net Cash) 149,563.62**

Taxes	Agency	Rate	You are responsible for		Amount debited	
			EE withheld	ER contrib.	EE withheld	ER contrib.
Federal	Federal Income Tax				23,775.35	
	Earned Income Credit Advances					
	Social Security				12,064.39	12,064.39
	Medicare				2,991.33	2,991.36
	Medicare Surtax				105.43	
	Federal Unemployment Tax					
	<b>Subtotal Federal</b>				<b>38,936.50</b>	<b>15,055.75</b>
	FMLA-PSL Payments Credit					
	FMLA-PSL ER FICA Credit					
	FMLA-PSL Health Care Premium Credit					
	Employee Retention Qualified Payments Cre					
	Employee Retention Qualified Health Care					
	Cobra Premium Assistance Payments					
	<b>Total Federal</b>				<b>38,936.50</b>	<b>15,055.75</b>
State	IN State Income Tax				5,238.08	
	IN State Unemployment Insurance-ER	.5000				27.34
	<b>Subtotal IN</b>				<b>5,238.08</b>	<b>27.34</b>
	MI State Income Tax				1,457.16	
	MI State Unemployment Insurance-ER					
	<b>Subtotal MI</b>				<b>1,457.16</b>	
Local	1526 Elkhart R				338.44	
	1554 Kosciusko R				22.75	
	1605 Lake R				70.22	
	2062 Laporte R				153.47	
	2064 St. Joseph R				2,366.81	
	2067 St. Joseph N				538.60	
	2074 Porter				22.30	
	<b>Subtotal Local</b>				<b>3,512.59</b>	
	<b>Total Taxes</b>		.00	.00	<b>49,144.33</b>	<b>15,083.09</b>
	Amount ADP Debited From Account XXXX0512					
	TranABA XXXXXXXXXX					
					64,227.42	

Excludes Taxes That Are Your Responsibility

Printed at 10:05:30 AM 10/7/2025

Other	ADP Direct Deposit	149,563.62	
Transfers	Wage Garnishments	1,184.60	
	Amount ADP Debited From Account XXXX0512		150,748.22
	Tran/ABA	XXXXXXXXXX	
Total Amount ADP Debited From Your Accounts			214,975.64



**Statistical Summary Detail**

**ST JOSEPH COUNTY AIR**

Company Code: **MR8**  
 Region Name: **SOUTHEAST MAJOR ACCOUNTS**

Batch : **6913**      Period Ending : **10/05/2025**      Week **41**  
 Quarter Number: **4**      Pay Date : **10/10/2025**      Page **3**  
 Service Center: **030**      Current Date : **10/07/2025**

Liability	Taxes Debited
Federal Income Tax	22,998.24
Recap	
Earned Income Credit Advances	.00
Social Security - EE	11,850.02
Social Security - ER	11,849.98
Social Security Adl - EE	.00
Medicare - EE	2,941.29
Medicare - ER	2,941.22
Medicare Adl - EE	.00
Medicare Surtax - EE	105.42
Medicare Surtax Adl - EE	.00
Federal Unemployment Tax	.00
FMLA-PSL Payments Credit	.00
FMLA-PSL ER FICA Credit	.00
FMLA-PSL Health Care Premium Credit	.00
Employee Retention Qualified Payments Credit	.00
Employee Retention Qualified Health Care Credit	.00
COBRA Premium Assistance Payments	.00
State Income Tax	6,616.60
State Unemployment Insurance - EE	.00
State Unemployment Insurance - ER	31.62
State Unemployment Insurance Adl - EE	.00
State Disability Insurance - EE	.00
State Disability Insurance - ER	.00
State Disability Insurance Adl - EE	.00
State Family Leave Insurance - EE	.00
State Family Leave Insurance - ER	.00
State Family Leave Insurance Adl - EE	.00
State Medical Leave Insurance - EE	.00
State Medical Leave Insurance - ER	.00
State Medical Leave Insurance Adl - EE	.00
State Parental Leave Insurance - EE	.00
State Parental Leave Insurance - ER	.00
State Parental Leave Insurance Adl - EE	.00
State LTCare - EE	.00
State Childcare Contribution - EE	.00
State Childcare Contribution - ER	.00
Workers' Benefit Fund Assessment - EE	.00
Workers' Benefit Fund Assessment - ER	.00
Transit Tax - EE	.00
Local Income Tax	3,470.70
School District Tax	.00
<b>Total Taxes Debited</b>	<b>62,805.09</b>

Other Transfers	ADP Direct Deposit	Acct. No. XXXXX0512	Tran/ABA XXXXXXXXXXXX	148,132.85
	Wage Garnishments	Acct. No. XXXXX0512	Tran/ABA XXXXXXXXXXXX	1,184.60
<b>Total Amount Debited From Your Accounts</b>				<b>212,122.54</b>

Bank Debits and Other Liability	Adjustments/Prepay/Voids			.00
Taxes - Your Responsibility	None This Payroll			
<b>Total Liability</b>				<b>212,122.54</b>



Other	ADP Direct Deposit	148,132.85	
Transfers	Wage Garnishments	1,184.60	
	Amount ADP Debited From Account XXXX0512		149,317.45
	Tran/ABA XXXXXXXXXX		
	<b>Total Amount ADP Debited From Your Accounts</b>		<b>212,122.54</b>



**Statistical Summary Detail**

**ST JOSEPH COUNTY AIR**

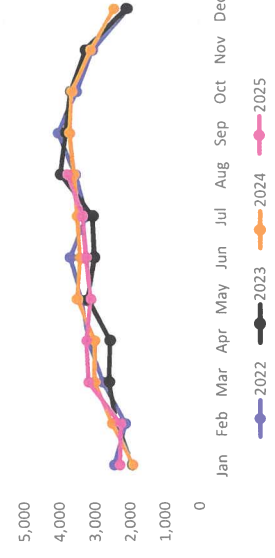
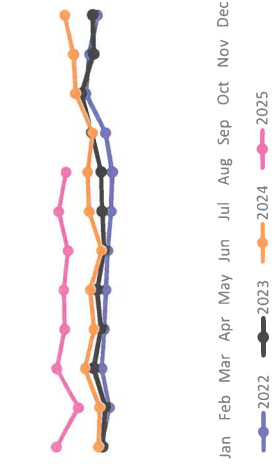
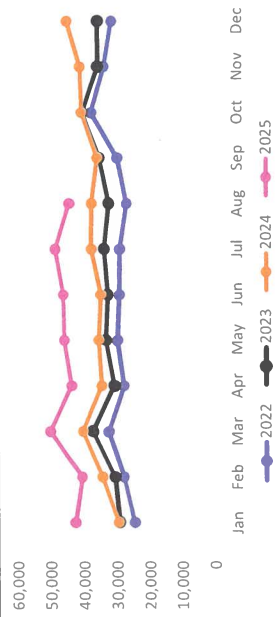
Company Code: **MR8**  
Region Name: **SOUTHEAST MAJOR ACCOUNTS**

Batch : **8856**      Quarter Number: **4**      Period Ending : **10/19/2025**      Week **43**  
Service Center: **030**      Current Date : **10/22/2025**      Page **3**

# 2025 COMPOSITE STATISTIC CHART



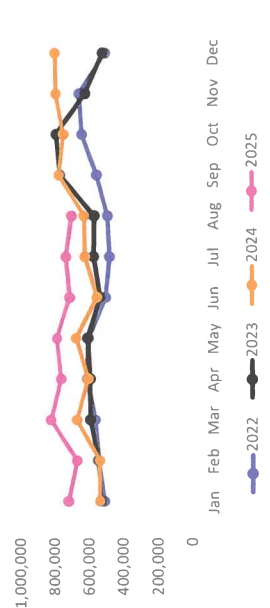
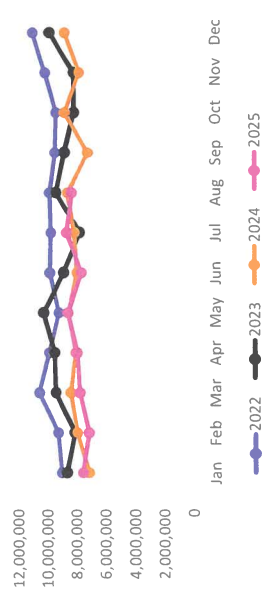
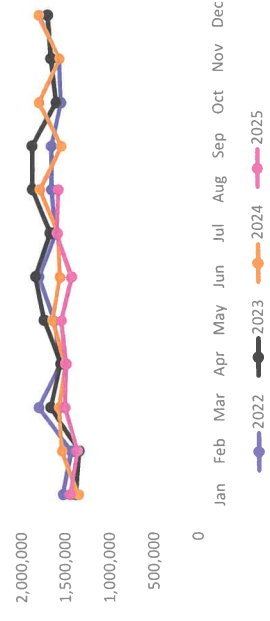
	Airline Enplanements			Aircraft Landed Weight			Aircraft Operations								
	For Ref. 2023	2024	2025	Diff.	%	For Ref. 2023	2024	2025	Diff.	%	For Ref. 2023	2024	2025	Diff.	%
Jan	29,703	29,943	43,051	13,108	43.8%	46,125,804	47,779,476	66,798,912	19,019,436	39.8%	1,960	1,934	2,319	385	19.9%
Feb	30,957	34,828	40,971	6,143	17.6%	44,768,740	47,189,915	56,939,247	9,749,332	20.7%	2,412	2,532	2,295	(237)	-9.4%
Mar	37,664	40,612	50,602	9,990	24.6%	50,032,891	53,691,797	66,562,616	12,870,819	24.0%	2,629	3,026	3,207	181	6.0%
Apr	31,088	34,927	44,067	9,140	26.2%	46,511,429	49,657,991	62,798,276	13,140,285	26.5%	2,595	3,021	3,256	235	7.8%
May	33,695	35,803	46,255	10,452	29.2%	48,239,248	51,150,696	63,158,079	12,007,383	23.5%	3,217	3,507	3,132	(375)	-10.7%
Jun	33,064	35,146	46,505	11,359	32.3%	45,022,708	45,996,409	61,092,153	15,095,744	32.8%	3,032	3,420	3,252	(168)	-4.9%
Jul	34,167	37,999	49,030	11,031	29.0%	45,847,394	51,511,367	65,388,549	13,877,182	26.9%	3,077	3,505	3,357	(148)	-4.2%
Aug	32,757	37,916	44,736	6,820	18.0%	46,168,576	52,145,652	61,850,873	9,705,221	18.6%	3,977	3,596	3,780	184	5.1%
Sep	35,671	36,272			0.0%	50,264,861	49,794,493			0.0%	3,824	3,713			0.0%
Oct	40,684	41,004			0.0%	54,936,574	57,395,915			0.0%	3,678	3,655			0.0%
Nov	36,003	41,429			0.0%	49,419,646	58,318,394			0.0%	3,274	3,126			0.0%
Dec	36,109	45,305			0.0%	49,565,761	62,132,777			0.0%	2,112	2,454			0.0%
<b>Total</b>	<b>411,562</b>	<b>451,184</b>				<b>576,903,632</b>	<b>626,764,882</b>				<b>35,787</b>	<b>37,489</b>			
<b>YTD</b>	<b>263,095</b>	<b>287,174</b>	<b>365,217</b>	<b>78,043</b>	<b>27.2%</b>	<b>372,716,790</b>	<b>399,123,303</b>	<b>504,588,705</b>	<b>105,465,402</b>	<b>26.4%</b>	<b>22,899</b>	<b>24,541</b>	<b>24,598</b>	<b>57</b>	<b>0.2%</b>



2025 COMPOSITE STATISTIC CHART



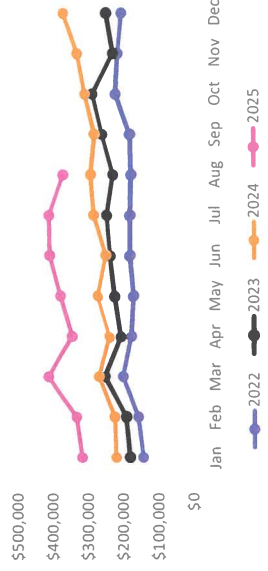
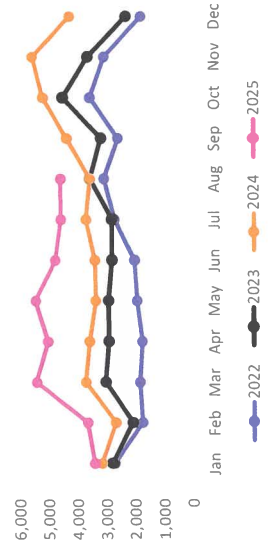
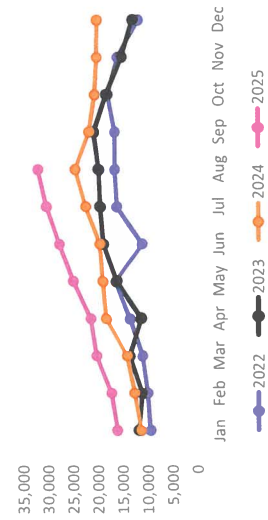
	Air Cargo - Pounds Enplaned & Deplaned				Total Gross Landed Weight - Cargo				Aviation Fuel Flowage - Gallons							
	For Ref.	2024	2025	Diff.	%	For Ref.	2023	2024	2025	Diff.	%	For Ref.	2023	2024	2025	Diff.
Jan	1,388,489	1,359,896	1,451,275	91,379	6.7%	8,703,435	7,181,500	7,598,400	416,900	5.8%	5.8%	528,696	536,795	718,949	182,154	33.9%
Feb	1,348,676	1,543,817	1,369,911	(173,906)	-11.3%	8,162,415	7,987,000	7,183,000	(804,000)	-10.1%	-10.1%	544,163	536,844	669,120	132,276	24.6%
Mar	1,671,767	1,573,970	1,507,164	(66,806)	-4.2%	9,452,900	8,427,000	7,786,500	(640,500)	-7.6%	-7.6%	588,430	669,234	822,700	153,466	22.9%
Apr	1,554,170	1,497,698	1,492,359	(5,339)	-0.4%	9,549,380	8,095,800	7,969,000	(126,800)	-1.6%	-1.6%	589,684	601,940	761,194	159,254	26.5%
May	1,742,824	1,650,311	1,543,069	(107,242)	-6.5%	10,304,311	8,587,000	8,609,588	22,588	0.3%	0.3%	603,999	672,467	785,200	112,733	16.8%
Jun	1,841,175	1,558,932	1,425,977	(132,955)	-8.5%	8,893,200	7,996,500	7,678,452	(318,048)	-4.0%	-4.0%	530,626	549,159	709,388	160,229	29.2%
Jul	1,688,049	1,578,833	1,593,146	14,313	0.9%	7,802,100	8,176,500	8,688,058	511,558	6.3%	6.3%	569,538	620,106	730,892	110,786	17.9%
Aug	1,872,550	1,785,554	1,574,356	(211,198)	-11.8%	9,424,900	8,619,500	8,335,240	(284,260)	-3.3%	-3.3%	565,380	623,831	698,858	75,027	12.0%
Sep	1,874,902	1,535,798			0.0%	8,824,934	7,233,420			0.0%	0.0%	765,185	772,173			0.0%
Oct	1,598,454	1,792,620			0.0%	8,188,500	8,811,500			0.0%	0.0%	788,475	745,162			0.0%
Nov	1,655,028	1,554,657			0.0%	8,188,500	7,799,000			0.0%	0.0%	617,254	790,675			0.0%
Dec	1,683,526	1,794,285			0.0%	9,856,720	8,785,000			0.0%	0.0%	514,833	795,734			0.0%
<b>Total</b>	19,909,610	19,226,371				107,351,295	97,699,720					7,206,263	7,914,120			
<b>YTD</b>	13,087,700	12,549,011	11,957,257	(591,754)	-4.7%	72,292,641	65,070,800	63,848,238	(1,222,562)	-1.9%	-1.9%	4,520,516	4,810,376	5,896,301	1,085,925	22.6%



2025 COMPOSITE STATISTIC CHART



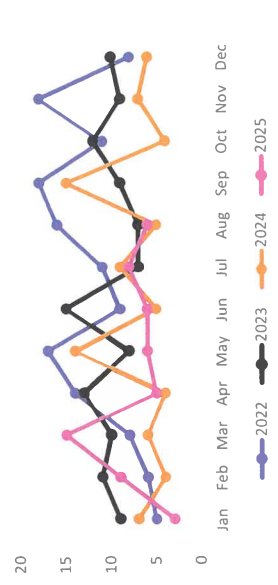
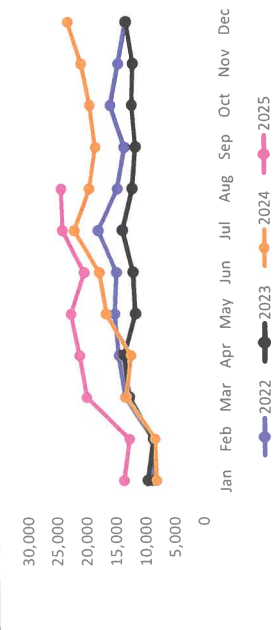
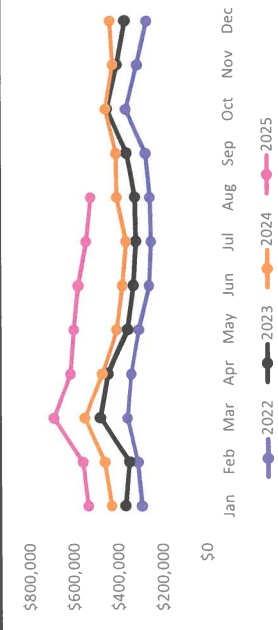
	Car Rental - Car Rental Days*			TNC Activity - Pick Ups			Restaurant/Gift Shop - Gross Sales								
	For Ref. 2023	2024	2025	Diff.	%	For Ref. 2023	2024	2025	Diff.	%	For Ref. 2023	2024	2025	Diff.	%
Jan	11,886	11,456	16,263	4,807	42.0%	2,830	3,189	3,441	252	7.9%	\$181,930	\$222,172	\$319,213	\$97,041	43.7%
Feb	11,212	12,752	17,438	4,686	36.7%	2,111	2,700	3,673	973	36.0%	\$192,762	\$225,730	\$335,365	\$109,634	48.6%
Mar	13,763	14,235	20,428	6,193	43.5%	3,064	3,741	5,449	1,708	45.7%	\$254,481	\$270,625	\$415,415	\$144,790	53.5%
Apr	11,369	18,447	21,515	3,068	16.6%	2,947	3,599	5,051	1,452	40.3%	\$206,520	\$239,643	\$347,972	\$108,329	45.2%
May	16,293	19,100	25,055	5,955	31.2%	2,955	3,395	5,483	2,088	61.5%	\$224,765	\$272,611	\$380,165	\$107,554	39.5%
Jun	18,956	19,646	27,752	8,106	41.3%	2,837	3,414	4,797	1,383	40.5%	\$237,454	\$250,512	\$411,081	\$160,569	64.1%
Jul	19,608	22,449	30,397	7,948	35.4%	2,840	3,720	4,596	876	23.5%	\$247,765	\$284,760	\$413,130	\$128,370	45.1%
Aug	19,927	24,583	32,101	7,518	30.6%	3,590	3,587	4,598	1,011	28.2%	\$230,033	\$293,288	\$372,423	\$79,135	27.0%
Sep	20,935	21,831			0.0%	3,212	4,384			0.0%	\$261,219	\$282,110			0.0%
Oct	18,379	20,625			0.0%	4,538	5,215			0.0%	\$287,797	\$308,982			0.0%
Nov	15,225	20,230			0.0%	3,671	5,583			0.0%	\$229,963	\$331,936			0.0%
Dec	12,956	20,184			0.0%	2,337	4,287			0.0%	\$249,849	\$370,792			0.0%
Ann. To	190,509	225,538				36,932	46,814				\$2,804,537	\$3,353,161			
YTD	123,014	142,668	190,949	48,281	33.8%	23,174	27,345	37,088	9,743	35.6%	\$1,775,710	\$2,059,342	2,994,764	\$935,423	45.4%



2025 COMPOSITE STATISTIC CHART



	Republic Parking - Gross Sales				South Shore Passengers				International Flights - GAF						
	For Ref. 2023	2024	2025	Diff.	%	For Ref. 2023	2024	2025	Diff.	%	For Ref. 2023	2024	2025	Diff.	%
Jan	\$372,121	\$436,966	\$541,633	\$104,667	24.0%	9,775	8,213	13,816	5,603	68.2%	9	7	3	(4)	-57.1%
Feb	\$354,454	\$466,727	\$564,739	\$98,012	21.0%	8,829	8,510	12,865	4,355	51.2%	11	4	9	5	125.0%
Mar	\$486,224	\$556,549	\$696,743	\$140,194	25.2%	12,919	13,427	20,116	6,689	49.8%	10	6	15	9	150.0%
Apr	\$451,036	\$476,179	\$620,777	\$144,598	30.4%	13,773	12,596	21,299	8,703	69.1%	13	4	5	1	25.0%
May	\$361,183	\$411,178	\$605,143	\$193,965	47.2%	11,791	16,802	22,766	5,964	35.5%	8	14	6	(8)	-57.1%
Jun	\$333,718	\$385,171	\$584,648	\$199,477	51.8%	12,175	17,947	20,520	2,573	14.3%	15	5	6	1	20.0%
Jul	\$322,194	\$367,920	\$549,808	\$181,887	49.4%	13,964	22,167	24,198	2,031	9.2%	7	9	8	(1)	-11.1%
Aug	\$326,556	\$408,804	\$527,881	\$119,078	29.1%	12,291	19,657	24,452	4,795	24.4%	7	5	6	1	20.0%
Sep	\$365,106	\$412,647			0.0%	11,767	18,564			0.0%	9	15			0.0%
Oct	\$451,892	\$460,191			0.0%	12,390	19,508			0.0%	12	4			0.0%
Nov	\$406,791	\$427,403			0.0%	12,190	20,943			0.0%	9	7			0.0%
Dec	\$371,458	\$438,690			0.0%	13,338	23,235			0.0%	10	6			0.0%
<b>Ann. Total</b>	<b>\$4,602,733</b>	<b>\$5,248,426</b>				<b>145,202</b>	<b>201,569</b>				<b>120</b>	<b>86</b>			
<b>YTD</b>	<b>\$3,007,486</b>	<b>\$3,509,494</b>	<b>4,691,372</b>	<b>1,181,878</b>	<b>33.7%</b>	<b>95,517</b>	<b>119,319</b>	<b>160,032</b>	<b>40,713</b>	<b>34.1%</b>	<b>80</b>	<b>54</b>	<b>58</b>	<b>4</b>	<b>7.4%</b>



**RESOLUTION NO. 2025-12**

**A RESOLUTION OF THE ST. JOSEPH COUNTY AIRPORT AUTHORITY  
AUTHORIZING THE SALE OF SURPLUS REAL PROPERTY**

**WHEREAS,**

the St. Joseph County Airport Authority (“Authority”), a municipal corporation organized and existing under Indiana Code 8-22-3, owns certain real property located at 22822 Lincolnway West, South Bend, IN 46628; and

**WHEREAS,**

Indiana Code 8-22-3-11(a)(7) authorizes the Authority to sell, lease, or otherwise dispose of property belonging to the Authority; and

**WHEREAS,**

Indiana Code 36-1-11 governs the disposal of real property by political subdivisions and requires, among other things, that property be appraised, advertised, and sold for not less than the full appraised value unless otherwise permitted by law; and

**WHEREAS,**

the Board of the Authority has determined that the Property is no longer needed for airport purposes, is surplus to the needs of the Authority, and that its sale is in the best interests of the Authority, the traveling public, and the citizens of St. Joseph County; and

**WHEREAS,**

the Authority has obtained two independent appraisals of the fair market value of the Property in accordance with IC 36-1-11-3, and has caused the Property to be advertised for sale in accordance with IC 36-1-11-4;

**NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF THE ST. JOSEPH COUNTY AIRPORT AUTHORITY, that:**

**1. Declaration of Surplus**

The Property described in Exhibit A, attached hereto and incorporated herein, is hereby declared to be surplus to the needs of the Authority.

**2. Authorization of Sale**

The Authority hereby authorizes the sale of the Property in accordance with Indiana Code 36-1-11 and other applicable statutes. The minimum acceptable sale price shall be the appraised value as determined under IC 36-1-11-3, unless otherwise permitted by law.

**3. Method of Sale**

The CEO/Executive Director of the Authority, or his/her designee, is hereby authorized and directed to:

- o publish notice of the sale in accordance with IC 36-1-11-4;
- o receive and open bids; and
- o take all other steps necessary to complete the sale consistent with statutory requirements.

**4. Execution of Documents**

Upon acceptance of the highest and best bid meeting statutory requirements, the President of the Board and the CEO/Executive Director are authorized to execute a deed and all other documents necessary to convey the Property.

**5. Disposition of Proceeds**

The proceeds of the sale shall be deposited into the appropriate fund of the Authority as required by law and may be applied toward airport capital improvements, operations, or debt service as authorized by the Board.

**6. Effective Date**

This Resolution shall be in full force and effect from and after its adoption by the Board of the St. Joseph County Airport Authority.

**PASSED AND ADOPTED** this 30 day of October, 2025, by the Board of the St. Joseph County Airport Authority.

**ST. JOSEPH COUNTY AIRPORT AUTHORITY**

FOR

By: [Signature]

David Sage, President

ATTEST:

By: [Signature]

Ashley Portolese-Miller, Secretary

**Exhibit A – Legal Description of Property**

1.32 AC Irreg Tract S Side of Hwy Beg 824' and 428.31' N of SW Cor SW ¼ Sec 33-38-32e



## Airport Rates and Charges

Effective January 1, 2026  
Approved by the Airport Authority Board of Directors

**Resolution 2025-13**  
**A RESOLUTION ESTABLISHING RATES AND CHARGES FOR PERSONS, FIRMS, OR CORPORATIONS DOING BUSINESS WITH**  
**THE ST. JOSEPH COUNTY AIRPORT AUTHORITY BEGINNING January 1, 2026**

**WHEREAS**, Ordinance 2015-01 ordained that the Authority shall establish a schedule of fees, charges, rates and conditions for all users of facilities and services with the jurisdiction of the St. Joseph County Airport Authority District and for all persons, firms, or corporations doing business with the St. Joseph County Airport Authority; and,

**WHEREAS**, Resolution 2025-08 established Rates and Charges for doing business with the Saint Joseph County Airport Authority in calendar year 2025; and

**WHEREAS**, the Saint Joseph County Airport Authority wishes to establish new rates for fiscal year 2026;

**NOW, THEREFORE BE IT RESOLVED BY THE ST. JOSEPH COUNTY AIRPORT AUTHORITY THAT:**

**Section One.** For the fiscal year ending December 31, 2026, the following rates and charges shall be set for all users of facilities and services within the jurisdiction of the St. Joseph County Airport Authority District and for all persons, firms, or corporations doing business with the St. Joseph County Airport Authority, except for those persons, firms, or corporations which have negotiated rates and charges through a separate agreement with the St. Joseph County Airport Authority.

Commercial Aviation Fees			Signatory	Non-Signatory
<b>Landing Fees</b>		Per 1,000 lbs. Maximum Gross Landing Weight (MGLW)	\$1.71	\$3.75
<b>Aircraft Loading Bridge Fees</b>			Signatory	Non-Signatory
All Aircraft*	Loading Bridge	Per Flight	\$14.64	\$32.70
	Switchback Ramp	Per Flight	\$146.22	\$204.71
<b>Fees for Alternative Means of Transportation (Airlines)</b>				
	Airside Bus Fee	Per bus per turn	\$100.00	N/A
<b>Terminal Space - Exclusive</b>			Signatory	Non-Signatory
	Administrative	Per sq. ft. per year	\$24.98	\$49.96
	Counter	Per sq. ft. per year	\$55.92	\$111.84
	Operations	Per sq. ft. per year	\$49.79	\$99.59
	Bag Make-up	Per sq. ft. per year	\$42.61	\$85.22
<b>Terminal Space - Common Space</b>			Signatory	Non-Signatory
	Hold Room Area	Per sq. ft. per year	\$51.37	15% over signatory rate
	Check Point	Per sq. ft. per year	\$51.37	15% over signatory rate
	Bag Claim	Per sq. ft. per year	\$57.60	15% over signatory rate
	Inbound Bag Room	Per sq. ft. per year	\$42.36	15% over signatory rate
	Public Address System	Per Month	\$34.63	15% over signatory rate
<b>Airline Shared Costs *</b>			Signatory	Non-Signatory
	* Allocation by enplaned passengers compared to total enplaned passengers. All outgoing passengers count as enplaned passengers for this purposes even if ground transportation is utilized			
	Security	Per Year	\$103,556	15% over signatory rate
	Access Control	Per Year	\$121,777	15% over signatory rate
<b>Terminal Space - Common Use Ticket and Operations Space</b>			Signatory	Non-Signatory
		Per Enplaned Passenger	\$1.07	\$1.61
<b>Charter Airline Fees</b>	(In addition to Landing and Loading Bridge Fees)		Signatory	Non-Signatory
	Counter Fee - Per Enplaned Passenger		\$1.07	\$1.61
	Terminal Common Space - Per Enplaned Passenger		\$4.87	
	Terminal Common Space - Per Deplaned Passenger		\$1.52	
	Gate Fee	Per Flight		\$277.83
	Per Turn Fee - Terminal Space	Per Flight	\$76.31	\$159.52
	Public Address System	Per Month	\$44.59	\$97.88

General Aviation Fees			Regular	Special Events*
<b>Landing Fees</b>				
	Aircraft less than 9,000 lbs.	per landing	\$0.00	\$20.00
	Aircraft 9,000 lbs. and over	Per 1,000 lbs. MGLW	\$3.19	\$3.75
Note: U.S. Government owned aircraft and Tenant based General Aviation Aircrafts are exempt from landing fees.			(MGLW - Maximum Gross Landing Weight)	
<b>Aircraft Parking Fees</b>	Apply to General Aviation and Charter Aircrafts, parked for 3 or more hours, exclusive of terminal ramp or leased space			
			Regular	Special Events*
	Single Engine Propeller Aircraft	per calendar day	\$22.00	\$45.00
	Multi Engine Propeller Aircraft	per calendar day	\$33.00	\$70.00
	Jet Aircraft	per calendar day	\$66.00	\$135.00

\*Special event dates are designated by the CEO and Executive Director and published on the SBN website in advance.



## Airport Rates and Charges

Effective January 1, 2026

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<b>U.S. Customs and Border Protection Fees (CBP)</b>		M-F, 8am - 4:30pm	Other times	
	Single Engine Propeller Aircraft	\$125.00	\$325.00	
	Multi Engine Propeller Aircraft	\$250.00	\$450.00	
	Jet Aircraft	\$375.00	\$575.00	
	Federal Inspection Service Fee: Commercial - Per Deplaned Passenger	\$5.00	\$5.00	
<b>Other Airport Fees</b>			Rate	
	Fuel Flowage Fees	Per Gallon	\$0.11	
	Banner Towing	Per Year	\$1,500.00	
	Glycol Permit	Per Year	\$100.00	
	Ground Rent	Per sq. ft. per yr.	Appraised FMV or current comparable rate	
	Cargo Ramp Parking	Linear Ft. per Mo.	\$7.04	\$15.10
	Remain Over Night (RON) Parking	Per Bus	\$80.00	N/A
<b>Passenger Facility Charge (PFC)</b>	Airline Passenger: \$4.50 per Enplaned Commercial Passenger, per FAA approved PFC Application.			
<b>PFC Equivalent Charge</b>	Airline Passengers - ground transportation	Per outbound passenger	\$4.50	N/A
<b>Ground Transportation</b>			Rate	
	Charter Bus	<i>Passenger Count</i>	Large (30 +)	Small (30 <)
		Contract	Per Departure	\$66.47
	Non-Contract	Per Departure	\$146.23	\$81.89
<b>Limousine Operations</b>	Limousine, Van & Private Motor Carriers of Passengers	Per Year (Per Permit)	\$225.00	
<b>Rental Car Companies</b>	Customer Facility Charge (CFC)	(Per Contract)	Day/Max	\$4.50/\$49.50
<b>Hotel Shuttle Permit</b>	Per Hotel	Per Year	\$600.00	
<b>Taxi Cab</b>	Cab Company Operation Permit	Per Year	\$600.00	
<b>Transportation Network Company (TNC)</b> <small>(e.g.: Uber, Lyft, etc.)</small>		Annual Permit	\$1,500.00	
		Per Pick Up	\$2.50	
		Per Drop Off	\$2.50	
<b>Non-Airline Tenants</b>			Rate	
	Level II Office Space (Premier)	Per sq. ft. per year	\$60.70	
	Level I Office Space (Standard)	Per sq. ft. per year	\$24.51	
	CAM (Common Area Maintenance)	Per sq. ft. per year	\$3.99	
<b>Badging Fees</b>	<i>Initial and renewal fees waived for SJCAA contractors if SJCAA is Signatory (up to 6 badges)</i>		SIDA / Sterile	AOA/Public
	Initial Issue		\$85.00	\$30.00
	Renewal/Reissue / Change Outside of Renewal		\$60.00	\$25.00
				Rate
	Finger Print Processing			\$30.00
	Contractors - if badge not returned within 30 days of completion, or expires without renewal	per badge		\$200.00
	<b>Badges Expired for more than 30 days - Processed as Initial Issue</b>			
	Lost Badge	1st Replacement	2nd Replacement*	3rd Replacement *
		\$100.00	\$200.00	\$300.00
	* With Airport Security Coordinator Approval			Rate
	Refund to Employee for Returned "Lost Badge"			\$20.00
	<i>Employee Transfer - Same as Badge Renewal Price Unless Access Level Change (e.g. AOA to Sterile)</i>			
<b>Airport Parking Charges</b> <i>Waived for Authority Employees</i>			Rate	
	Parking Pass Replacement	<i>Lost Hang Tag</i>	\$10.00	
	Parking or Safety Violation	<i>Minimum Fine</i>	\$20.00	
	Rental Overflow Parking	<i>Per Month</i>	\$25.00	
	Unattended Vehicle on the Front Drive	<i>Minimum Fine</i>	\$100.00	
<b>Administrative Charges</b>			Rate	
	Cyber Key Replacement		\$150.00	
	Lost Keys (Plus Actual Cost to Rekey)		\$100.00	
	Copies - Black & White ( <i>Maximum of 25 Copies</i> )	Per Page	\$0.25	
	Copies - Color ( <i>Maximum of 25 Copies</i> )	Per Page	\$0.50	
	Fax	Per Page	\$1.00	
	Police & Other Reports	Per Page	\$3.00	
	Returned Check Fee	Per Check	\$25.00	
	Administrative Fee	Per Invoice Amount	25%	
	Credit Card Processing Fee	(waived for charitable campaigns and similar)	Per Invoice Amount	3.5%



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<b>Policy Violations</b>	First Violation		\$100.00
	Second Violation		\$250.00
	Third Violation		\$500.00
	Subsequent Violations		\$1,000.00
<b>Public Room Rental</b> <i>Plus Setup if Required</i>	<i>Terminal tenants can request waiver for approved use</i>		
			Rate
	Atrium or Board Room	1-4 Hours	\$75.00
	Studebaker Room	1-4 Hours	\$50.00
<b>Airport Authority Resources</b>	Room or Event Setup ( <i>Plus Actual Labor Costs</i> )	Per Hour	\$20.00
	<b>Personnel (minimum charge 1 hour)</b>		
	Monday - Friday 7am - 7pm	Per Hour	\$75.00
	Weekends and Mon - Fri 7pm - 7 am		\$100.00
	<b>Equipment (* Requires Airport Authority Operator) (minimum charge 1 hour/day)</b>		
	Air Compressor	Per Day	\$250.00
	* Fork Lift	Per Hour	\$80.00
	Light Carts	Per 48 Hours	\$455.00
	Lighted X	Per Day	\$375.00
	* Other Heavy Equipment (e.g. Broom, Plow or Large Mower)	Per Hour	\$180.00
	* Pick-up Truck	Per Hour	\$80.00
	* Scissor Lift	Per Day	\$110.00
	* Tractor & Brush Hog	Per Day	\$600.00

**Section Two.** There shall be added to all sums due the Authority and unpaid, an interest charge of one and one-half (1 1/2%) percent of the principal sum for each full calendar month of delinquency, computed as simple interest. No interest shall be charged upon any account until payment is thirty (30) days overdue, but such interest, when assessed thereafter, shall be computed from the due date.

**Section Three.** The Authority Reserves the right to waive or reduce any fee, if deemed in the best interest of the Authority, at the discretion of the Executive Director.

**Section Four.** Any Resolution, Rule, or Regulation of the Board in conflict with any provision of this Resolution is repealed.

**Be It Further Resolved,** that the officers and agents of the St. Joseph County Airport Authority District Board be, and they are hereby authorized to execute whatever documents and to take whatever actions which may be necessary in order to effectuate the purposes and intent of this Resolution.

**Section Five.** This Resolution shall be in full force and effect from and after its passage.

However, the St. Joseph County Airport Authority District Board reserves the right to modify the rates and charges set out herein upon appropriate circumstances by proper procedures as established by the St. Joseph County Airport Authority District Board.

Adopted this 30th day of October 2025.

**ST. JOSEPH COUNTY AIRPORT AUTHORITY DISTRICT BOARD**

*Absent*

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President - David R. Sage

*[Signature]*

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Vice President - Andrew Kostelney

*[Signature]*

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Treasurer - Vincent Henderson

*[Signature]*

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Secretary - Ashley Portolese-Miller