



## Airport Rates and Charges

Effective January 1, 2026  
Approved by the Airport Authority Board of Directors

**Resolution 2025-13**  
**A RESOLUTION ESTABLISHING RATES AND CHARGES FOR PERSONS, FIRMS, OR CORPORATIONS DOING BUSINESS WITH**  
**THE ST. JOSEPH COUNTY AIRPORT AUTHORITY BEGINNING January 1, 2026**

**WHEREAS**, Ordinance 2015-01 ordained that the Authority shall establish a schedule of fees, charges, rates and conditions for all users of facilities and services with the jurisdiction of the St. Joseph County Airport Authority District and for all persons, firms, or corporations doing business with the St. Joseph County Airport Authority; and,

**WHEREAS**, Resolution 2025-08 established Rates and Charges for doing business with the Saint Joseph County Airport Authority in calendar year 2025; and

**WHEREAS**, the Saint Joseph County Airport Authority wishes to establish new rates for fiscal year 2026;

**NOW, THEREFORE BE IT RESOLVED BY THE ST. JOSEPH COUNTY AIRPORT AUTHORITY THAT:**

**Section One.** For the fiscal year ending December 31, 2026, the following rates and charges shall be set for all users of facilities and services within the jurisdiction of the St. Joseph County Airport Authority District and for all persons, firms, or corporations doing business with the St. Joseph County Airport Authority, except for those persons, firms, or corporations which have negotiated rates and charges through a separate agreement with the St. Joseph County Airport Authority.

Commercial Aviation Fees		Per 1,000 lbs. Maximum Gross Landing Weight (MGLW)	Signatory	Non-Signatory
<b>Landing Fees</b>			\$1.71	\$3.75
<b>Aircraft Loading Bridge Fees</b>			Signatory	Non-Signatory
All Aircraft*	Loading Bridge	Per Flight	\$14.64	\$32.70
	Switchback Ramp	Per Flight	\$146.22	\$204.71
<b>Fees for Alternative Means of Transportation (Airlines)</b>				
	Airside Bus Fee	Per bus per turn	\$100.00	N/A
<b>Terminal Space - Exclusive</b>			Signatory	Non-Signatory
	Administrative	Per sq. ft. per year	\$24.98	\$49.96
	Counter	Per sq. ft. per year	\$55.92	\$111.84
	Operations	Per sq. ft. per year	\$49.79	\$99.59
	Bag Make-up	Per sq. ft. per year	\$42.61	\$85.22
<b>Terminal Space - Common Space</b>			Signatory	Non-Signatory
	Hold Room Area	Per sq. ft. per year	\$51.37	15% over signatory rate
	Check Point	Per sq. ft. per year	\$51.37	15% over signatory rate
	Bag Claim	Per sq. ft. per year	\$57.60	15% over signatory rate
	Inbound Bag Room	Per sq. ft. per year	\$42.36	15% over signatory rate
	Public Address System	Per Month	\$34.63	15% over signatory rate
<b>Airline Shared Costs *</b>	* Allocation by enplaned passengers compared to total enplaned passengers. All outgoing passengers count as enplaned passengers for this purposes even if ground transportation is utilized		Signatory	Non-Signatory
	Security	Per Year	\$103,556	15% over signatory rate
	Access Control	Per Year	\$121,777	15% over signatory rate
<b>Terminal Space - Common Use Ticket and Operations Space</b>		Per Enplaned Passenger	Signatory	Non-Signatory
			\$1.07	\$1.61
<b>Charter Airline Fees</b>	(In addition to Landing and Loading Bridge Fees)		Signatory	Non-Signatory
	Counter Fee - Per Enplaned Passenger		\$1.07	\$1.61
	Terminal Common Space - Per Enplaned Passenger		\$4.87	
	Terminal Common Space - Per Deplaned Passenger		\$1.52	
	Gate Fee	Per Flight		\$277.83
	Per Turn Fee - Terminal Space	Per Flight	\$76.31	\$159.52
	Public Address System	Per Month	\$44.59	\$97.88

General Aviation Fees		Regular	Special Events*
<b>Landing Fees</b>	Aircraft less than 9,000 lbs.	per landing	\$0.00
	Aircraft 9,000 lbs. and over	Per 1,000 lbs. MGLW	\$3.19
Note: U.S. Government owned aircraft and Tenant based General Aviation Aircrafts are exempt from landing fees.			(MGLW - Maximum Gross Landing Weight)
<b>Aircraft Parking Fees</b>	Apply to General Aviation and Charter Aircrafts, parked for 3 or more hours, exclusive of terminal ramp or leased space		
			Regular
	Single Engine Propeller Aircraft	per calendar day	\$22.00
	Multi Engine Propeller Aircraft	per calendar day	\$33.00
	Jet Aircraft	per calendar day	\$66.00
			Special Events*
			\$45.00
			\$70.00
			\$135.00

\*Special event dates are designated by the CEO and Executive Director and published on the SBN website in advance.



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		M-F, 8am - 4:30pm	Other times	
<b>U.S. Customs and Border Protection Fees (CBP)</b>	Single Engine Propeller Aircraft	\$125.00	\$325.00	
	Multi Engine Propeller Aircraft	\$250.00	\$450.00	
	Jet Aircraft	\$375.00	\$575.00	
	Federal Inspection Service Fee: Commercial - Per Deplaned Passenger	\$5.00	\$5.00	
<b>Other Airport Fees</b>			Rate	
	Fuel Flowage Fees	Per Gallon	\$0.11	
	Banner Towing	Per Year	\$1,500.00	
	Glycol Permit	Per Year	\$100.00	
	Ground Rent	Per sq. ft. per yr.	Appraised FMV or current comparable rate	
	Cargo Ramp Parking	Linear Ft. per Mo.	\$7.04	\$15.10
	Remain Over Night (RON) Parking	Per Bus	\$80.00	N/A
<b>Passenger Facility Charge (PFC)</b>	Airline Passenger: \$4.50 per Enplaned Commercial Passenger, per FAA approved PFC Application.			
<b>PFC Equivalent Charge</b>	Airline Passengers - ground transportation	Per outbound passenger	\$4.50	N/A
<b>Ground Transportation</b>			Rate	
	Charter Bus	<i>Passenger Count</i>	Large (30 +)	Small (30 <)
		Contract	Per Departure	\$66.47
		Non-Contract	Per Departure	\$146.23
<b>Limousine Operations</b>	Limousine, Van & Private Motor Carriers of Passengers	Per Year (Per Permit)	\$225.00	
<b>Rental Car Companies</b>	Customer Facility Charge (CFC)	(Per Contract)	Day/Max	\$4.50/\$49.50
<b>Hotel Shuttle Permit</b>	Per Hotel	Per Year	\$600.00	
<b>Taxi Cab</b>	Cab Company Operation Permit	Per Year	\$600.00	
<b>Transportation Network Company (TNC)</b> <small>(e.g.: Uber, Lyft, etc.)</small>		Annual Permit	\$1,500.00	
		Per Pick Up	\$2.50	
		Per Drop Off	\$2.50	
<b>Non-Airline Tenants</b>			Rate	
	Level II Office Space (Premier)	Per sq. ft. per year	\$60.70	
	Level I Office Space (Standard)	Per sq. ft. per year	\$24.51	
	CAM (Common Area Maintenance)	Per sq. ft. per year	\$3.99	
<b>Badging Fees</b>	<i>Initial and renewal fees waived for SJCAA contractors if SJCAA is Signatory (up to 6 badges)</i>		SIDA / Sterile	AOA/Public
	Initial Issue		\$85.00	\$30.00
	Renewal/Reissue / Change Outside of Renewal		\$60.00	\$25.00
				Rate
	Finger Print Processing			\$30.00
	Contractors - if badge not returned within 30 days of completion, or expires without renewal		per badge	\$200.00
	<b>Badges Expired for more than 30 days - Processed as Initial Issue</b>			
		1st Replacement	2nd Replacement*	3rd Replacement *
	Lost Badge	\$100.00	\$200.00	\$300.00
	* With Airport Security Coordinator Approval			Rate
	Refund to Employee for Returned "Lost Badge"			\$20.00
	<i>Employee Transfer - Same as Badge Renewal Price Unless Access Level Change (e.g. AOA to Sterile)</i>			
<b>Airport Parking Charges</b> <small>Waived for Authority Employees</small>			Rate	
	Parking Pass Replacement		Lost Hang Tag	\$10.00
	Parking or Safety Violation		Minimum Fine	\$20.00
	Rental Overflow Parking		Per Month	\$25.00
	Unattended Vehicle on the Front Drive		Minimum Fine	\$100.00
<b>Administrative Charges</b>			Rate	
	Cyber Key Replacement		\$150.00	
	Lost Keys (Plus Actual Cost to Rekey)		\$100.00	
	Copies - Black & White (Maximum of 25 Copies)	Per Page	\$0.25	
	Copies - Color (Maximum of 25 Copies)	Per Page	\$0.50	
	Fax	Per Page	\$1.00	
	Police & Other Reports	Per Page	\$3.00	
	Returned Check Fee	Per Check	\$25.00	
	Administrative Fee	Per Invoice Amount	25%	
	Credit Card Processing Fee (waived for charitable campaigns and similar)	Per Invoice Amount	3.5%	



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<b>Policy Violations</b>	First Violation		\$100.00
	Second Violation		\$250.00
	Third Violation		\$500.00
	Subsequent Violations		\$1,000.00
<b>Public Room Rental</b> <i>Plus Setup if Required</i>	<i>Terminal tenants can request waiver for approved use</i>		Rate
	Atrium or Board Room	1-4 Hours	\$75.00
	Studebaker Room	1-4 Hours	\$50.00
	Room or Event Setup <i>(Plus Actual Labor Costs)</i>	Per Hour	\$20.00
<b>Airport Authority Resources</b>	<b>Personnel (minimum charge 1 hour)</b>		Per person
	Monday - Friday 7am - 7pm	Per Hour	\$75.00
	Weekends and Mon - Fri 7pm - 7 am		\$100.00
	<b>Equipment (* Requires Airport Authority Operator) (minimum charge 1 hour/day)</b>		Rate
	Air Compressor	Per Day	\$250.00
	* Fork Lift	Per Hour	\$80.00
	Light Carts	Per 48 Hours	\$455.00
	Lighted X	Per Day	\$375.00
	* Other Heavy Equipment (e.g. Broom, Plow or Large Mower)	Per Hour	\$180.00
	* Pick-up Truck	Per Hour	\$80.00
	* Scissor Lift	Per Day	\$110.00
	* Tractor & Brush Hog	Per Day	\$600.00

**Section Two.** There shall be added to all sums due the Authority and unpaid, an interest charge of one and one-half (1 1/2%) percent of the principal sum for each full calendar month of delinquency, computed as simple interest. No interest shall be charged upon any account until payment is thirty (30) days overdue, but such interest, when assessed thereafter, shall be computed from the due date.

**Section Three.** The Authority Reserves the right to waive or reduce any fee, if deemed in the best interest of the Authority, at the discretion of the Executive Director.

**Section Four.** Any Resolution, Rule, or Regulation of the Board in conflict with any provision of this Resolution is repealed.

**Be It Further Resolved,** that the officers and agents of the St. Joseph County Airport Authority District Board be, and they are hereby authorized to execute whatever documents and to take whatever actions which may be necessary in order to effectuate the purposes and intent of this Resolution.

**Section Five.** This Resolution shall be in full force and effect from and after its passage.

However, the St. Joseph County Airport Authority District Board reserves the right to modify the rates and charges set out herein upon appropriate circumstances by proper procedures as established by the St. Joseph County Airport Authority District Board.

Adopted this 30th day of October 2025.

**ST. JOSEPH COUNTY AIRPORT AUTHORITY DISTRICT BOARD**

*Absent*

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President - David R. Sage

*[Signature]*

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Vice President - Andrew Kostelney

*[Signature]*

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Treasurer - Vincent Henderson

*[Signature]*

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Secretary - Ashley Portolese-Miller