

# A G E N D A

**ST. JOSEPH COUNTY AIRPORT AUTHORITY DISTRICT BOARD  
SOUTH BEND INTERNATIONAL AIRPORT  
4477 PROGRESS DRIVE, SOUTH BEND, INDIANA  
MEETING OF THURSDAY, JANUARY 28, 2021    TIME 11:30 A.M.**

1. Call to Order.

2. Election of Officers for 2021.      **(President please read Election of Officers statement.)**

Motion \_\_\_\_\_ Second \_\_\_\_\_ Discussion \_\_\_\_\_ Aye \_\_\_\_\_ Nay \_\_\_\_\_

3. Approve Minutes from December 17, 2020 Board meeting.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Discussion \_\_\_\_\_ Aye \_\_\_\_\_ Nay \_\_\_\_\_

4. Approve Payroll Warrants for December 24, 2020.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Discussion \_\_\_\_\_ Aye \_\_\_\_\_ Nay \_\_\_\_\_

5. Approve Payroll Warrants for January 8, 2021.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Discussion \_\_\_\_\_ Aye \_\_\_\_\_ Nay \_\_\_\_\_

6. Approve Payroll Warrants for January 22, 2021.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Discussion \_\_\_\_\_ Aye \_\_\_\_\_ Nay \_\_\_\_\_

7. Approve Invoice Vouchers and Claim Payments as per Schedule dated January 28, 2021.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Discussion \_\_\_\_\_ Aye \_\_\_\_\_ Nay \_\_\_\_\_

8. Report of Financial Statements for the Month of November 2020.

**Motion to accept the report.**

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Motion \_\_\_\_\_ Second \_\_\_\_\_ Discussion \_\_\_\_\_ Aye \_\_\_\_\_ Nay \_\_\_\_\_

**TABLED AND UNFINISHED BUSINESS**

None

**CONTINUING BUSINESS**

None

**NEW BUSINESS**

1. Consideration to approve Resolution 2021-01 designating the appointment of the Treasurer, Jay Asdell, and the Assistant Treasurer, Michael Daigle, for a one (1) year term.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Discussion \_\_\_\_\_ Aye \_\_\_\_\_ Nay \_\_\_\_\_

2. Consideration to approve a one (1) year extension to the Standard Use and Lease Agreement between the St. Joseph County Airport Authority and United Airlines for the Ticket Counter, Operations, and Bag Makeup areas effective January 1, 2020.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Discussion \_\_\_\_\_ Aye \_\_\_\_\_ Nay \_\_\_\_\_

3. Consideration to approve a one (1) year extension to the Standard Use and Lease Agreement between the St. Joseph County Airport Authority and United Parcel Service (UPS) for Ramp and Landing fees.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Discussion \_\_\_\_\_ Aye \_\_\_\_\_ Nay \_\_\_\_\_

4. Consideration to approve a one (1) year extension to the Standard Use and Lease Agreement between the St. Joseph County Airport Authority and CSA Air for the FedEx Ramp and Landing fees.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Discussion \_\_\_\_\_ Aye \_\_\_\_\_ Nay \_\_\_\_\_

5. Consideration to approve a one (1) year extension to the Standard Use and Lease Agreement between the St. Joseph County Airport Authority and Atlantic Aviation for the Autoclave, the regulated garbage processing equipment.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Discussion \_\_\_\_\_ Aye \_\_\_\_\_ Nay \_\_\_\_\_

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6. Consideration for approval to proceed with the solicitation of bids for pavement repair projects on the Airfield and Landside; and then for Staff to evaluate and return a recommendation to the Board.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Discussion \_\_\_\_\_ Aye \_\_\_\_\_ Nay \_\_\_\_\_

**EXECUTIVE DIRECTOR'S REPORT**

**PRIVILEGE OF THE FLOOR**

**ADJOURNMENT**

1. Motion to adjourn the meeting.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Discussion \_\_\_\_\_ Aye \_\_\_\_\_ Nay \_\_\_\_\_

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