

A G E N D A

**ST. JOSEPH COUNTY AIRPORT AUTHORITY DISTRICT BOARD
SOUTH BEND INTERNATIONAL AIRPORT
4477 PROGRESS DRIVE, SOUTH BEND, INDIANA
MEETING OF THURSDAY, FEBRUARY 25, 2021 TIME 11:30 A.M.**

1. Call to Order.

Motion _____ Second _____ Discussion _____ Aye _____ Nay _____

2. Approve Minutes from the January 28, 2021 Board meeting.

Motion _____ Second _____ Discussion _____ Aye _____ Nay _____

3. Approve Payroll Warrants for February 5, 2021.

Motion _____ Second _____ Discussion _____ Aye _____ Nay _____

4. Approve Payroll Warrants for February 19, 2021.

Motion _____ Second _____ Discussion _____ Aye _____ Nay _____

5. Approve Invoice Vouchers and Claim Payments as per Schedule dated February 25, 2021.

Motion _____ Second _____ Discussion _____ Aye _____ Nay _____

7. Report of Financial Statements for the Month of December 2020.

Motion to accept the report.

Motion _____ Second _____ Discussion _____ Aye _____ Nay _____

8. Report of Statement of Net Position for the Month of December 2020

Motion to accept the report.

Motion _____ Second _____ Discussion _____ Aye _____ Nay _____

TABLED AND UNFINISHED BUSINESS

None

CONTINUING BUSINESS

None

NEW BUSINESS

1. Consideration to approve a one (1) year extension to the Operating Permit Between the St. Joseph County Airport Authority and Imperial Charter Service effective January 1, 2021.

Motion _____ Second _____ Discussion _____ Aye _____ Nay _____

2. Consideration to approve a one (1) year extension to the Standard Use and Lease Agreement between the St. Joseph County Airport Authority and Allegiant Airlines for the Ticket Counter, Operations, and Bag Makeup areas effective January 1, 2021.

Motion _____ Second _____ Discussion _____ Aye _____ Nay _____

3. Consideration to approve a one (1) year extension to the LECO Corporation fuel flowage permit effective January 1, 2021.

Motion _____ Second _____ Discussion _____ Aye _____ Nay _____

4. Consideration to approve a month-to-month permit with Prime Flight Aviation Services for ground service equipment maintenance effective upon approval.

Motion _____ Second _____ Discussion _____ Aye _____ Nay _____

5. Consideration to approve Lease Amendment #14, Notice to Proceed with Change Order #4, to the Standard Use and Lease Agreement between the St. Joseph County Airport Authority and General Services Administration (GSA) for the construction of the TSA space in the terminal building and authorizing the CEO & Executive Director to execute any and all appropriate documents.

Motion _____ Second _____ Discussion _____ Aye _____ Nay _____

6. Consideration directing staff to prepare, advertise, and receive bids from companies for the reconstruction of Taxiway B and the Terminal Apron Phase 2 and then for staff to evaluate and return a recommendation to the Board.

Motion _____ Second _____ Discussion _____ Aye _____ Nay _____

7. Consideration to approve Resolution 2021-02 requesting the St. Joseph County Airport Authority opt out of annual audit examinations by the Indiana State Board of Accounts, establish an audit committee, and engage a certified public accountant to conduct the audit examinations.

Motion _____ Second _____ Discussion _____ Aye _____ Nay _____

EXECUTIVE DIRECTOR'S REPORT

PRIVILEGE OF THE FLOOR

ADJOURNMENT

1. Motion to adjourn the meeting.

Motion _____ Second _____ Discussion _____ Aye _____ Nay _____
