

ST. JOSEPH COUNTY AIRPORT AUTHORITY DISTRICT BOARD

SEPTEMBER 23, 2021

THURSDAY

The Board meeting of the St. Joseph County Airport Authority District was called to order at 11:30 a.m. on Thursday, September 23, 2021, by President Abraham Marcus.

Present: Abraham Marcus, President
Dr. Jay Asdell, Treasurer/Assistant Secretary
Michael Misch, Secretary

Absent: David Sage, Vice President

Comprising a quorum of the St. Joseph County Airport Authority District Board; also present at the meeting were:

Mike Daigle, CEO & Executive Director
Mitch Heppenheimer, Attorney
Julie Curtis, Vice President Marketing & Air Service Development
Tim O'Donnell, Vice President Operations
Melanie Roberson, Staff Accountant
Stephanie Ward, Mead & Hunt
Dave Clawson, Mead & Hunt
Richard Ives, Friend of the Authority

Mr. Marcus introduced the first item on the Agenda, approval of the Minutes from the August 25, 2021, Board meeting.

Dr. Asdell moved, and Mr. Misch seconded the motion to approve the Minutes from the Board meeting held on August 25, 2021.

There being no comments, questions, or discussion, with a unanimous vote, the motion carried.

The next item on the Agenda is approval of the Payroll Warrants dated September 3, 2021.

Dr. Asdell moved, and Mr. Misch seconded the motion to approve the Payroll Warrants dated September 3, 2021.

There being no comments, questions, or discussion, with a unanimous vote, the motion carried.

The next item on the Agenda is approval of the Payroll Warrants dated September 17, 2021.

Dr. Asdell moved, and Mr. Misch seconded the motion to approve the Payroll Warrants dated September 17, 2021.

There being no comments, questions, or discussion, with a unanimous vote, the motion carried.

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The next item on the Agenda is the approval of the Invoice Vouchers and Claim Payments as per the Schedule dated September 23, 2021.

Dr. Asdell moved, and Mr. Misch seconded the motion to approve the Invoice Vouchers and Claim Payments per the Schedule dated September 23, 2021.

There being no questions, comments, or discussion, with a unanimous vote, the motion carried.

Mr. Marcus introduced the next item on the Agenda.

FINANCIAL STATEMENT FOR THE MONTH OF JULY 2021.

Dr. Asdell moved, and Mr. Misch seconded the motion to accept the Financial Statement report for the month of July 2021.

Mr. Daigle referred to the Statement of Revenues Disbursements and Activity (Cash Basis) for the period ending July 31, 2021. Refer to the attached report.

Mr. Marcus questioned whether the Airport Authority has received all their CARES money. Mr. Daigle responded that there are still CARES funds for which the Airport Authority will apply.

There being no further questions, comments, or discussion, with a unanimous vote, the motion carried to accept the report.

Mr. Marcus introduced the next item on the Agenda, Tabled, and Unfinished Business which there was none and Continuing Business which there was none.

Mr. Marcus introduced the next item on the Agenda, New Business.

NEW BUSINESS

Mr. Marcus introduced: CONSIDERATION TO APPROVE A FOREIGN TRADE ZONE SITE OPERATIONS AGREEMENT BETWEEN THE ST. JOSEPH COUNTY AIRPORT AUTHORITY AND ASA ELECTRONICS, LLC.

Dr. Asdell moved, and Mr. Misch seconded the motion to approve a Foreign Trade Zone Site Operations Agreement between the St. Joseph County Airport Authority and ASA Electronics, LLC.

There being no questions, comments, or discussion, with a unanimous vote, the motion carried.

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Mr. Marcus introduced: CONSIDERATION TO APPROVE A MONTH-TO-MONTH PERMIT WITH CAVU AIRCRAFT DETAILING FOR INTERNATIONAL AIRCRAFT CATERING SERVICES, EFFECTIVE 9/23/2021.

Dr. Asdell moved, and Mr. Misch seconded the motion to approve a month-to-month permit with CAVU Aircraft Detailing for international aircraft catering services, effective 9/23/2021.

Mr. Marcus questioned whether this would be for maintenance services. Mr. Daigle responded that this permit is for cleaning services.

There being no further questions, comments, or discussion, with a unanimous vote, the motion carried.

Mr. Marcus introduced: CONSIDERATION TO APPROVE A LEASE EXTENSION WITH ENTERPRISE LEASING COMPANY OF INDIANAPOLIS, LLC FOR BUILDING RENTAL, EFFECTIVE 9/23/2021.

Dr. Asdell moved, and Mr. Misch seconded the motion to approve a lease extension with Enterprise Leasing Company of Indianapolis, LLC for building rental, effective 9/23/2021.

There being no questions, comments, or discussion, with a unanimous vote, the motion carried.

Mr. Marcus introduced: CONSIDERATION TO APPROVE RESOLUTION 2021-04, ST. JOSEPH COUNTY AIRPORT AUTHORITY 2022 BUDGET.

Dr. Asdell moved, and Mr. Misch seconded the motion to approve Resolution 2021-04, St. Joseph County Airport Authority 2022 Budget.

There being no questions, comments, or discussion, with a unanimous vote, the motion carried.

Mr. Marcus introduced: CONSIDERATION TO APPROVE A ONE YEAR AGREEMENT WITH CONSTANT AVIATION FOR AIRCRAFT MAINTENANCE, EFFECTIVE UPON APPROVAL.

Dr. Asdell moved, and Mr. Misch seconded the motion to approve a one year agreement with Constant Aviation for aircraft maintenance, effective upon approval.

Dr. Asdell questioned the location of headquarters for Constant Aviation. Mr. O'Donnell responded that they would be coming to us out of Chicago, but he was not certain where they are headquartered. Dr. Asdell commented that, in an emergency situation, they could be here in a couple of hours. Mr. Marcus questioned if this was an Indianapolis operation. Mr. O'Donnell responded that it is not an Indianapolis operation.

There being no further questions, comments, or discussion, with a unanimous vote, the motion carried.

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THE EXECUTIVE DIRECTOR'S REPORT

Mr. Daigle referred to the 2021 Composite Statistic Chart for the period ending July 31, 2021.

Mr. Daigle shared the following date:

- October 6 – Employee Appreciation Event for SBN employees and their families from 4 pm to 7 pm at the Safety Building.

Mr. Marcus introduced: PRIVILEGE OF THE FLOOR

There were no comments from the floor.

Mr. Marcus introduced: ADJOURNMENT

Mr. Marcus asked for a motion to adjourn the meeting.

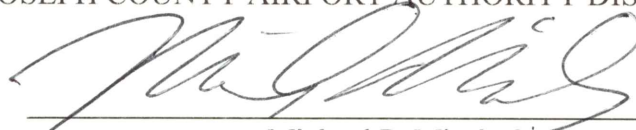
There was a motion by Dr. Asdell and seconded by Mr. Misch to adjourn the meeting.

There being no questions, comments, or discussion, with a unanimous vote, the motion carried.

The Board meeting was adjourned at 11:42 a.m.

ST. JOSEPH COUNTY AIRPORT AUTHORITY DISTRICT BOARD

By:



Michael P. Misch, Secretary

Written By: Michael A. Daigle, A.A.E

St. Josep Airport Authority
 Revenues, Disbursements, and Activity (Cash Basis) - SUMMARY
 For the Seven Months Ending Saturday, July 31, 2021

	July 2020	July 2021	Incr/(Decr)	2020 YTD	2021 YTD	Incr/(Decr)
Operating revenues:						
Airfield	\$54,307.40	\$77,671.70	\$23,364.30	\$415,413.47	\$536,083.94	\$120,670.47
Terminal - Aviation	158,862.79	162,794.09	3,931.30	1,128,546.46	1,142,093.19	13,546.73
Terminal - Nonaviation	12,385.53	17,510.95	5,125.42	84,896.59	98,031.60	13,135.01
Concessions	90,839.70	160,802.17	69,962.47	543,299.07	683,847.04	140,547.97
Parking	68,859.66	195,127.80	126,268.14	908,961.56	1,224,538.49	315,576.93
FBO	40,678.18	48,604.51	7,926.33	285,741.73	317,674.19	31,932.46
Building and Land Rents	29,321.67	13,410.89	(15,910.78)	250,862.78	178,797.19	(72,065.59)
Other	0.00	0.00	0.00	13,000.00	13,000.00	0.00
Total Operating Revenues	\$455,254.93	\$675,922.11	\$220,667.18	\$3,630,721.66	\$4,194,065.64	\$563,343.98
Operating expenses:						
Employee Expenses	\$417,167.79	\$392,458.97	(\$24,708.82)	\$3,097,218.19	\$3,086,917.44	(\$10,300.75)
Supplies	28,752.74	63,381.29	34,628.55	414,839.94	447,156.85	32,316.91
Repairs	37,218.60	16,227.31	(20,991.29)	279,261.27	701,369.58	422,108.31
Service Contracts	15,152.88	7,163.29	(7,989.59)	73,416.33	72,015.22	(1,401.11)
Marketing/Advertising	18,335.19	31,531.47	13,196.28	250,165.87	293,539.63	43,373.76
Utilities (Gas, Water, Elec)	54,976.58	48,740.62	(6,235.96)	384,079.88	360,080.63	(23,999.25)
Other Services and Charges	472,121.29	459,368.17	(12,753.12)	1,149,191.25	1,164,808.81	15,617.56
Total Operating Expenses	\$1,043,725.07	\$1,018,871.12	(\$24,853.95)	\$5,648,172.73	\$6,125,888.16	\$477,715.43
Operating income	(\$588,470.14)	(\$342,949.01)	\$245,521.13	(\$2,017,451.07)	(\$1,931,822.52)	\$85,628.55
Other revenues:						
Property taxes	\$80,455.12	\$0.00	(\$80,455.12)	\$1,300,144.73	\$1,382,318.17	\$82,173.44
Other tax distributions	35,789.58	47,293.42	11,503.84	396,522.51	449,745.47	53,222.96
Interest & investment revenue	2,774.51	4,356.45	1,581.94	72,129.62	28,017.22	(44,112.40)
Federal grant - LEO	0.00	9,626.60	9,626.60	35,631.20	75,246.60	39,615.40
Federal grant - CARES	2,989,058.07	0.00	(2,989,058.07)	2,989,058.07	3,085,297.00	96,238.93
Other revenue	48.07	15.03	(33.04)	130,157.44	13,896.83	(116,260.61)
Total Other Revenues	3,108,125.35	61,291.50	(3,046,833.85)	4,923,643.57	5,034,521.29	110,877.72
Total Income	\$2,519,655.21	(\$281,657.51)	(\$2,801,312.72)	\$2,906,192.50	\$3,102,698.77	\$196,506.27
Capital Activity						
Capital Grants	\$0.00	\$0.00	\$0.00	\$1,383,919.53	\$1,606,718.20	\$222,798.67
Capital Spending	(223,165.37)	(935,600.97)	(712,435.60)	(2,592,160.31)	(3,069,899.40)	(477,739.09)
Net Activitiy	(\$223,165.37)	(\$935,600.97)	(\$712,435.60)	(\$1,208,240.78)	(\$1,463,181.20)	(\$254,940.42)
Debt Service Activity						
Tax Revenue/Interest	\$432.48	\$369.63	(\$62.85)	\$10,516.78	\$2,159.54	(\$8,357.24)
Passenger Facility Charge Revenue	58,138.35	126,678.31	68,539.96	729,879.86	627,120.81	(102,759.05)
Bond Principle Payment	0.00	0.00	0.00	(380,000.00)	(440,000.00)	(60,000.00)
Bond Interest Exp. & Fees	0.00	0.00	0.00	(181,747.37)	(118,884.00)	62,863.37
Net Activitiy	\$58,570.83	\$127,047.94	\$68,477.11	\$178,649.27	\$70,396.35	(\$108,252.92)
Cum Building Activity						
Airline Revenue Guarantee-AA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
State Grant Revenue - AA	0.00	0.00	0.00	0.00	0.00	0.00
Tax Revenue/Interest	\$35,955.91	\$1,055.99	(\$34,899.92)	\$633,345.22	\$661,596.21	\$28,250.99
Net Activitiy	\$35,955.91	\$1,055.99	(\$34,899.92)	\$633,345.22	\$661,596.21	\$28,250.99

2021 COMPOSITE STATISTIC CHART



	Airline Enplanements								Aircraft Landed Weight								Aircraft Operations							
	For Ref.								For Ref.								For Ref.							
	2017	2018	2019	2020	2021	Diff.	%	2017	2018	2019	2020	2021	Diff.	%	2017	2018	2019	2020	2021	Diff.	%			
Jan	23,057	24,334	27,446	31,089	15,463	-15,626	-50.26%	36,170,333	37,338,558	45,119,355	46,956,721	40,212,339	-6,744,382	-14.36%	1,976	2,090	2,469	2,437	2,323	-114	-4.68%			
Feb	24,174	23,589	30,163	34,427	18,512	-15,915	-46.23%	35,332,224	34,116,427	43,915,750	48,317,342	37,100,102	-11,217,240	-23.22%	2,635	2,564	2,905	3,235	2,212	-1,023	-31.62%			
Mar	30,085	31,761	40,371	21,628	26,703	5,075	23.46%	44,036,966	44,471,024	54,550,047	53,255,392	49,878,238	-3,377,154	-6.34%	2,601	3,405	3,443	2,691	3,169	478	17.76%			
Apr	23,877	26,440	33,159	1,488	23,782	22,294	1498.25%	38,725,078	38,592,178	49,157,940	25,000,949	50,190,644	25,189,695	100.75%	3,116	3,124	3,472	1,545	3,263	1,718	111.20%			
May	24,522	27,042	33,646	6,385	28,450	22,065	345.58%	38,246,493	40,158,989	48,752,498	23,653,345	48,556,650	24,903,305	105.28%	3,400	3,241	3,606	1,990	3,401	1,411	70.90%			
Jun	25,310	31,349	35,982	10,329	30,046	19,717	190.89%	38,511,352	47,137,609	48,069,984	24,410,105	45,485,465	21,075,360	86.34%	3,458	3,377	3,731	2,028	2,968	940	46.35%			
Jul	24,798	32,358	37,589	14,244	32,515	18,271	128.27%	37,304,662	48,676,256	52,156,923	32,787,340	46,458,257	13,670,917	41.70%	3,477	4,174	4,053	2,672	3,989	1,317	49.29%			
Aug	23,548	33,370	34,972	15,303				39,768,928	50,721,887	49,413,099	36,427,743				3,456	3,555	3,911	2,880						
Sep	24,188	32,843	34,800	16,384				38,900,636	50,567,236	49,570,763	36,408,280			4,132	4,654	4,281	3,056							
Oct	29,311	37,330	37,640	21,265				42,587,991	54,636,739	52,012,517	40,746,322			4,156	3,923	4,022	2,982							
Nov	26,675	35,608	36,398	19,616				40,074,807	52,171,472	51,515,544	41,103,205			3,623	3,103	3,576	2,666							
Dec	25,946	32,853	35,763	19,586				39,406,140	49,320,627	49,127,887	46,731,628			2,278	2,890	3,041	2,485							
Ann. Totals	305,491	368,877	417,929	211,744				469,065,610	547,909,002	593,362,307	455,798,372			38,308	40,100	42,510	30,667							
YTD	175,823	196,873	238,356	119,590	175,471	55,881	46.73%	268,327,108	290,491,041	341,722,497	254,381,194	317,881,695	63,500,501	24.96%	20,663	21,975	23,679	16,598	21,325	4,727	28.48%			

Comments:

COVID-19 Pandemic - Indiana Stay at home order started Tuesday, March 24, 2020 at 11:59 p.m. through Sunday, May 3, 2020 at 11:59 p.m.
 GAF - Suspension of flights July 2020 through September 2020

2021 COMPOSITE STATISTIC CHART



	Air Cargo								Total Gross Landed Weight - Cargo								Aviation Fuel Flowage - Gallons							
	For Ref. 2017	2018	2019	2020	2021	Diff.	%		For Ref. 2017	2018	2019	2020	2021	Diff.	%		For Ref. 2017	2018	2019	2020	2021	Diff.	%	
Jan	1,784,156	1,843,758	1,800,406	1,531,563	1,526,394	-5,169	-0.34%		7,823,600	7,990,900	8,592,000	8,577,300	8,007,000	-570,300	-6.65%		409,200	405,970	508,391	521,332	422,069	-99,263	-19.04%	
Feb	1,704,796	1,774,488	1,685,905	1,421,503	1,318,007	-103,496	-7.28%		7,575,700	7,711,100	8,071,600	7,762,400	6,649,820	-1,112,580	-14.33%		422,850	436,183	563,504	599,532	441,377	-158,155	-26.38%	
Mar	2,147,721	1,851,234	1,957,265	1,515,570	1,784,293	268,723	17.73%		8,809,900	8,634,500	8,304,100	8,621,000	8,641,070	20,070	0.23%		460,833	536,600	626,890	583,673	579,104	-4,569	-0.78%	
Apr	1,874,776	-1,717,205	2,033,219	1,353,341	1,838,807	485,466	35.87%		8,062,500	7,580,500	8,069,800	8,591,400	8,439,000	-152,400	-1.77%		479,786	505,154	579,000	201,422	483,939	282,517	140.26%	
May	2,074,980	2,069,079	2,414,023	1,585,719	1,876,932	291,213	18.36%		8,396,900	9,121,800	9,291,800	8,204,500	8,054,200	-150,300	-1.83%		475,368	496,824	565,763	247,933	539,959	292,026	117.78%	
Jun	2,289,959	2,054,333	2,449,186	1,589,329	1,960,534	371,205	23.36%		8,417,320	8,269,700	8,079,500	7,985,400	8,370,300	384,900	4.82%		480,411	483,691	558,063	297,386	525,641	228,255	76.75%	
Jul	1,766,312	1,850,470	2,344,420	1,657,177	1,930,510	273,333	16.49%		7,485,300	7,560,400	7,993,900	8,933,700	8,419,500	-514,200	-5.76%		487,983	552,415	615,989	368,329	506,406	138,077	37.49%	
Aug	2,207,242	2,110,500	2,119,468	1,522,375					9,233,900	8,826,900	8,634,500	7,827,294					499,209	696,916	635,253	399,593				
Sep	2,036,532	2,207,003	1,631,790	1,631,499					8,269,000	8,046,600	7,425,000	8,207,820					576,969	901,028	663,561	375,253				
Oct	2,042,061	1,942,067	1,862,042	1,797,376					8,012,614	8,393,094	8,818,400	8,652,100					641,684	700,934	754,441	435,530				
Nov	1,989,084	1,825,215	1,603,884	1,592,248					7,992,120	8,182,294	7,818,500	7,700,260					505,764	668,753	696,536	390,493				
Dec	1,866,760	1,706,870	1,517,426	1,886,237					9,439,100	8,697,200	8,413,020	11,655,500					438,498	588,774	569,333	442,064				
Ann. Totals	23,764,379	22,952,222	23,419,034	19,083,937					99,517,954	99,014,988	99,512,120	102,718,674					5,858,555	6,973,242	7,336,724	4,862,540				
YTD	13,622,700	13,160,567	14,684,424	10,654,202	12,235,477	1,581,275	14.84%		56,571,220	56,868,900	58,402,700	58,675,700	56,580,890	-2,094,810	-3.57%		3,196,431	3,416,837	4,017,600	2,819,607	3,498,495	678,888	24.08%	

Comments:

COVID-19 Pandemic - Indiana Stay at home order started Tuesday, March 24, 2020 at 11:59 p.m. through Sunday, May 3, 2020 at 11:59 p.m.
 GAF - Suspension of flights July 2020 through September 2020

2021 COMPOSITE STATISTIC CHART



	Car Rental - Gross Sales							Restaurant/Gift Shop - Gross Sales							Republic Parking - Gross Sales						
	For Ref. 2017	2018	2019	2020	2021	Diff.	%	For Ref. 2017	2018	2019	2020	2021	Diff.	%	For Ref. 2017	2018	2019	2020	2021	Diff.	%
Jan	\$551,344	\$567,289	\$698,471	\$729,762	\$441,153	-\$288,809	-39.55%	\$136,403	\$148,963	\$168,895	\$163,073	\$105,612	-\$57,461	-35.24%	\$281,405	\$285,292	\$310,436	\$354,715	\$175,389	-\$179,326	-50.55%
Feb	\$556,406	\$595,332	\$682,397	\$754,761	\$438,200	-\$316,561	-41.94%	\$132,327	\$146,779	\$180,879	\$193,464	\$121,695	-\$71,769	-37.10%	\$272,330	\$271,854	\$343,289	\$379,742	\$177,392	-\$202,350	-53.29%
Mar	\$688,330	\$795,129	\$889,712	\$579,120	\$654,855	\$75,735	13.08%	\$173,640	\$194,745	\$239,253	\$118,802	\$172,140	\$53,338	44.90%	\$344,829	\$350,756	\$439,565	\$251,950	\$280,790	\$28,840	11.45%
Apr	\$772,959	\$778,450	\$1,003,632	\$140,492	\$769,853	\$629,361	447.97%	\$153,747	\$156,803	\$197,310	\$13,851	\$149,689	\$135,838	980.73%	\$298,071	\$317,946	\$382,901	\$18,585	\$259,266	\$240,681	1295.03%
May	\$888,201	\$909,603	\$1,078,072	\$280,476	\$1,084,985	\$804,509	286.84%	\$137,831	\$162,292	\$210,096	\$37,077	\$161,123	\$124,046	334.56%	\$251,104	\$274,283	\$342,200	\$44,217	\$234,437	\$190,220	430.20%
Jun	\$852,879	\$1,001,124	\$1,060,068	\$468,404	\$1,167,501	\$699,097	149.25%	\$162,251	\$206,732	\$222,580	\$60,612	\$169,924	\$109,312	180.35%	\$252,216	\$296,506	\$341,681	\$68,761	\$245,370	\$176,609	256.84%
Jul	\$1,020,548	\$1,371,950	\$1,458,011	\$732,751	\$1,415,916	\$683,165	93.23%	\$170,922	\$206,437	\$238,848	\$89,230	\$179,650	\$90,420	101.33%	\$231,311	\$297,498	\$302,894	\$91,822	\$260,188	\$168,366	183.36%
Aug	\$1,002,616	\$1,317,134	\$1,394,398	\$827,404				\$158,419	\$209,213	\$216,414	\$102,262				\$227,856	\$296,295	\$316,135	\$95,474			
Sep	\$948,835	\$1,234,325	\$1,205,292	\$738,409				\$165,255	\$206,175	\$215,717	\$109,100				\$223,596	\$287,693	\$320,529	\$119,370			
Oct	\$1,013,253	\$1,149,256	\$1,222,851	\$681,311				\$188,698	\$218,985	\$225,575	\$136,919				\$290,328	\$359,033	\$365,173	\$165,793			
Nov	\$784,073	\$1,008,292	\$1,039,499	\$579,117				\$162,142	\$211,669	\$219,652	\$114,698				\$261,462	\$334,068	\$332,839	\$146,284			
Dec	\$597,304	\$749,294	\$894,183	\$440,276				\$159,552	\$184,283	\$197,911	\$122,988				\$234,547	\$287,249	\$313,701	\$135,848			
Ann. Totals	\$9,676,748	\$11,477,178	\$12,626,586	\$6,952,283				\$1,901,187	\$2,253,076	\$2,533,130	\$1,262,076				\$3,169,055	\$3,658,473	\$4,111,343	\$1,872,561			
YTD	\$5,330,667	\$6,018,877	\$6,870,363	\$3,685,766	\$5,972,463	\$2,286,697	62.04%	\$1,067,121	\$1,222,751	\$1,457,861	\$676,109	\$1,059,833	\$383,724	56.75%	\$1,931,266	\$2,094,135	\$2,462,966	\$1,209,792	\$1,632,832	\$423,040	34.97%

Comments

COVID-19 Pandemic - Indiana Stay at home order started Tuesday, March 24, 2020 at 11:59 p.m. through Sunday, May 3, 2020 at 11:59 p.m.
 GAF - Suspension of flights July 2020 through September 2020

2021 COMPOSITE STATISTIC CHART



	South Shore Passengers							South Shore Ops.							International Flights - GAF								
	For Ref.		2018	2019	2020	2021	Diff.	%	For Ref.		2018	2019	2020	2021	Diff.	%	For Ref.		2018	2019	2020	2021	Diff.
2017	2017	2017							2017	2017							2017	2017					
Jan	14,626	15,027	14,125	15,044	4,618	-10,426	-69.30%	207	195	186	199	195	-4	-2.01%	0	10	6	10	2	-8	-80.00%		
Feb	16,499	16,778	12,881	15,748	4,932	-10,816	-68.68%	188	180	166	185	152	-33	-17.84%	0	9	11	8	4	-4	-50.00%		
Mar	18,235	21,211	20,397	8,640	7,332	-1,308	-15.14%	209	199	197	185	201	16	8.65%	0	10	7	4	1	-3	-75.00%		
Apr	23,040	20,509	20,180	1,902	10,467	8,565	450.32%	200	182	194	150	194	44	29.33%	0	7	7	0	4	4	-		
May	20,085	19,452	19,127	2,914	10,437	7,523	258.17%	208	185	183	153	177	24	15.69%	0	13	12	4	12	8	200.00%		
Jun	22,143	20,965	20,088	3,854	11,197	7,343	190.53%	202	181	182	161	175	14	8.70%	1	13	8	6	4	-2	-33.33%		
Jul	27,623	25,692	23,571	5,847	15,889	10,042	171.75%	206	209	190	183	196	13	7.10%	7	7	13	1	7	6	800.00%		
Aug	22,887	22,069	20,433	6,293				209	192	190	189				15	8	13	0					
Sep	23,618	20,944	19,530	6,151				200	190	192	192				10	12	16	0					
Oct	25,870	18,422	20,997	6,760				208	201	201	199				7	20	20	3					
Nov	21,387	22,997	22,150	4,924				201	193	190	190				7	16	9	1					
Dec	24,781	22,575	22,795	4,523				217	194	197	194				11	7	13	4					
Ann. Totals	260,794	246,641	236,274	82,600				2,455	2,301	2,268	2,180				58	132	135	41					
YTD	142,251	139,634	130,369	53,949	64,872	10,923	20.25%	1,420	1,331	1,298	1,216	1,290	74	6.09%	8	69	64	33	34	1	3.03%		

Comments:

COVID-19 Pandemic - Indiana Stay at home order started Tuesday, March 24, 2020 at 11:59 p.m. through Sunday, May 3, 2020 at 11:59 p.m.
 GAF - Suspension of flights July 2020 through September 2020

**ST. JOSEPH COUNTY AIRPORT AUTHORITY DISTRICT BOARD
RESOLUTION NO. 2021-04**

**A RESOLUTION APPROPRIATING MONIES FOR THE PURPOSE OF DEFRAYING THE EXPENSES
OF THE ST. JOSEPH COUNTY AIRPORT AUTHORITY DISTRICT BEGINNING JANUARY 1, 2022,
INCLUDING ALL OUTSTANDING OBLIGATIONS AND CLAIMS, AND FIXING
A TIME WHEN THE SAME SHALL TAKE EFFECT.**

WHERE AS, it is necessary for the Board of the St. Joseph County Airport Authority District to appropriate monies for the purpose of defraying the expenses of the St. Joseph County Airport Authority District beginning January 1, 2022, including all outstanding obligations and claims.

NOW, THEREFORE BE IT RESOLVED BY THE ST. JOSEPH COUNTY AIRPORT AUTHORITY THAT:

Section One. For the operating and capital expenditures necessary to carry out the power, duties, and functions of the District, for the fiscal year ending December 31, 2022, the following sums of money are hereby appropriate and ordered set apart out of the funds herein specified subject to the laws governing the same. Such sums herein appropriate shall be held to include all expenditures authorized to be made during the year unless otherwise expressly stipulated and provided by law.

Section Two. That, for the fiscal year beginning January 1, 2022, and ending December 31, 2022, there is hereby appropriated out of the "Aviation Fund" of said District, the following:

6100	PERSONAL SERVICES (SALARIES, WAGES & BENEFITS) ADVERTISED	
6101	CEO & EXECUTIVE DIRECTOR	220,750
6104	VICE PRESIDENT OF FINANCE	138,461
6105	VICE PRESIDENT OF OPERATIONS	138,461
6108	VICE PRESIDENT OF MARKETING AND AIR SERVICE DEVELOPMENT	113,739
6109	HUMAN RESOURCES MANAGER	98,242
6110	ADMINISTRATIVE DEPARTMENT	417,006
6115	OPERATIONS DEPARTMENT	728,898
6116	MAINTENANCE DEPARTMENT	1,719,561
6118	SAFETY DEPARTMENT	1,213,869
6119	OTHER SALARY/WAGES	0
	TOTAL SALARY AND WAGES	4,788,987
6121	SOCIAL SECURITY CONTRIBUTIONS	275,000
6122	RETIREMENT CONTRIBUTIONS	550,000
6123	GROUP INSURANCE	1,171,000
6124	STATE UNEMPLOYMENT TAX	170,388
6130	UNIFORMS	36,950
6132	OTHER BENEFITS	61,050
	TOTAL PERSONAL SERVICES	7,053,375
6200	SUPPLIES	
6210	OFFICE SUPPLIES	2,000
6221	GAS-OIL-DIESEL-LUBRICANTS	62,000
6227	FILM AND I.D. SUPPLIES	3,200
6259	PAVEMENT/GROUNDS SUPPLIES	492,500
6260	BUILDING SUPPLIES	155,650
6261	MINOR EQUIPMENT AND SUPPLIES	57,800
6262	MOTOR VEHICLE SUPPLIES	142,800
6263	HEAT, VENT, AIR CONDITIONING SUPPLIES	51,000
6265	DATA/COMMUNICATIONS	373,600

TOTAL SUPPLIES	1,340,550
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6300 OTHER SERVICES

6308	SERVICE CONTRACTS	141,460
6309	PROMOTION/COMMUNITY RELATIONS	687,900
6310	LEGAL SERVICES	30,000
6311	PROFESSIONAL/TECHNICAL SERVICES	532,300
6314	CLEANING SERVICES	1,001,816
6321	POSTAGE AND FREIGHT	2,500
6323	TELEPHONE	20,000
6325	TRAVEL/INSTRUCTION/MEETINGS	95,350
6330	PRINTING	1,300
6331	PUBLICATION/LEGAL NOTICES	5,000
6332	PHOTOGRAPHING/BLUE PRINTING	0
6340	BONDS/INSURANCE/PERMITS	375,000
6350	UTILITIES (GAS/WATER/ELECTRIC)	617,000
6351	TRASH AND RUBBISH REMOVAL	35,000
6359	REPAIR-PAVEMENTS/GROUNDS	1,281,700
6360	REPAIR-BUILDINGS & STRUCTURES	620,000
6361	REPAIR-EQUIPMENT	54,750
6362	REPAIR-MOTOR VEHICLES	83,900
6363	REPAIR-HEAT, VENT., AIR CONDITIONING	69,400
6365	REPAIR-DATA/COMMUNICATIONS	211,700
6370	RENTS-LAND AND EQUIPMENT	900
6380	REFUNDS, AWARDS, INDEBTNESS	0
6390	DUES AND PUBLICATIONS	26,525

TOTAL OTHER SERVICES	5,893,501
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6400 CAPITAL OUTLAYS

6410	LAND AND LAND IMPROVEMENTS	5,400,000
6420	FURNITURE/OFFICE EQUIPMENT	0
6461	MAJOR EQUIPMENT	2,150,000
6462	MOTOR VEHICLES	500,000
6465	DATA/COMMUNICATIONS	0
6480	AIRPORT IMPROVEMENT PROGRAM PROJECTS	18,213,947

TOTAL CAPITAL OUTLAYS	26,263,947
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TOTAL BUDGET ESTIMATE "AVIATION"	40,551,373
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Section Three. That, for the year beginning January 1, 2022, and ending December 31, 2022, there is hereby appropriated out of the "Debt Service Fund" of said District, the following

6800 DEBT SERVICE FUND SUBJECT TO LEVY

6810	PAYMENT OF PRINCIPAL	0
6820	PAYMENT OF INTEREST	0
6830	PAYING AGENT FEES	0

TOTAL BUDGET ESTIMATE	0
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6800 DEBT SERVICE FUND NOT SUBJECT TO LEVY

6810	PAYMENT OF PRINCIPAL	930,000
6820	PAYMENT OF INTEREST	192,968
6830	PAYING AGENT FEES	0

TOTAL BUDGET ESTIMATE	1,122,968
TOTAL BUDGET ESTIMATE "DEBT SERVICE"	1,122,968

Section Four. That, for the year beginning January 1, 2022, and ending December 31, 2022, there is hereby appropriated out of the "Cumulative Building Fund" of said District, the following:

6400	CAPITAL OUTLAYS	
6410	LAND AND LAND IMPROVEMENTS	3,200,000
	TOTAL BUDGET ESTIMATE "CUM BUILDING"	3,200,000


Section Five. This Resolution shall be in full force and effect from and after its passage and approval by the County Council of St. Joseph County.

Adopted this 23rd day of September, 2021.

BOARD OF AIRPORT AUTHORITY DISTRICT



 President



 Vice President



 Treasurer



 Secretary