

AGENDA

**ST. JOSEPH COUNTY AIRPORT AUTHORITY DISTRICT BOARD
SOUTH BEND INTERNATIONAL AIRPORT
4477 PROGRESS DRIVE, SOUTH BEND, INDIANA
MEETING OF THURSDAY, DECEMBER 16, 2021 TIME 11:30 A.M.**

1. Call to Order.

2. Approve Minutes from the November 18, 2021 Board meeting.

Motion _____ Second _____ Discussion _____ Aye _____ Nay _____

3. Approve Payroll Warrants for November 26, 2021.

Motion _____ Second _____ Discussion _____ Aye _____ Nay _____

4. Approve Payroll Warrants for December 10, 2021

Motion _____ Second _____ Discussion _____ Aye _____ Nay _____

5. Approve Invoice Vouchers and Claim Payments as per Schedule dated December 16, 2021.

Motion _____ Second _____ Discussion _____ Aye _____ Nay _____

6. Report of Financial Statement for the Month of November 2021.

Motion to accept the report.

Motion _____ Second _____ Discussion _____ Aye _____ Nay _____

TABLED AND UNFINISHED BUSINESS

None

CONTINUING BUSINESS

None

NEW BUSINESS

1. Consideration to approve a one (1) year extension to the Ground Lease Agreement between the St. Joseph County Airport Authority and Atlantic Aviation for glycol storage.

Motion _____ Second _____ Discussion _____ Aye _____ Nay _____

2. Consideration to approve a one (1) year extension to the Use and Lease Agreement between the St. Joseph County Airport Authority and United Parcel Service (UPS).

Motion _____ Second _____ Discussion _____ Aye _____ Nay _____

3. Consideration to approve a one (1) year extension to the Use and Lease Agreement between the St. Joseph County Airport Authority and Delta Airlines.

Motion _____ Second _____ Discussion _____ Aye _____ Nay _____

4. Consideration to approve a 6 month extension to the agreement between the St. Joseph County Airport Authority and Northern Indiana Commuter Transportations District (NICTD).

Motion _____ Second _____ Discussion _____ Aye _____ Nay _____

5. Consideration to approve Lease Amendment #18, to the Standard Use and Lease Agreement between the St. Joseph County Airport Authority and General Services Administration (GSA) for a 6-month extension for the TSA leased space in the terminal building and authorizing the CEO & Executive Director to execute any and all appropriate documents.

Motion _____ Second _____ Discussion _____ Aye _____ Nay _____

6. Consideration to approve the award of the roofing project to Midland Engineering for \$496,660 as recommended by the engineering firm, Jones Petrie Rafinski (JPR).

Motion _____ Second _____ Discussion _____ Aye _____ Nay _____

7. Consideration directing staff to prepare, advertise, and receive bids from companies/individuals for farming of airport property, and then for staff to evaluate and return a recommendation to the Board.

Motion _____ Second _____ Discussion _____ Aye _____ Nay _____

EXECUTIVE DIRECTOR'S REPORT

PRIVILEGE OF THE FLOOR

ADJOURNMENT

1. Motion to adjourn the meeting.

Motion _____ Second _____ Discussion _____ Aye _____ Nay _____
