

ST. JOSEPH COUNTY AIRPORT AUTHORITY DISTRICT BOARD

NOVEMBER 18, 2021

THURSDAY

The Board meeting of the St. Joseph County Airport Authority District was called to order at 11:30 a.m. on Thursday, November 18, 2021, by President Abraham Marcus.

Present: Abraham Marcus, President
David Sage, Vice President
Dr. Jay Asdell, Treasurer/Assistant Secretary
Michael Misch, Secretary

Comprising a quorum of the St. Joseph County Airport Authority District Board; also present at the meeting were:

Mike Daigle, CEO & Executive Director
Mitchell Heppenheimer, Attorney
Julie Curtis, Vice President Marketing & Air Service Development
Aaron Kobb, Vice President Finance
Susan Oakley, Recording Secretary
Daniel Buckenmeyer, South Bend/Elkhart Regional Partnership
James Sipocz, Friend of the Authority

Mr. Marcus introduced the first item on the Agenda, approval of the Minutes from the October 28, 2021, Board meeting.

Mr. Sage moved, and Dr. Asdell seconded the motion to approve the Minutes from the Board meeting held on October 28, 2021.

There being no comments, questions, or discussion, with a unanimous vote, the motion carried.

The next item on the Agenda is approval of the Payroll Warrants dated October 29, 2021.

Dr. Asdell moved, and Mr. Sage seconded the motion to approve the Payroll Warrants dated October 29, 2021.

There being no comments, questions, or discussion, with a unanimous vote, the motion carried.

The next item on the Agenda is approval of the Payroll Warrants dated November 12, 2021.

Mr. Sage moved, and Dr. Asdell seconded the motion to approve the Payroll Warrants dated November 12, 2021.

There being no comments, questions, or discussion, with a unanimous vote, the motion carried.

ST. JOSEPH COUNTY AIRPORT AUTHORITY DISTRICT BOARD

NOVEMBER 18, 2021

THURSDAY

The next item on the Agenda is the approval of the Invoice Vouchers and Claim Payments as per the Schedule dated November 18, 2021.

Mr. Sage moved, and Dr. Asdell seconded the motion to approve the Invoice Vouchers and Claim Payments per the Schedule dated November 18, 2021.

Dr. Asdell questioned the status of the Taxiway project. Mr. Daigle responded that the asphalt plant is now closed for the winter, so Taxiway Bravo 6 will not be opened.

Mr. Marcus questioned whether the November 8 payment to Rieth-Riley was for work that has already been completed. Mr. Daigle responded that the payment was for work already completed, and that the Airport Authority has submitted a claim to the FAA for reimbursement.

Mr. Marcus questioned the status of the CARES Act money. Mr. Kobb responded that we still have approximately \$5 million remaining for the third CARES Act, and that the plan is to submit the claims for the reimbursement by the end of January 2022. Mr. Marcus questioned if there is a problem finding qualified expenses. Mr. Kobb responded no, that is not a problem. Mr. Kobb added that the priority for the past few months has been the accounting software conversion.

There being no further questions, comments, or discussion, with a unanimous vote, the motion carried.

Mr. Marcus introduced the next item on the Agenda.

FINANCIAL STATEMENT FOR THE MONTH OF OCTOBER 2021.

Mr. Sage moved, and Dr. Asdell seconded the motion to accept the Financial Statement report for the month of October 2021.

Mr. Kobb referred to the Statement of Revenues Disbursements and Activity (Cash Basis) for the period ending October 31, 2021. Refer to the attached report.

Mr. Kobb explained that beginning in October, the Airport Authority moved to a strictly cash basis. Previously, while the expenses were reported on a cash basis, the revenue was reported on an accrual basis. Mr. Kobb explained that now, on the revenue side, the dollar amounts on the report will reflect the dollar amounts that have been collected, instead of the amounts that has been booked. Therefore, moving forward, the amounts in the "Current" column will be a little lower. Mr. Sage questioned if, moving forward, the report will be on a cash basis, and not on an accrual basis. Mr. Kobb responded that is correct.

There being no further questions, comments, or discussion, with a unanimous vote, the motion carried to accept the report.

ST. JOSEPH COUNTY AIRPORT AUTHORITY DISTRICT BOARD

NOVEMBER 18, 2021

THURSDAY

Mr. Marcus introduced the next item on the Agenda, Tabled, and Unfinished Business which there was none and Continuing Business which there was none.

Mr. Marcus introduced the next item on the Agenda, New Business.

NEW BUSINESS

Mr. Marcus introduced: CONSIDERATION TO APPROVE THE ST. JOSEPH COUNTY AIRPORT AUTHORITY 2022 BOARD OF DIRECTORS MEETING SCHEDULE.

Mr. Sage moved, and Dr. Asdell seconded the motion to approve the St. Joseph County Airport Authority 2022 Board of Directors Meeting Schedule.

There being no questions, comments, or discussion, with a unanimous vote, the motion carried.

Mr. Marcus introduced: CONSIDERATION TO APPROVE RESOLUTION 2021-06, THE ST. JOSEPH COUNTY AIRPORT AUTHORITY 2022 RATES AND CHARGES.

Mr. Sage moved, and Dr. Asdell seconded the motion to approve Resolution 2021-06, the St. Joseph County Airport Authority 2022 Rates and Charges.

There being no questions, comments, or discussion, with a unanimous vote, the motion carried.

Mr. Marcus introduced: CONSIDERATION TO APPROVE RESOLUTION 2021-07, THE ST. JOSEPH COUNTY AIRPORT AUTHORITY SALARY AND HOURLY PAY RANGES.

Mr. Sage moved, and Dr. Asdell seconded the motion to approve Resolution 2021-07, the St. Joseph County Airport Authority Salary and Hourly Pay Ranges.

There being no questions, comments, or discussion, with a unanimous vote, the motion carried.

Mr. Marcus introduced: CONSIDERATION TO APPROVE THE RECOMMENDATION TO AWARD THE FRONT MOUNTED AIRFIELD SNOW BROOM TO MB COMPANY IN THE AMOUNT OF \$606,492.00; AND STAFF REQUESTS AUTHORIZATION FOR THE CEO & EXECUTIVE DIRECTOR TO IMPLEMENT THE AWARD AND EXECUTE THE NECESSARY DOCUMENTATION.

Dr. Asdell moved, and Mr. Sage seconded the motion to approve the recommendation to award the Front Mounted Airfield Snow Broom to MB Company in the amount of \$606,492.00; and Staff requests authorization for the CEO & Executive Director to implement the award and execute the necessary documentation.

ST. JOSEPH COUNTY AIRPORT AUTHORITY DISTRICT BOARD

NOVEMBER 18, 2021

THURSDAY

Mr. Sage questioned the type of warranty that comes with the equipment. Mr. Daigle responded that he didn't have the specifics on hand, but that he would get back to the Board with the answer.

Dr. Asdell questioned the number of snow removal vehicles currently owned by the Airport Authority. Mr. Daigle responded that we currently have five brooms, and we expect to receive the two new multi-function machines in early January. Dr. Asdell requested more details regarding the multi-function machines. Mr. Daigle responded that each machine has a broom, a plow, and a blower.

There being no further questions, comments, or discussion, with a unanimous vote, the motion carried.

Mr. Marcus introduced: CONSIDERATION TO RATIFY EXECUTIVE SESSION ITEM 2021-11-2 AND AUTHORIZING THE EXECUTIVE DIRECTOR TO TAKE THE STEPS NECESSARY TO MOVE THE ITEM FORWARD AND REPORT BACK TO THE BOARD, IF NECESSARY.

Dr. Asdell moved, and Mr. Sage seconded the motion to ratify Executive Session Item 2021-11-2 and authorizing the Executive Director to take the steps necessary to move the item forward and report back to the Board, if necessary.

There being no questions, comments, or discussion, with a unanimous vote, the motion carried.

THE EXECUTIVE DIRECTOR'S REPORT

Mr. Daigle referred to the 2021 Composite Statistic Chart for the period ending September 30, 2021.

Mr. Marcus questioned whether the Air Cargo number for 2019 was due to one of the carriers not reporting accurately. Mr. Daigle responded that there is a difference between the two columns: Air Cargo and Total Gross Landed Weight – Cargo. The Air Cargo column represents the amount of cargo being landed. The Total Gross Landed Weight – Cargo represents the information reported to the FAA, which by FAA requirements includes the weight of the aircraft. The FAA uses the calculation to determine how airports qualify for funding.

Mr. Marcus restated his question regarding the accuracy of carriers in reporting their numbers, possibly not reporting all their weight to the Airport Authority. Mr. Marcus questioned whether the 2021 increase over the 2019 numbers is due to a correction in the reporting of air cargo weight. Mr. Daigle responded that he would investigate this further.

ST. JOSEPH COUNTY AIRPORT AUTHORITY DISTRICT BOARD

NOVEMBER 18, 2021

THURSDAY

Dr. Asdell questioned whether the FAA includes the weight of the plane to determine stress on the runways. Mr. Daigle responded that the FAA wants the total weight of cargo and aircraft that lands, because this is how they categorize cargo activity on a national basis.

Mr. Daigle commented that today is Aaron Kobb's last Board meeting. Mr. Daigle thanked Mr. Kobb for his work, assistance, and the progress he has helped the Airport Authority make during his tenure at the Airport. Mr. Daigle stated that he wished him the best in his new position.

Mr. Daigle noted that there was a pre-bid meeting for the upcoming roof work earlier this morning. Bids are due in the next couple of weeks.

Mr. Daigle shared the following dates:

- December 3 – Bears in the Air event will be held in the hanger to the east of the Terminal Building.
 - 1.
- December 16 – Last Board meeting of the year, followed by the annual Airport Authority luncheon, to which the Board members were invited.

Mr. Misch questioned if we expect a decrease in cargo flying into SBN due to the new Amazon facility currently being built. Mr. Daigle responded that he did not know if we would see any changes because, from what he has heard, most of the activity for the new facility will be via truck.

Mr. Marcus introduced: PRIVILEGE OF THE FLOOR

James Sipocz, St. Joseph County resident, addressed the Board. Mr. Sipocz stated that he noticed a lot of private jets flying into Midway after the Notre Dame Games. Mr. Sipocz questioned whether Mr. Daigle was aware of the rationale behind this. Mr. Marcus questioned how Mr. Sipocz noticed the activity. Mr. Sipocz responded that he did so by using flight tracking software. Mr. Sipocz questioned whether the private jets that come in count toward our enplanements and deplanements. Mr. Daigle responded that they do not count toward airline enplanements and deplanements, but they do count toward activity levels.

Mr. Sipocz commented that the City of South Bend redid Bendix Drive from Lathrop to the Toll Road. Mr. Sipocz stated that he was concerned because they went from a four-lane street to a two-lane street. Mr. Sipocz continued, stating that there are thousands of vehicles, including trucks on this road, and at certain times of the day there are traffic jams. Mr. Sipocz questioned if there was any way that the Airport Authority could have influence when the City of South Bend redoes the southern portion of Bendix Drive so that it remains four-lane. Mr. Marcus stated that they would take his question under advisement, but that the Board cannot answer any questions.

ST. JOSEPH COUNTY AIRPORT AUTHORITY DISTRICT BOARD

NOVEMBER 18, 2021

THURSDAY

Mr. Marcus introduced: ADJOURNMENT

Mr. Marcus asked for a motion to adjourn the meeting.

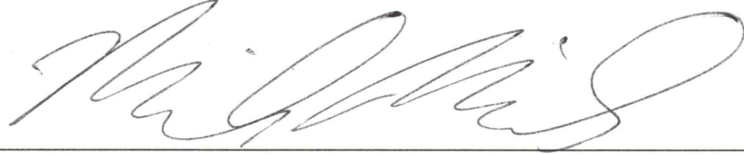
There was a motion by Mr. Sage and seconded by Dr. Asdell to adjourn the meeting.

There being no questions, comments, or discussion, with a unanimous vote, the motion carried.

The Board meeting was adjourned at 11:51 a.m.

ST. JOSEPH COUNTY AIRPORT AUTHORITY DISTRICT BOARD

By:



Michael P. Misch, Secretary

Written By: Michael A. Daigle, A.A.E

ST. JOSEPH COUNTY AIRPORT AUTHORITY
Revenues, Disbursements, and Activity (Cash Basis) - Detail
For the Period Ending October 31, 2021

	10/31/2020	10/31/2021	Incr/(Decr)	YTD 10/31/2020	YTD 10/31/2021	Incr/(Decr)
Operating Revenue						
Airfield	69,382.29	45,242.01	24,140.28	608,254.00	615,303.27	(7,049.27)
Terminal - Aviation	160,498.35	38,223.30	122,275.05	1,617,097.44	1,249,719.33	367,378.11
Terminal - Non-Aviation	8,387.57	8,409.46	(21.89)	113,738.24	130,314.97	(16,576.73)
Concessions	94,891.87	136,912.78	(42,020.91)	842,696.83	1,002,442.27	(159,745.44)
Parking	149,211.06	241,524.90	(92,313.84)	1,228,085.52	1,671,637.30	(443,551.78)
FBO	43,701.07	55,899.20	(12,198.13)	422,162.82	438,563.77	(16,400.95)
Building	18,939.69	92,157.59	(73,217.90)	338,791.26	308,085.18	30,706.08
Other	0.00	0.00	0.00	13,000.00	13,000.00	0.00
Total Operating Revenue	<u>545,011.90</u>	<u>618,369.24</u>	<u>(73,357.34)</u>	<u>5,183,826.11</u>	<u>5,429,066.09</u>	<u>(245,239.98)</u>
Operating Expenses						
Employee Expenses	541,875.09	573,741.34	(31,866.25)	4,476,785.91	4,477,408.18	(622.27)
Supplies	50,167.62	4,867.12	45,300.50	629,749.93	569,621.27	60,128.66
Repairs	399,524.45	861.40	398,663.05	858,549.19	831,209.15	27,340.04
Service Contracts	10,094.75	2,875.50	7,219.25	102,148.72	104,411.99	(2,263.27)
Marketing	28,786.15	32,194.51	(3,408.36)	326,892.53	358,337.61	(31,445.08)
Utilities (Gas, Water, Elec)	47,941.24	45,160.10	2,781.14	539,144.61	528,894.96	10,249.65
Other Services and Charges	119,598.82	22,418.75	97,180.07	1,450,812.89	1,476,672.90	(25,860.01)
Total Operating Expenses	<u>1,197,988.12</u>	<u>682,118.72</u>	<u>515,869.40</u>	<u>8,384,083.78</u>	<u>8,346,556.06</u>	<u>37,527.72</u>
Operating Income (excluding depreciation)	<u>(652,976.22)</u>	<u>(63,749.48)</u>	<u>(589,226.74)</u>	<u>(3,200,257.67)</u>	<u>(2,917,489.97)</u>	<u>(282,767.70)</u>
Other Revenue						
Property Taxes	0.00	0.00	0.00	1,300,144.73	1,382,318.17	(82,173.44)
Financial Institution Taxes	0.00	0.00	0.00	2,048.23	1,628.33	419.90
License Excise Taxes	0.00	0.00	0.00	95,949.22	93,406.83	2,542.39
Com. Vehicle Excise Taxes	0.00	0.00	0.00	9,136.00	9,329.37	(193.37)
C.O.I.T.	35,789.58	47,293.42	(11,503.84)	396,757.80	487,261.20	(90,503.40)
Interest Revenue	3,397.51	5,503.55	(2,106.04)	82,490.07	43,984.83	38,505.24
Federal Grant LEO	0.00	0.00	0.00	0.00	105,656.20	(105,656.20)
Federal Grant-CARES	0.00	0.00	0.00	4,669,887.61	3,085,297.00	1,584,590.61
Miscellaneous Revenue	4,993.86	4,217.09	776.77	261,954.10	18,220.46	243,733.64
Total Other Revenue	<u>44,180.95</u>	<u>57,014.06</u>	<u>(12,833.11)</u>	<u>6,818,367.76</u>	<u>5,227,102.39</u>	<u>1,591,265.37</u>
Total Income	<u>(608,795.27)</u>	<u>(6,735.42)</u>	<u>(602,059.85)</u>	<u>3,618,110.09</u>	<u>2,309,612.42</u>	<u>1,308,497.67</u>

ST. JOSEPH COUNTY REPORT AUTHORITY
Revenues, Disbursements, and Activity (Cash Basis) - Detail
For the Period Ending October 31, 2021

	10/31/2020	10/31/2021	Incr/(Decr)	YTD 10/31/2020	YTD 10/31/2021	Incr/(Decr)
Capital Activity						
Capital Grants	168.41	441,943.94	(441,775.53)	1,492,815.85	6,419,475.47	(4,926,659.62)
Capital Spending	(622,053.83)	(1,265,680.57)	643,626.74	(5,127,277.25)	(7,207,821.27)	2,080,544.02
Net Activity	<u>(621,885.42)</u>	<u>(823,736.63)</u>	<u>201,851.21</u>	<u>(3,634,461.40)</u>	<u>(788,345.80)</u>	<u>(2,846,115.60)</u>
Debt Service Activity						
Tax Revenue	316.66	276.85	39.81	11,498.50	3,037.64	8,460.86
Passenger Facility Charge Revenue	66,485.07	139,119.61	(72,634.54)	845,193.62	1,045,724.58	(200,530.96)
Bond Principle Payment	0.00	0.00	0.00	(380,000.00)	(440,000.00)	60,000.00
Payment of Interest and Fees	0.00	0.00	0.00	(181,747.37)	(118,884.00)	(62,863.37)
Net Activity	<u>66,801.73</u>	<u>139,396.46</u>	<u>(72,594.73)</u>	<u>294,944.75</u>	<u>489,878.22</u>	<u>(194,933.47)</u>
Cumulative Building Activity						
Tax Revenue / Interest	943.68	633.77	309.91	636,191.61	664,637.37	(28,445.76)
Total Cumulative Building Activity	<u>943.68</u>	<u>633.77</u>	<u>309.91</u>	<u>636,191.61</u>	<u>664,637.37</u>	<u>(28,445.76)</u>

2021 COMPOSITE STATISTIC CHART



	Airline Enplanements								Aircraft Landed Weight								Aircraft Operations							
	For Ref.								For Ref.								For Ref.							
	2017	2018	2019	2020	2021	Diff.	%	2017	2018	2019	2020	2021	Diff.	%	2017	2018	2019	2020	2021	Diff.	%			
Jan	23,057	24,334	27,446	31,089	15,463	-15,626	-50.26%	36,170,333	37,338,558	45,119,355	46,956,721	40,212,339	-6,744,382	-14.36%	1,976	2,090	2,469	2,437	2,323	-114	-4.68%			
Feb	24,174	23,589	30,163	34,427	18,512	-15,915	-46.23%	35,332,224	34,116,427	43,915,750	48,317,342	37,100,102	-11,217,240	-23.22%	2,635	2,564	2,905	3,235	2,212	-1,023	-31.62%			
Mar	30,085	31,761	40,371	21,628	26,703	5,075	23.46%	44,036,966	44,471,024	54,550,047	53,255,392	49,878,238	-3,377,154	-6.34%	2,601	3,405	3,443	2,691	3,169	478	17.76%			
Apr	23,877	26,440	33,159	1,488	23,782	22,294	1498.25%	38,725,078	38,592,178	49,157,940	25,000,949	50,190,644	25,189,695	100.75%	3,116	3,124	3,472	1,545	3,263	1,718	111.20%			
May	24,522	27,042	33,646	6,385	28,450	22,065	345.58%	38,246,493	40,158,989	48,752,498	23,653,345	48,556,650	24,903,305	105.28%	3,400	3,241	3,606	1,990	3,401	1,411	70.90%			
Jun	25,310	31,349	35,982	10,329	30,046	19,717	190.89%	38,511,352	47,137,609	48,069,984	24,410,105	45,485,465	21,075,360	86.34%	3,458	3,377	3,731	2,028	2,968	940	46.35%			
Jul	24,798	32,358	37,589	14,244	32,515	18,271	128.27%	37,304,662	48,676,256	52,156,923	32,787,340	46,458,257	13,670,917	41.70%	3,477	4,174	4,053	2,672	3,989	1,317	49.29%			
Aug	23,548	33,370	34,972	15,303	30,412	15,109	98.73%	39,768,928	50,721,887	49,413,099	36,427,743	48,507,803	12,080,060	33.16%	3,456	3,555	3,911	2,880	3,763	883	30.66%			
Sep	24,188	32,843	34,800	16,384	30,825	14,441	88.14%	38,900,636	50,567,236	49,570,763	36,408,280	48,437,707	12,029,427	33.04%	4,132	4,654	4,281	3,056	3,866	810	26.51%			
Oct	29,311	37,330	37,640	21,265				42,587,991	54,636,739	52,012,517	40,746,322			4,156	3,923	4,022	2,982							
Nov	26,675	35,608	36,398	19,616				40,074,807	52,171,472	51,515,544	41,103,205			3,623	3,103	3,576	2,666							
Dec	25,946	32,853	35,763	19,586				39,406,140	49,320,627	49,127,887	46,731,628			2,278	2,890	3,041	2,485							
Ann. Totals	305,491	368,877	417,929	211,744				469,065,610	547,909,002	593,362,307	455,798,372			38,308	40,100	42,510	30,667							
YTD	223,559	263,086	308,128	151,277	236,708	85,431	56.47%	346,996,672	391,780,164	440,706,359	327,217,217	414,827,205	87,609,988	26.77%	28,251	30,184	31,871	22,534	28,954	6,420	28.49%			

Comments:

COVID-19 Pandemic - Indiana Stay at home order started Tuesday, March 24, 2020 at 11:59 p.m. through Sunday, May 3, 2020 at 11:59 p.m.

GAF - Suspension of flights July 2020 through September 2020

2021 COMPOSITE STATISTIC CHART



	Air Cargo								Total Gross Landed Weight - Cargo								Aviation Fuel Flowage - Gallons							
	For Ref.								For Ref.								For Ref.							
	2017	2018	2019	2020	2021	Diff.	%		2017	2018	2019	2020	2021	Diff.	%		2017	2018	2019	2020	2021	Diff.	%	
Jan	1,784,156	1,843,758	1,800,406	1,531,563	1,526,394	-5,169	-0.34%		7,823,600	7,990,900	8,592,000	8,577,300	8,007,000	-570,300	-6.65%		409,200	405,970	508,391	521,332	422,069	-99,263	-19.04%	
Feb	1,704,796	1,774,488	1,685,905	1,421,503	1,318,007	-103,496	-7.28%		7,575,700	7,711,100	8,071,600	7,762,400	6,649,820	-1,112,580	-14.33%		422,850	436,183	563,504	599,532	441,377	-158,155	-26.38%	
Mar	2,147,721	1,851,234	1,957,265	1,515,570	1,784,293	268,723	17.73%		8,809,900	8,634,500	8,304,100	8,621,000	8,641,070	20,070	0.23%		460,833	536,600	626,890	583,673	579,104	-4,569	-0.78%	
Apr	1,874,776	1,717,205	2,033,219	1,353,341	1,838,807	485,466	35.87%		8,062,500	7,580,500	8,069,800	8,591,400	8,439,000	-152,400	-1.77%		479,786	505,154	579,000	201,422	483,939	282,517	140.26%	
May	2,074,980	2,069,079	2,414,023	1,585,719	1,876,932	291,213	18.36%		8,396,900	9,121,800	9,291,800	8,204,500	8,054,200	-150,300	-1.83%		475,368	496,824	565,763	247,933	539,959	292,026	117.78%	
Jun	2,269,959	2,054,333	2,449,186	1,589,329	1,960,534	371,205	23.36%		8,417,320	8,269,700	8,079,500	7,985,400	8,370,300	384,900	4.82%		460,411	483,691	558,063	297,386	525,641	228,255	76.75%	
Jul	1,766,312	1,850,470	2,344,420	1,657,177	1,930,510	273,333	16.49%		7,485,300	7,560,400	7,993,900	8,933,700	8,419,500	-514,200	-5.76%		487,983	552,415	615,989	368,329	506,406	138,077	37.49%	
Aug	2,207,242	2,110,500	2,119,468	1,522,375	1,855,901	333,526	21.91%		9,233,900	8,826,900	8,634,500	7,855,894	8,396,600	540,706	6.88%		499,209	696,916	635,253	399,593	584,011	184,418	46.15%	
Sep	2,036,532	2,207,003	1,631,790	1,631,499	1,885,100	253,601	15.54%		8,269,000	8,046,600	7,425,000	8,207,820	8,649,600	441,780	5.38%		576,969	901,028	663,561	375,253	609,089	233,836	62.31%	
Oct	2,042,061	1,942,067	1,862,042	1,797,376					8,012,614	8,393,094	8,818,400	8,652,100					641,684	700,934	754,441	435,530				
Nov	1,989,084	1,825,215	1,603,884	1,592,248					7,992,120	8,182,294	7,818,500	7,700,260					505,764	668,753	696,536	390,493				
Dec	1,866,760	1,706,870	1,517,426	1,886,237					9,439,100	8,697,200	8,413,020	11,654,635					438,498	588,774	569,333	442,064				
Ann. Totals	23,764,379	22,952,222	23,419,034	19,083,937					99,517,954	99,014,988	99,512,120	102,746,409					5,858,555	6,973,242	7,336,724	4,862,540				
YTD	17,866,474	17,478,070	18,435,682	13,808,076	15,976,478	2,168,402	15.70%		74,074,120	73,742,400	74,462,200	74,739,414	73,627,090	-1,112,324	-1.49%		4,272,609	5,014,781	5,316,414	3,594,453	4,691,595	1,097,142	30.52%	

Comments:
 COVID-19 Pandemic - Indiana Stay at home order started Tuesday, March 24, 2020 at 11:59 p.m.
 through Sunday, May 3, 2020 at 11:59 p.m.
 GAF - Suspension of flights July 2020 through September 2020

2021 COMPOSITE STATISTIC CHART



	Car Rental - Gross Sales								Restaurant/Gift Shop - Gross Sales								Republic Parking - Gross Sales							
	For Ref.								For Ref.								For Ref.							
	2017	2018	2019	2020	2021	Diff.	%	2017	2018	2019	2020	2021	Diff.	%	2017	2018	2019	2020	2021	Diff.	%			
Jan	\$551,344	\$567,289	\$698,471	\$729,762	\$441,153	-\$288,609	-39.55%	\$136,403	\$148,963	\$168,895	\$163,073	\$105,612	-\$57,461	-35.24%	\$281,405	\$285,292	\$310,436	\$354,715	\$175,389	-\$179,326	-50.55%			
Feb	\$556,406	\$595,332	\$682,397	\$754,761	\$438,200	-\$316,561	-41.94%	\$132,327	\$146,779	\$180,879	\$193,464	\$121,695	-\$71,769	-37.10%	\$272,330	\$271,854	\$343,289	\$379,742	\$177,392	-\$202,350	-53.29%			
Mar	\$688,330	\$795,129	\$889,712	\$579,120	\$654,855	\$75,735	13.08%	\$173,640	\$194,745	\$239,253	\$118,802	\$172,140	\$53,338	44.90%	\$344,829	\$350,756	\$439,565	\$251,950	\$280,790	\$28,840	11.45%			
Apr	\$772,959	\$778,450	\$1,003,632	\$140,492	\$769,853	\$629,361	447.97%	\$153,747	\$156,803	\$197,310	\$13,851	\$149,689	\$135,838	980.73%	\$298,071	\$317,946	\$382,901	\$18,585	\$259,266	\$240,681	1295.03%			
May	\$888,201	\$909,603	\$1,078,072	\$280,476	\$1,084,985	\$804,509	286.84%	\$137,831	\$162,292	\$210,096	\$37,077	\$161,123	\$124,046	334.56%	\$251,104	\$274,283	\$342,200	\$44,217	\$234,437	\$190,220	430.20%			
Jun	\$852,879	\$1,001,124	\$1,060,068	\$468,404	\$1,167,501	\$699,097	149.25%	\$162,251	\$206,732	\$222,580	\$60,612	\$169,924	\$109,312	180.35%	\$252,216	\$296,506	\$341,681	\$68,761	\$245,370	\$176,609	256.84%			
Jul	\$1,020,548	\$1,371,950	\$1,458,011	\$732,751	\$1,415,916	\$683,165	93.23%	\$170,922	\$206,437	\$238,848	\$89,230	\$179,650	\$90,420	101.33%	\$231,311	\$297,498	\$302,894	\$91,822	\$260,188	\$168,366	183.36%			
Aug	\$1,002,616	\$1,317,134	\$1,394,398	\$827,404	\$1,583,919	\$756,515	91.43%	\$158,419	\$209,213	\$216,414	\$102,262	\$164,149	\$61,887	60.52%	\$227,856	\$296,295	\$316,135	\$95,474	\$242,553	\$147,079	154.05%			
Sep	\$948,835	\$1,234,325	\$1,205,292	\$738,409	\$1,306,573	\$568,164	76.94%	\$165,255	\$206,175	\$215,717	\$109,100	\$171,287	\$62,187	57.00%	\$223,596	\$287,693	\$320,529	\$119,370	\$268,367	\$148,997	124.82%			
Oct	\$1,013,253	\$1,149,256	\$1,222,851	\$681,311				\$188,698	\$218,985	\$225,575	\$136,919				\$290,328	\$359,033	\$365,173	\$165,793						
Nov	\$784,073	\$1,008,292	\$1,039,499	\$579,117				\$162,142	\$211,669	\$219,652	\$114,698				\$261,462	\$334,068	\$332,839	\$146,284						
Dec	\$597,304	\$749,294	\$894,183	\$440,276				\$159,552	\$184,283	\$197,911	\$122,988				\$234,547	\$287,249	\$313,701	\$135,848						
Ann. Totals	\$9,676,748	\$11,477,178	\$12,626,586	\$6,952,283				\$1,901,187	\$2,253,076	\$2,533,130	\$1,262,076				\$3,169,055	\$3,658,473	\$4,111,343	\$1,872,561						
YTD	\$7,282,118	\$8,570,336	\$9,470,053	\$5,251,579	\$8,862,955	\$3,611,376	68.77%	\$1,390,795	\$1,638,139	\$1,889,992	\$887,471	\$1,395,269	\$507,798	57.22%	\$2,382,718	\$2,678,123	\$3,099,630	\$1,424,636	\$2,143,752	\$719,116	50.48%			

Comments:

COVID-19 Pandemic - Indiana Stay at home order started Tuesday, March 24, 2020 at 11:59 p.m. through Sunday, May 3, 2020 at 11:59 p.m.

GAF - Suspension of flights July 2020 through September 2020

2021 COMPOSITE STATISTIC CHART



	South Shore Passengers								South Shore Ops.								International Flights - GAF							
	For Ref.								For Ref.								For Ref.							
	2017	2018	2019	2020	2021	Diff.	%		2017	2018	2019	2020	2021	Diff.	%		2017	2018	2019	2020	2021	Diff.	%	
Jan	14,626	15,027	14,125	15,044	4,618	-10,426	-69.30%		207	195	186	199	195	-4	-2.01%		0	10	6	10	2	-8	-80.00%	
Feb	16,499	16,778	12,881	15,748	4,932	-10,816	-68.68%		188	180	166	185	152	-33	-17.84%		0	9	11	8	4	-4	-50.00%	
Mar	18,235	21,211	20,397	8,640	7,332	-1,308	-15.14%		209	199	197	185	201	16	8.65%		0	10	7	4	1	-3	-75.00%	
Apr	23,040	20,509	20,180	1,902	10,467	8,565	450.32%		200	182	194	150	194	44	29.33%		0	7	7	0	4	4	-	
May	20,085	19,452	19,127	2,914	10,437	7,523	258.17%		208	185	183	153	177	24	15.69%		0	13	12	4	12	8	200.00%	
Jun	22,143	20,965	20,088	3,854	11,197	7,343	190.53%		202	181	182	161	175	14	8.70%		1	13	8	6	4	-2	-33.33%	
Jul	27,623	25,692	23,571	5,847	15,889	10,042	171.75%		206	209	190	183	196	13	7.10%		7	7	13	1	7	6	600.00%	
Aug	22,887	22,069	20,433	6,293	11,650	5,357	85.13%		209	192	190	189	154	-35	-18.52%		15	8	13	0	6	6	-	
Sep	23,618	20,944	19,530	6,151	14,806	8,655	140.71%		200	190	192	192	188	-4	-2.08%		10	12	16	0	10	10	-	
Oct	25,870	18,422	20,997	6,760					208	201	201	199					7	20	20	3				
Nov	21,387	22,997	22,150	4,924					201	193	190	190					7	16	9	1				
Dec	24,781	22,575	22,795	4,523					217	194	197	194					11	7	13	4				
Ann. Totals	260,794	246,641	236,274	82,600					2,455	2,301	2,268	2,180					58	132	135	41				
YTD	188,756	182,647	170,332	66,393	91,328	24,935	37.56%		1,829	1,713	1,680	1,597	1,632	35	2.19%		33	89	93	33	50	17	51.52%	

Comments:

COVID-19 Pandemic - Indiana Stay at home order started Tuesday, March 24, 2020 at 11:59 p.m. through Sunday, May 3, 2020 at 11:59 p.m.

GAF - Suspension of flights July 2020 through September 2020



Airport Rates and Charges

Effective January 1, 2022

Approved by the Airport Authority Board of Directors

Resolution 2021-06

A RESOLUTION ESTABLISHING RATES AND CHARGES FOR PERSONS, FIRMS, OR CORPORATIONS DOING BUSINESS WITH THE ST. JOSEPH COUNTY AIRPORT AUTHORITY BEGINNING JANUARY 1, 2022, AND FIXING A TIME WHEN THE SAME SHALL TAKE EFFECT.

WHEREAS, Ordinance 2015-01 ordained that the Authority shall establish a schedule of fees, charges, rates and conditions for all users of facilities and services with the jurisdiction of the St. Joseph County Airport Authority District and for all persons, firms, or corporations doing business with the St. Joseph County Airport Authority.

NOW, THEREFORE BE IT RESOLVED BY THE ST. JOSEPH COUNTY AIRPORT AUTHORITY THAT:

Section One. For the fiscal year ending December 31, 2022, the following rates and charges shall be set for all users of facilities and services within the jurisdiction of the St. Joseph County Airport Authority District and for all persons, firms, or corporations doing business with the St. Joseph County Airport Authority, except for those persons, firms, or corporations which have negotiated rates and charges through a separate agreement with the St. Joseph County Airport Authority.

		Signatory	Non-Signatory
Aircraft Landing Fees All Aircraft*	Per 1,000 lbs. MGLW > 12,500 lbs. (MGLW - Maximum Gross Landing Weight)	\$1.38	\$3.03
	* Exemptions: 1. U.S. Government owned aircraft 2. Tenant based Aircraft 3. Aircraft under 12,500 lbs.		
Aircraft Loading Bridge Fees All Aircraft*	Loading Bridge	Per Flight \$12.51	\$27.95
	Switchback Ramp	Per Flight \$125.00	\$175.00
Charter Airline Fees	(In addition to Landing and Loading Bridge Fees)	Signatory	Non-Signatory
	Counter Fee - Per Enplaned Passenger	\$0.71	
	Terminal Common Space - Per Enplaned Passenger	\$4.16	
	Terminal Common Space - Per Deplaned Passenger	\$1.30	
	Gate Fee	Per Flight	\$237.52
	Per Turn Fee - Terminal Space	Per Flight	\$65.24
Terminal Space - Exclusive	Public Address System	Per Month \$37.01	\$81.24
		Signatory	Non-Signatory
	Administrative	Per sq. ft. per year \$20.95	\$48.19
	Counter	Per sq. ft. per year \$46.90	\$97.65
	Operations	Per sq. ft. per year \$41.76	\$97.65
	Bag Make-up	Per sq. ft. per year \$35.73	\$97.65
Terminal Space - Common Space	Per Turn Fee	\$67.20	\$140.47
		Signatory	Non-Signatory
	Hold Room Area	Per sq. ft. per year \$43.33	
	Check Point	Per sq. ft. per year \$43.33	
	Bag Claim	Per sq. ft. per year \$48.59	
	Inbound Bag Room	Per sq. ft. per year \$35.73	
Airline Shared Costs *	Public Address System	Per Month \$38.12	\$83.68
	* Allocation by enplaned passengers compared to total enplaned passengers.	Signatory	
	Security	Per Year \$67,847.50	
	Access Control	Per Year \$79,785.77	
Other Airport Fees		Signatory	Non-Signatory
	Fuel Flowage Fees	Per Gallon \$0.09	-
	Banner Towing	Per Year \$733.09	-
	Glycol Permit	Per Year \$100.00	-
	Ground Rent	Per sq. ft. per yr. \$0.30	-
	Hangar Rental	Per Day -	-
	Hangar Rental	Month to Month -	-
	Ramp Parking	Linear Ft. per Mo. \$6.02	\$12.91
Engine Facility Charge (PFC)	\$4.50 per Enplaned Commercial Passenger, per FAA approved PFC Application.		



Airport Rates and Charges

Effective January 1, 202

Approved by the Airport Authority Board of Directors

U.S. Customs and Border Protection Fees (CBP)				Rate
	General Aviation Facility (GAF) Fee		Single Engine	\$100.00
			Twin Engine	\$200.00
			> 8,000 lbs.	\$300.00
	Federal Inspection Service Fee		Commercial - Per Passenger	\$5.00
Surcharge - Any Operation Outside of Normal FIS Hours (Mon-Fri 8:00 a.m. - 4:30 p.m. EST)				\$100.00
Ground Transportation				Rate
Buses	Scheduled		Per Boarded Passenger	
			\$2.50	
	Charter	<i>Passenger Count</i>		Large (30 +)
Contract			Per Departure	\$56.83 \$31.82
Non-Contract		Per Departure	\$125.01 \$70.00	
Limousine Operations	Limousine, Van & Private Motor Carriers of Passengers		Per Year (Per Permit)	\$200.00
Rental Car Companies	Customer Facility Charge (CFC) (Per Contract)		Day/Max	\$2.50/\$20.00
			*Effective 2/1/22 (Per Contract)	Day/Max \$4.50/\$50.00
Taxi Cab	Cab Company Operation Permit		Per Year	\$850.00
Transportation Network Company (TNC) <small>(e.g.: Uber, Lyft, etc.)</small>			Annual Permit	\$1,500.00
			Per Pick Up	\$2.00
Non-Airline Tenants				Rate
	Level II Office Space (Premier)		Per sq. ft. per year	\$51.89
	Level I Office Space (Standard)		Per sq. ft. per year	\$20.95
	CAM (Common Area Maintenance)		Per sq. ft. per year	\$3.41
Badging Fees				Rate
		SIDA Non-Regulated	SIDA Regulated	Sterile AOA/Public
	Initial Issue	\$85.00	\$90.00	\$65.00 \$30.00
	Renewal/Reissue	\$60.00	\$65.00	\$35.00 \$25.00
	Finger Print Processing			\$30.00
	Contractors (\$100.00 Refunded on Badge Return)			\$200.00
	<i>Contractor badge renewal</i>			\$60.00
	Badges Expired for more than 30 days - Processed as Initial Issue			
		1st Replacement	2nd Replacement	3rd Replacement *
	Lost Badge	\$50.00	\$100.00	\$250.00
	* With Airport Security Coordinator Approval			Rate
	Refund to Employee for Returned "Lost Badge"			\$20.00
	<i>Employee Transfer - Same as Badge Renewal Price Unless Access Level Change (e.g. AOA to Sterile)</i>			
Airport Parking Charges				Rate
<i>Waived for Authority Employees</i>				
	Parking Pass Replacement		<i>Lost Hang Tag</i>	\$10.00
	Parking or Safety Violation		<i>Minimum Fine</i>	\$20.00
	Rental Overflow Parking		<i>Per Month</i>	\$25.00
	Unattended Vehicle on the Front Drive		<i>Minimum Fine</i>	\$100.00
Administrative Charges				Rate
	Cyber Key Replacement			\$150.00
	Lost Keys (Plus Actual Cost to Rekey)			\$100.00
	Copies - Black & White (Maximum of 25 Copies)		Per Page	\$0.10
	Copies - Color (Maximum of 25 Copies)		Per Page	\$0.25
	Fax		Per Page	\$1.00
	Police & Other Reports		Per Page	\$3.00
	Returned Check Fee		Per Check	\$25.00
	Administrative Fee		Per Invoice Amount	15%
	Invoice Payment Credit Card Processing Fee		Per Invoice Amount	3%
Policy Violations				Rate
	First Violation			\$100.00
	Second Violation			\$250.00
	Third Violation			\$500.00
	Subsequent Violations			\$1,000.00



Airport Rates and Charges

Effective January 1, 2022

Approved by the Airport Authority Board of Directors

Public Room Rental <i>Plus Setup if Required</i>			Rate
	Atrium or Board Room	1-4 Hours	\$75.00
	Studebaker Room	1-4 Hours	\$50.00
	Room or Event Setup <i>(Plus Actual Labor Costs)</i>	Per Hour	\$20.00
Airport Authority Resources	Personnel (minimum charge 1 hour)		
			Straight Time
			Overtime
	Maintenance Department	Per Hour	\$46.32
	Operations Department	Per Hour	\$35.30
	Public Safety Department	Per Hour	\$39.64
	Public Safety Department <i>(Charters - Non-Terminal)</i>	Per Occurrence	\$285.73
	Equipment (* Requires Airport Authority Operator) (minimum charge 1 hour/day)		
			Rate
	Air Compressor	Per Day	\$227.00
	* Fork Lift	Per Hour	\$73.00
	Light Carts	Per 48 Hours	\$412.00
	Lighted X	Per Day	\$340.00
* Other Heavy Equipment (e.g. Broom, Plow or Large Mower)	Per Hour	\$165.00	
* Pick-up Truck	Per Hour	\$73.00	
* Scissor Lift	Per Day	\$100.00	
* Tractor & Brush Hog	Per Day	\$536.00	

Section Two. There shall be added to all sums due the Authority and unpaid, an interest charge of one and one-half (1 1/2%) percent of the principal sum for each full calendar month of delinquency, computed as simple interest. No interest shall be charged upon any account until payment is thirty (30) days overdue, but such interest, when assessed thereafter, shall be computed from the due date.

Section Three. Any Resolution, Rule, or Regulation of the Board in conflict with any provision of this Resolution is repealed.

Be It Further Resolved, that the officers and agents of the St. Joseph County Airport Authority District Board be, and they are hereby authorized to execute whatever documents and to take whatever actions which may be necessary in order to effectuate the purposes and intent of this Resolution.

Section Four. This Resolution shall be in full force and effect from and after its passage.

Therefore, the St. Joseph County Airport Authority District Board reserves the right to modify the rates and charges set out herein upon appropriate circumstances by proper procedures as established by the St. Joseph County Airport Authority District Board.

Adopted this 18th day of November 2021.

ST. JOSEPH COUNTY AIRPORT AUTHORITY DISTRICT BOARD



President - Abraham Marcus



Vice President - David R. Sage



Treasurer - Dr. Bernard J. Asdell



Secretary - Michael Misch

**ST. JOSEPH COUNTY AIRPORT AUTHORITY DISTRICT BOARD
RESOLUTION NO. 2021-07**

**A RESOLUTION ESTABLISHING SALARY AND HOURLY PAY RANGES FOR EMPLOYEES OF THE
ST. JOSEPH COUNTY AIRPORT AUTHORITY DISTRICT BEGINNING JANUARY 1, 2022, AND
FIXING A TIME WHEN THE SAME SHALL TAKE EFFECT.**

WHEREAS, it is necessary for the Board of the St. Joseph County Airport Authority District to establish salary and hourly pay ranges for employees of the St. Joseph County Airport Authority District beginning January 1, 2022.

NOW, THEREFORE BE IT RESOLVED BY THE ST. JOSEPH COUNTY AIRPORT AUTHORITY THAT:

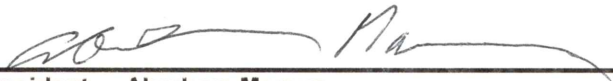
Section One. For the fiscal year ending December 31, 2022, the following pay ranges shall be set for salary and hourly employees of the St. Joseph County Airport Authority. The Board of the St. Joseph County Airport Authority shall establish the actual salary of the Executive Director, and the Executive Director is authorized to establish the actual salary, hourly wages, stipends, and bonus payments of the respective remaining employees of the St. Joseph County Airport Authority, within the ranges established for the respective job classifications set out in this Resolution. The rates shown in the Resolution do not reflect payments made at termination for sick or PTO pay. The rates shown in the Resolution do not reflect payments made for taxable fringe benefits, auto allowance, bonus, or payments made as part of any time buy back program. The rates will be effective on the pay period beginning December 20, 2021, to be paid on January 7, 2022.

TITLE	YEARLY OR HOURLY	
	2022	2022
	MINIMUM	MAXIMUM
CEO & EXECUTIVE DIRECTOR	125,049	231,788
VICE PRESIDENT OF FINANCE	90,833	145,384
VICE PRESIDENT OF OPERATIONS	90,833	145,384
VICE PRESIDENT OF MARKETING & AIR SERVICE DEVELOPMENT	81,837	119,426
VICE PRESIDENT OF HUMAN RESOURCES	62,727	119,426
PUBLIC SAFETY CHIEF	68,501	113,469
OPERATIONS MANAGER	62,727	103,154
ACCOUNTING MANAGER	62,727	103,154
PROJECT MANAGER	62,727	103,154
PROPERTIES MANAGER	62,727	103,154
MAINTENANCE MANAGER	62,727	103,154
MAINTENANCE SUPERVISOR	51,566	82,159
TERMINAL SERVICES SUPERVISOR	51,566	83,209
ACCOUNTING/PURCHASING ASSISTANT	17.02	37.11
STAFF ACCOUNTANT	17.02	37.11
COMMUNITY RELATIONS COORDINATOR	17.02	37.11
ADMINISTRATIVE ASSISTANT	17.02	37.11
OFFICE (CLERICAL)	12.00	21.68
OPERATIONS SPECIALIST	17.60	31.84
COMMUNICATION CENTER - AGENT	13.00	24.82
MAINTENANCE WORKER	15.99	40.97
PUBLIC SAFETY CAPTAINS	16.44	36.52
PUBLIC SAFETY LIEUTENANT	13.38	34.73
PUBLIC SAFETY OFFICER	12.16	32.13
PART TIME/TEMPORARY WORKER	11.00	34.90

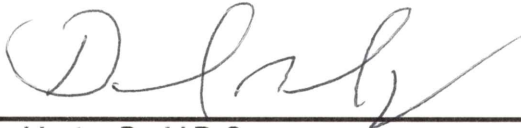
Section Two. This Resolution shall be in full force and effect from and after its passage.

Adopted this 18th day of November, 2021.

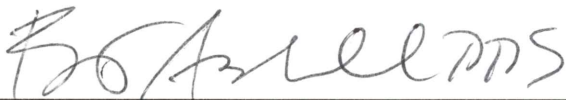
ST. JOSEPH COUNTY AIRPORT AUTHORITY DISTRICT BOARD



President - Abraham Marcus



Vice President - David R. Sage



Treasurer - Dr. Bernard J. Asdell



Secretary - Michael Misch