

A G E N D A

**ST. JOSEPH COUNTY AIRPORT AUTHORITY DISTRICT BOARD
SOUTH BEND INTERNATIONAL AIRPORT
4477 PROGRESS DRIVE, SOUTH BEND, INDIANA
MEETING THURSDAY, MARCH 31, 2022 TIME 11:30 A.M.**

1. Call to Order.

2. Approve Minutes from the February 28, 2022, Board meeting.

Motion _____ Second _____ Discussion _____ Aye _____ Nay _____

3. Approve Payroll Warrants for March 4, 2022.

Motion _____ Second _____ Discussion _____ Aye _____ Nay _____

4. Approve Payroll Warrants for March 18, 2022.

Motion _____ Second _____ Discussion _____ Aye _____ Nay _____

5. Approve Invoice Vouchers and Claim Payments as per Schedule dated March 31, 2022.

Motion _____ Second _____ Discussion _____ Aye _____ Nay _____

6. Report of Financial Statement for the Month of February 2022.

Motion to accept the report.

Motion _____ Second _____ Discussion _____ Aye _____ Nay _____

TABLED AND UNFINISHED BUSINESS

None

CONTINUING BUSINESS

None

NEW BUSINESS

1. Consideration to approve Resolution 2022-02, for the approval of signatures and providing authority for the Authority's financial needs.

Motion _____ Second _____ Discussion _____ Aye _____ Nay _____

2. Consideration to approve Resolution 2022-03, for the approval of the updated Rates and Charges document.

Motion _____ Second _____ Discussion _____ Aye _____ Nay _____

3. Consideration to approve Resolution 2022-04, for the transfer of real property from the Authority to St. Joseph County.

Motion _____ Second _____ Discussion _____ Aye _____ Nay _____

4. Consideration to approve Resolution 2022-05, for the establishment of an Air Service Incentive Policy.

]Motion _____ Second _____ Discussion _____ Aye _____ Nay _____

5. Consideration to approve United Lease extension for 1 year beginning Jan 1, 2022.

Motion _____ Second _____ Discussion _____ Aye _____ Nay _____

6. Consideration to approve a month-to-month Commercial Permit for Unifi Aviation LLC.

Motion _____ Second _____ Discussion _____ Aye _____ Nay _____

7. Consideration to approve an Operating Permit for Imperial Charter Bus service for 1 year beginning April 1, 2022.

Motion _____ Second _____ Discussion _____ Aye _____ Nay _____

8. Consideration to approve extension for Autoclave operations (International Trash) with Atlantic Aviation for 1 year beginning January 1, 2022.

Motion _____ Second _____ Discussion _____ Aye _____ Nay _____

9. Consideration to approve a 1-year option on commercial permit with Skyline Comfort LLC, (massage chairs) beginning Aug 1, 2022.

Motion _____ Second _____ Discussion _____ Aye _____ Nay _____

10. Consideration to approve the recommendation to award the low bid in the amount of \$220,000 to Jerry Reed Excavating for the Demolition of the Air Commerce Center Building, with Option 1, the parking lot removal, and authorizing the CEO & Executive Director to sign any and all necessary documents.

Motion _____ Second _____ Discussion _____ Aye _____ Nay _____

11. Consideration to approve the Policy for Air Service Development incentives.

Motion _____ Second _____ Discussion _____ Aye _____ Nay _____

EXECUTIVE DIRECTOR'S REPORT

PRIVILEGE OF THE FLOOR

ADJOURNMENT

1. Motion to adjourn the meeting.

Motion _____ Second _____ Discussion _____ Aye _____ Nay _____

