

A G E N D A

**ST. JOSEPH COUNTY AIRPORT AUTHORITY DISTRICT BOARD
SOUTH BEND INTERNATIONAL AIRPORT
4477 PROGRESS DRIVE, SOUTH BEND, INDIANA
MEETING TUESDAY, JANUARY 31, 2023 TIME 11:30 A.M.**

1. Call to Order.

2. Election of Officers for January to December 2023.

(President please read Election of Officers statement - last page)

3. Approve Minutes from the December 15, 2022, Board meeting.

Motion _____ Second _____ Discussion _____ Aye _____ Nay _____

4. Approve Payroll Warrants for December 23, 2022.

Motion _____ Second _____ Discussion _____ Aye _____ Nay _____

5. Approve Payroll Warrants for January 6, 2023.

Motion _____ Second _____ Discussion _____ Aye _____ Nay _____

6. Approve Payroll Warrants for January 20, 2023.

Motion _____ Second _____ Discussion _____ Aye _____ Nay _____

7. Approve Invoice Vouchers and Claim Payments as per Schedule dated January 31, 2023.

Motion _____ Second _____ Discussion _____ Aye _____ Nay _____

8. Report of Financial Statement for the Month of November 2022.

Motion to accept the report.

Motion _____ Second _____ Discussion _____ Aye _____ Nay _____

PRIVILEGE OF THE FLOOR

TABLED AND UNFINISHED BUSINESS

None

CONTINUING BUSINESS

None

NEW BUSINESS

1. Consideration to approve a new Foreign Trade Zone Operator, Midwest Automotive Designs of Elkhart, IN and authorizing the CEO & Executive Director to sign any and all necessary documents.

Motion _____ Second _____ Discussion _____ Aye _____ Nay _____

2. Consideration to approve Executive Session 2023-1-01 and authorizing the CEO & Executive Director to take the necessary steps and also authorized to sign all documents.

Motion _____ Second _____ Discussion _____ Aye _____ Nay _____

3. Consideration to award to the low bidder, Koontz-Wagner, LLC the contract for the Airports Airfield Lighting Control and Monitoring System Project in the amount of \$768,000.

Motion _____ Second _____ Discussion _____ Aye _____ Nay _____

4. Consideration to approve for solicitation and review of bids for annual airfield pavement maintenance and rehabilitation as part of the Airport's pavement maintenance plan and to return bids to the Board for award.

Motion _____ Second _____ Discussion _____ Aye _____ Nay _____

5. Consideration to approve for solicitation and review of bid for terminal roof replacement (phase 2) project and to return bids to the Board for award.

Motion _____ Second _____ Discussion _____ Aye _____ Nay _____

6. Consideration to approve extension for lease and operations agreement with United Airlines.

Motion _____ Second _____ Discussion _____ Aye _____ Nay _____

7. Consideration to approve new agreement for office space lease with Cogent Industrial Partners.

Motion _____ Second _____ Discussion _____ Aye _____ Nay _____

8. Consideration to approve extension for lease and operations agreement with FedEx Corporation.

Motion _____ Second _____ Discussion _____ Aye _____ Nay _____

9. Consideration to approve new agreement for limousine operator, Drivers Seat – South Bend.

Motion _____ Second _____ Discussion _____ Aye _____ Nay _____

10. Consideration to approve lease extension with NICTD thru April 30, 2023.

Motion _____ Second _____ Discussion _____ Aye _____ Nay _____

11. Consideration to approve new operating permit for Transportation Network Company, Rides 2 U.

Motion _____ Second _____ Discussion _____ Aye _____ Nay _____

12. Consideration to approve new commercial permit for Alvest Equipment Services an operating permit for Ground Services Equipment maintenance.

Motion _____ Second _____ Discussion _____ Aye _____ Nay _____

EXECUTIVE DIRECTOR'S REPORT

ADJOURNMENT

1. Motion to adjourn the meeting.

Motion _____ Second _____ Discussion _____ Aye _____ Nay _____

January to December 2023 St. Joseph County Airport Authority District Board

Election of Officers

(To Be Read by the President of the Board):

Following are the nominations of officers to the District Board of St. Joseph County Airport Authority for January to December 2023:

- **David Sage** is nominated to the position of **President**

- **Michael Misch** is nominated to the position of **Vice President**

- **Andrew Kostielney** is nominated to the position of **Treasurer**

- **Vincent Henderson** is nominated to the position of **Secretary**

- **Michael Daigle** is nominated to the position of **Assistant Treasurer**

Motion to elect Officers.
