

A G E N D A

**ST. JOSEPH COUNTY AIRPORT AUTHORITY DISTRICT BOARD
SOUTH BEND INTERNATIONAL AIRPORT
4477 PROGRESS DRIVE, SOUTH BEND, INDIANA
MEETING WEDNESDAY, FEBRUARY 22, 2023 TIME 11:30 A.M.**

1. Call to Order.

2. Approve Minutes from the January 31, 2023, Board Meeting.

Motion _____ Second _____ Discussion _____ Aye _____ Nay _____

3. Approve Payroll Warrants for February 3, 2023.

Motion _____ Second _____ Discussion _____ Aye _____ Nay _____

4. Approve Payroll Warrants for February 17, 2023.

Motion _____ Second _____ Discussion _____ Aye _____ Nay _____

5. Approve Invoice Vouchers and Claim Payments as per Schedule dated Feb 22, 2023.

Motion _____ Second _____ Discussion _____ Aye _____ Nay _____

6. Report of Financial Statement for the Month of December 2022.

Motion to accept the report.

Motion _____ Second _____ Discussion _____ Aye _____ Nay _____

PRIVILEGE OF THE FLOOR

TABLED AND UNFINISHED BUSINESS

None

CONTINUING BUSINESS

None

NEW BUSINESS

1. Consideration to approve the 2022 Partner of the Year award to be presented to SkyWest Airlines.

Motion _____ Second _____ Discussion _____ Aye _____ Nay _____

2. Consideration to approve Rates and Charges Resolution 2023-01.

Motion _____ Second _____ Discussion _____ Aye _____ Nay _____

3. Consideration to ratify Executive Session Item 2023-2-1, performance review of CEO & Executive Director, and authorizing the President of the Authority Board to take the steps necessary to move the item forward and sign any and all appropriate documents.

Motion _____ Second _____ Discussion _____ Aye _____ Nay _____

4. Consideration to award to Mead and Hunt the Engineering, Architectural and Design Services for the modification for Gates 4 and 8 in the amount not to exceed of \$372,813.19.

Motion _____ Second _____ Discussion _____ Aye _____ Nay _____

5. Consideration to award to Mead and Hunt the Construction Administration Services for Taxiway B and Terminal Apron Project: Phase C (TBAT C) in the amount not exceed \$2,010,407.20.

Motion _____ Second _____ Discussion _____ Aye _____ Nay _____

5. Consideration to award to Mead and Hunt the Design and Engineering Services for Taxiway B and Terminal Apron Project: Phases D/E (TBAT D/E) not to exceed \$1,360,630.22.

Motion _____ Second _____ Discussion _____ Aye _____ Nay _____

6. Consideration to approve request for solicitation for Qualification Statements for Professional Consulting Services Related to Project Management, Design, Planning and Construction Engineering and return a recommendation to the Board.

Motion _____ Second _____ Discussion _____ Aye _____ Nay _____

7. Consideration to approve Ground Services Agreement with Michiana Aircraft.

Motion _____ Second _____ Discussion _____ Aye _____ Nay _____

8. Consideration to approve extension for Avis Budget group for 5 VIP Parking Spots.

Motion _____ Second _____ Discussion _____ Aye _____ Nay _____

9. Consideration to approve extension with Atlantic Aviation for the use of the Autoclave for processing of international trash.

Motion _____ Second _____ Discussion _____ Aye _____ Nay _____

10. Consideration to amend public parking rates as per REEF recommendations effective Mar 1, 2023.

Motion _____ Second _____ Discussion _____ Aye _____ Nay _____

EXECUTIVE DIRECTOR'S REPORT

ADJOURNMENT

1. Motion to adjourn the meeting.

Motion _____ Second _____ Discussion _____ Aye _____ Nay _____

