

A G E N D A

**ST. JOSEPH COUNTY AIRPORT AUTHORITY DISTRICT BOARD
SOUTH BEND INTERNATIONAL AIRPORT
4477 PROGRESS DRIVE, SOUTH BEND, INDIANA
MEETING WEDNESDAY, MARCH 29, 2023 TIME 8:30 A.M.**

1. Call to Order.

2. Approve Minutes from the February 22, 2023, Board Meeting.

Motion _____ Second _____ Discussion _____ Aye _____ Nay _____

3. Approve Payroll Warrants for March 3, 2023.

Motion _____ Second _____ Discussion _____ Aye _____ Nay _____

4. Approve Payroll Warrants for March 17, 2023.

Motion _____ Second _____ Discussion _____ Aye _____ Nay _____

5. Approve Invoice Vouchers and Claim Payments as per Schedule dated Mar 29, 2023.

Motion _____ Second _____ Discussion _____ Aye _____ Nay _____

6. Report of Financial Statement for the Month of January 2023.

Motion to accept the report.

Motion _____ Second _____ Discussion _____ Aye _____ Nay _____

PRIVILEGE OF THE FLOOR

TABLED AND UNFINISHED BUSINESS

None

CONTINUING BUSINESS

None

NEW BUSINESS

1. Consideration to approve Resolution 2023-2, Budget Transfer.

Motion _____ Second _____ Discussion _____ Aye _____ Nay _____

2. Consideration to approve Exec Session item 2023-3-1.

Motion _____ Second _____ Discussion _____ Aye _____ Nay _____

3. Consideration to approve extension of Operating Permit to Plane Care of Northern Michigan, d/b/a Northern Michigan Jet Services.

Motion _____ Second _____ Discussion _____ Aye _____ Nay _____

4. Consideration to authorize staff to complete and advertise a Request For Proposal (RFP) to solicit, receive, review proposals, and return a recommendation to the Board for possible tenants to lease available building spaces.

Motion _____ Second _____ Discussion _____ Aye _____ Nay _____

5. Consideration to authorize staff to complete and advertise a Request For Proposal (RFP) to solicit, receive, review proposals, and return a recommendation to the Board for Airport Custodial Services.

Motion _____ Second _____ Discussion _____ Aye _____ Nay _____

6. Consideration to award Phase 2 of the Terminal Roof Replacement to Midland Engineering, the low bidder, in the amount not to exceed \$841,600.

Motion _____ Second _____ Discussion _____ Aye _____ Nay _____

EXECUTIVE DIRECTOR'S REPORT

ADJOURNMENT

1. Motion to adjourn the meeting.

Motion _____ Second _____ Discussion _____ Aye _____ Nay _____
