

ST. JOSEPH COUNTY AIRPORT AUTHORITY DISTRICT BOARD

FEBRUARY 22, 2023

WEDNESDAY

The Board meeting of the St. Joseph County Airport Authority District was called to order at 11:30 a.m. on Wednesday February 22, 2023, by President David Sage.

Present: David Sage, President
 Michael Misch, Vice President
 Vincent Henderson, Secretary
 Andrew Kostielney, Treasurer

Comprising a quorum of the St. Joseph County Airport Authority District Board; also present at the meeting were:

Mike Daigle, CEO & Executive Director
Mitchell Heppenheimer, Attorney
Patrick Mac Carthaigh, Vice President of Operations
Julie Curtis, Vice President Marketing & Air Service Development
Renata Matousova, Vice President Finance
Michelle Reedy, Vice President Human Resources
Ashley Thorsen, Operations Manager
Aaliyah McKinney, Recording Secretary
Jim Sipocz, Friend of the Authority
Randy Jones, Corporate Wings
Chris Hawes, SkyWest
Paul Shaffer, BF&S

Mr. Sage introduced the first item on the Agenda, approval of the Minutes from the January 31, 2023, Board meeting.

Mr. Misch moved, and Mr. Henderson seconded the motion to approve the Minutes from the Board meeting held on January 31, 2023.

There being no comments, questions, or discussion, with a unanimous vote, the motion carried.

The next item on the Agenda is approval of the Payroll Warrants dated February 3, 2023.

Mr. Misch moved, and Mr. Henderson seconded the motion to approve the Payroll Warrants dated February 3, 2023.

There being no comments, questions, or discussion, with a unanimous vote, the motion carried.

ST. JOSEPH COUNTY AIRPORT AUTHORITY DISTRICT BOARD

FEBRUARY 22, 2023

WEDNESDAY

The next item on the Agenda is approval of the Payroll Warrants dated February 17, 2023.

Mr. Misch moved, and Mr. Henderson seconded the motion to approve the Payroll Warrants dated February 17, 2023.

There being no comments, questions, or discussion, with a unanimous vote, the motion carried.

The next item on the Agenda is the approval of the Invoice Vouchers and Claim Payments as per the Schedule dated February 22, 2023.

Mr. Misch moved, and Mr. Henderson seconded the motion to approve the Invoice Vouchers and Claim Payments per the Schedule dated February 22, 2023.

There being no comments, questions, or discussion, with a unanimous vote, the motion carried.

Mr. Sage introduced the next item on the Agenda.

FINANCIAL STATEMENT FOR THE MONTH OF DECEMBER 2022.

Mr. Misch moved, and Mr. Henderson seconded the motion to accept the Financial Statement report for the month of December 2022.

Ms. Matousova referred to the Statement of Revenues Disbursements and Activity (Accrual Basis) for the period ending December 31, 2022. Refer to the attached report.

Mr. Misch questioned if all the CARES and ARP funds have been claimed. Ms. Matousova confirmed that all funds available to the airport have been drawn down and stated that there is still a small amount available in the Concessions Rent Relief grant.

There being no further comments, questions, or discussion, with a unanimous vote, the motion carried to accept the report.

Mr. Sage introduced: PRIVILEGE OF THE FLOOR

There were no comments from the floor.

Mr. Sage introduced the next item on the Agenda, Tabled and Unfinished Business. There was none. He then introduced Continuing Business of which there was none.

Mr. Sage introduced the next item on the Agenda, New Business.

ST. JOSEPH COUNTY AIRPORT AUTHORITY DISTRICT BOARD

FEBRUARY 22, 2023

WEDNESDAY

NEW BUSINESS

Mr. Sage introduced: CONSIDERATION TO APPROVE THE 2022 PARTNER OF THE YEAR AWARD TO BE PRESENTED TO SKYWEST AIRLINES.

Mr. Misch moved, and Mr. Henderson seconded the motion to approve the 2022 Partner of the Year award to be presented to SkyWest Airlines.

Mr. Sage presented the Partner of the Year plaque to Chris Hawes, SkyWest Manager of Maintenance.

There being no further questions, comments, or discussion, with a unanimous vote, the motion carried.

Mr. Sage introduced: CONSIDERATION TO APPROVE RATES AND CHARGES RESOLUTION 2023-01.

Mr. Misch moved, and Mr. Henderson seconded the motion to approve Rates and Charges Resolution 2023-01.

There being no questions, comments, or discussion, with a unanimous vote, the motion carried.

Mr. Sage introduced: CONSIDERATION TO RATIFY EXECUTIVE SESSION ITEM 2023-2-1, PERFORMANCE REVIEW OF CEO & EXECUTIVE DIRECTOR, AND AUTHORIZING THE PRESIDENT OF THE AUTHORITY BOARD TO TAKE THE STEPS NECESSARY TO MOVE THE ITEM FORWARD AND SIGN ANY AND ALL APPROPRIATE DOCUMENTS.

Mr. Misch moved, and Mr. Henderson seconded the motion to ratify Executive Session Item 2023-2-1, performance review of CEO & Executive Director, and authorizing the President of the Authority Board to take the steps necessary to move the item forward and sign any and all appropriate documents.

Mr. Kostielney noted his appreciation of Mr. Daigle and the leadership team at the South Bend International Airport for their diligence in everything they do.

There being no further questions, comments, or discussion, with a unanimous vote, the motion carried.

ST. JOSEPH COUNTY AIRPORT AUTHORITY DISTRICT BOARD

FEBRUARY 22, 2023

WEDNESDAY

Mr. Sage introduced: CONSIDERATION TO AWARD TO MEAD AND HUNT THE ENGINEERING, ARCHITECTURAL AND DESIGN SERVICES FOR THE MODIFICATION FOR GATES 4 AND 8 IN THE AMOUNT NOT TO EXCEED OF \$372,813.19.

Mr. Misch moved, and Mr. Henderson seconded the motion to award to Mead and Hunt the Engineering, Architectural and Design Services for the modification for Gates 4 and 8 in the amount not to exceed of \$372,813.19.

Mr. Sage questioned when it will start and when it is expected to be finished. Mr. Mac Carthaigh stated that its start date is dependent upon the grant funding that will be utilized. He continued and stated that the design portion completion date is to be determined, but the goal is to have the construction portion started by this upcoming summer.

There being no further questions, comments, or discussion, with a unanimous vote, the motion carried.

Mr. Sage introduced: CONSIDERATION TO AWARD TO MEAD AND HUNT THE CONSTRUCTION ADMINISTRATION SERVICES FOR TAXIWAY B AND TERMINAL APRON PROJECT: PHASE C (TBAT C) IN THE AMOUNT NOT EXCEED \$2,010,407.20.

Mr. Misch moved, and Mr. Henderson seconded the motion to award to Mead and Hunt the Construction Administration Services for Taxiway B and Terminal Apron Project: Phase C (TBAT C) in the amount not exceed \$2,010,407.20.

There being no questions, comments, or discussion, with a unanimous vote, the motion carried.

Mr. Sage introduced: CONSIDERATION TO AWARD TO MEAD AND HUNT THE DESIGN AND ENGINEERING SERVICES FOR TAXIWAY B AND TERMINAL APRON PROJECT: PHASES D/E (TBAT D/E) NOT TO EXCEED \$1,360,630.22.

Mr. Misch moved, and Mr. Henderson seconded the motion to award to Mead and Hunt the Design and Engineering Services for Taxiway B and Terminal Apron Project: Phases D/E (TBAT D/E) not to exceed \$1,360,630.22.

There being no questions, comments, or discussion, with a unanimous vote, the motion carried.

ST. JOSEPH COUNTY AIRPORT AUTHORITY DISTRICT BOARD

FEBRUARY 22, 2023

WEDNESDAY

Mr. Sage introduced: CONSIDERATION TO APPROVE REQUEST FOR SOLICITATION FOR QUALIFICATION STATEMENTS FOR PROFESSIONAL CONSULTING SERVICES RELATED TO PROJECT MANAGEMENT, DESIGN, PLANNING AND CONSTRUCTION ENGINEERING AND RETURN A RECOMMENDATION TO THE BOARD.

Mr. Misch moved, and Mr. Henderson seconded the motion to approve the request for solicitation for Qualification Statements for Professional Consulting Services Related to Project Management, Design, Planning and Construction Engineering and return a recommendation to the Board.

There being no questions, comments, or discussion, with a unanimous vote, the motion carried.

Mr. Sage introduced: CONSIDERATION TO APPROVE GROUND SERVICES AGREEMENT WITH MICHIANA AIRCRAFT.

Mr. Misch moved, and Mr. Henderson seconded the motion to approve Ground Services Agreement with Michiana Aircraft.

There being no questions, comments, or discussion, with a unanimous vote, the motion carried.

Mr. Sage introduced: CONSIDERATION TO APPROVE EXTENSION FOR AVIS BUDGET GROUP FOR 5 VIP PARKING SPOTS.

Mr. Misch moved, and Mr. Henderson seconded the motion to approve extension for Avis Budget group for 5 VIP Parking Spots.

There being no questions, comments, or discussion, with a unanimous vote, the motion carried.

Mr. Sage introduced: CONSIDERATION TO APPROVE EXTENSION WITH ATLANTIC AVIATION FOR THE USE OF THE AUTOCLAVE FOR PROCESSING OF INTERNATIONAL TRASH.

Mr. Misch moved, and Mr. Henderson seconded the motion to approve extension with Atlantic Aviation for the use of the Autoclave for processing of international trash.

Mr. Sage questioned if the extension is for one year. Mr. Daigle confirmed that it is a one-year extension.

There being no further questions, comments, or discussion, with a unanimous vote, the motion carried.

ST. JOSEPH COUNTY AIRPORT AUTHORITY DISTRICT BOARD

FEBRUARY 22, 2023

WEDNESDAY

Mr. Sage introduced: CONSIDERATION TO AMEND PUBLIC PARKING RATES AS PER REEF RECOMMENDATIONS EFFECTIVE MAR 1, 2023.

Mr. Misch moved, and Mr. Henderson seconded the motion to amend public parking rates as per REEF recommendations effective Mar 1, 2023.

There being no questions, comments, or discussion, with a unanimous vote, the motion carried.

Mr. Sage presented Ashley Thorsen with two plaques for earning the Accredited Airport Executive (A.A.E.) credential by the American Association of Airport Executives (AAAE) and congratulated her for her accomplishment.

THE EXECUTIVE DIRECTOR'S REPORT

Mr. Daigle referred to the 2022 Composite Statistic Chart for the period ending December 31, 2022.

Mr. Daigle congratulated SkyWest Airlines on behalf of the team at SBN for earning the 2022 Partner of the Year award.

Mr. Daigle congratulated Ashley Thorsen on behalf of the team at SBN for earning her A.A.E. credential.

Mr. Daigle reported that approximately 225 people attended the job fair held on February 15. He thanked the eight companies that participated and the team members who helped out.

Mr. Daigle thanked the Board President, Mr. David Sage, for presenting the \$10,000 check from the Bears in the Air program to the Robert L. Miller, Sr. Veteran's Center on Thursday, February 2, 2023.

Mr. Daigle announced that this year's Aviation Education Day will be held on Saturday, August 12.

Mr. Sage questioned if there were any known hires from the job fair. Ms. Reedy stated that the metrics for the total number of hires are still being gathered as background checks are being completed.

Mr. Kostielney commended the airport for the event that was held on the previous Friday and complimented the airport for being a resource to the flying public and to the community.

ST. JOSEPH COUNTY AIRPORT AUTHORITY DISTRICT BOARD

FEBRUARY 22, 2023

WEDNESDAY

Mr. Sage introduced: ADJOURNMENT

Mr. Sage asked for a motion to adjourn the meeting.

There was a motion by Mr. Misch and seconded by Mr. Henderson to adjourn the meeting.

There being no questions, comments, or discussion, with a unanimous vote, the motion carried.

The Board meeting was adjourned at 11:56 a.m.

ST. JOSEPH COUNTY AIRPORT AUTHORITY DISTRICT BOARD

By: _____



Secretary

Written By: Michael A. Daigle, A.A.E

ST. JOSEPH COUNTY AIRPORT AUTHORITY

Monthly Financial Report - Modified Accrual

For the Period Ending December 31, 2022

	Year To Date Comparison					Annual Comparison			
	12/31/2021		12/31/2022		Incr/(Decr)	2020	2021	2022	2022
	Actual	% of Annual	Actual	% of budget		actual	actual	budget	projections
Operating Activity									
Operating Revenue									
Airfield	1,039,140	100 %	1,052,074	85 %	12,934	753,011	1,039,140	1,237,055	1,052,074
Terminal - Aviation	1,997,095	100 %	2,066,103	79%	69,008	1,955,592	1,997,095	2,618,607	2,066,103
Terminal - Non-Aviation	181,639	100 %	238,506	191%	56,867	134,479	181,639	125,000	238,506
Concessions	1,483,202	100 %	1,715,155	188%	231,953	982,589	1,483,202	910,462	1,715,155
Parking	2,400,620	100 %	2,980,794	107%	580,173	1,439,708	2,400,620	2,786,810	2,980,794
FBO	614,469	100 %	718,616	136%	104,147	512,609	614,469	527,988	718,616
Building	377,870	100 %	411,111	114%	33,241	458,792	377,870	362,164	411,111
Other	13,000	100 %	22,500	225%	9,500	13,000	13,000	10,000	22,500
Total Operating Revenue	8,107,036	100 %	9,204,860	107%	1,097,824	6,249,779	8,107,036	8,578,086	9,204,860
			0						
Operating Expenses									
Employee Expenses	5,431,677	100 %	5,951,875	84 %	520,198	5,291,927	5,431,677	7,054,717.49	5,951,875
Supplies	733,883	100 %	1,005,731	73 %	271,848	724,777	733,883	1,375,180.21	1,005,731
Repairs	1,466,921	100 %	2,671,422	107 %	1,204,501	1,156,487	1,466,921	2,497,718.37	2,671,422
Service Contracts	121,704	100 %	153,696	102 %	31,992	118,128	121,704	151,333.00	153,696
Marketing	500,814	100 %	540,677	76 %	39,862	380,778	500,814	714,572.13	540,677
Utilities (Gas, Water, Elec)	629,929	100 %	650,121	105 %	20,192	640,885	629,929	617,000.00	650,121
Other Services and Charges	1,876,412	100 %	2,558,603	112 %	682,192	1,671,723	1,876,412	2,284,831.18	2,558,603
Total Operating Expenses	10,761,340	100 %	13,532,124	92 %	2,770,784	9,984,705	10,761,340	14,695,352	13,532,124
Operating Income (excluding depreciation)	(2,654,304)		(4,327,264)		(1,672,960)	(3,734,926)	(2,654,304)	(6,117,266)	(4,327,264)
Non-Operating Activity									
Other Revenue									
Property Taxes	2,447,993	100 %	2,502,402	81 %	54,409	2,743,486	2,447,993	3,100,000	2,502,402
Financial Institution Taxes	4,537	100 %	5,120	110 %	583	4,394	4,537	4,673	5,120
License Excise Taxes	194,217	100 %	186,806	93 %	(7,411)	250,455	194,217	200,044	186,806
Com. Vehicle Excise Taxes	18,659	100 %	19,263	100 %	604	22,268	18,659	19,219	19,263
C.O.I.T.	581,848	100 %	428,199	71 %	(153,649)	468,337	581,848	599,303	428,199
Interest Revenue	55,342	100 %	372,421	653 %	317,079	89,419	55,342	57,002	372,421
Federal Grant LEO	125,020	100 %	107,588	90 %	(17,432)	-	125,020	120,000	107,588
Federal Grant - ARP	0	N/A	4,994,943	N/A	4,994,943	-	-	-	4,994,943
Federal Grant-CARES	3,085,898	100 %	0	N/A	(3,085,898)	7,368,166	3,085,898	-	-
Miscellaneous Revenue	71,482	100 %	321,781	804 %	250,299	274,236	71,482	40,000	321,781
Customer Facility Charge	377,805	117 %	721,756		343,951	206,838	321,545	600,000	721,756
Total Other Revenue	6,962,801	101 %	9,660,279	204 %	2,697,479	11,427,598	6,906,541	4,740,241	9,660,279
Total Income	4,308,496		5,333,015		1,024,519	7,692,672	4,252,236	(1,377,025)	5,333,015
Capital Activity									
Capital Grants	12,064,153	13 %	17,142,668	0 %	5,078,515	1,662,814	12,064,153	22,106,465	17,142,668
Capital Spending	12,058,265	25 %	21,709,098	21 %	9,650,833	(5,627,636)	(12,058,265)	(33,730,065)	(21,709,098)
Net Activity	4,314,384		766,585		(3,547,799)	3,727,849	4,258,124	(13,000,625)	766,585



Airport Rates and Charges

Effective March 1, 2023

Approved by the Airport Authority Board of Directors

Resolution 2023-01

A RESOLUTION REPLACING RESOLUTION 2022- 03 ESTABLISHING RATES AND CHARGES FOR PERSONS, FIRMS, OR CORPORATIONS DOING BUSINESS WITH THE ST. JOSEPH COUNTY AIRPORT AUTHORITY BEGINNING MARCH 1, 2023

WHEREAS, Ordinance 2015-01 ordained that the Authority shall establish a schedule of fees, charges, rates and conditions for all users of facilities and services with the jurisdiction of the St. Joseph County Airport Authority District and for all persons, firms, or corporations doing business with the St. Joseph County Airport Authority; and,

WHEREAS, Resolution 2022-11 established Rates and Charges for doing business with the Saint Joseph County Airport Authority in calendar year 2023; and

WHEREAS, the Saint Joseph County Airport Authority wishes to clarify and amend language.

NOW, THEREFORE BE IT RESOLVED BY THE ST. JOSEPH COUNTY AIRPORT AUTHORITY THAT:

Section One. For the fiscal year ending December 31, 2023, the following rates and charges shall be set for all users of facilities and services within the jurisdiction of the St. Joseph County Airport Authority District and for all persons, firms, or corporations doing business with the St. Joseph County Airport Authority, except for those persons, firms, or corporations which have negotiated rates and charges through a separate agreement with the St. Joseph County Airport Authority.

		Signatory	Non-Signatory
Aircraft Landing Fees All Aircraft*	Per 1,000 lbs. MGLW > 12,500 lbs. (MGLW - Maximum Gross Landing Weight) * Exemptions: 1. U.S. Government owned aircraft 2. Tenant based General Aviation Aircraft 3. Aircraft under 12,500 lbs.	Commercial	\$3.18
		General Aviation MGLW > 12,500 lbs.	\$1.45
Aircraft Loading Bridge Fees All Aircraft*	Loading Bridge	Per Flight	\$13.14
	Switchback Ramp	Per Flight	\$183.75
Charter Airline Fees (In addition to Landing and Loading Bridge Fees)	Counter Fee - Per Enplaned Passenger		\$0.74
	Terminal Common Space - Per Enplaned Passenger		\$4.37
	Terminal Common Space - Per Deplaned Passenger		\$1.37
	Gate Fee	Per Flight	\$249.39
	Per Turn Fee - Terminal Space	Per Flight	\$143.19
	Public Address System	Per Month	\$85.31
Terminal Space - Exclusive	Administrative	Per sq. ft. per year	\$50.60
	Counter	Per sq. ft. per year	\$102.54
	Operations	Per sq. ft. per year	\$102.54
	Bag Make-up	Per sq. ft. per year	\$102.54
	Per Turn Fee		\$147.49
Terminal Space - Common Space	Hold Room Area	Per sq. ft. per year	\$45.50
	Check Point	Per sq. ft. per year	\$45.50
	Bag Claim	Per sq. ft. per year	\$51.01
	Inbound Bag Room	Per sq. ft. per year	\$37.52
	Public Address System	Per Month	\$87.86
Airline Shared Costs *	* Allocation by enplaned passengers compared to total enplaned passengers.		Signatory
	Security	Per Year	\$71,239.88
	Access Control	Per Year	\$83,775.06
Other Airport Fees	Fuel Flowage Fees	Per Gallon	\$0.09
	Banner Towing	Per Year	\$769.74
	Glycol Permit	Per Year	\$100.00
	Ground Rent	Per sq. ft. per yr.	Appraised FMV
	Ramp Parking	Linear Ft. per Mo.	\$6.32
			\$13.55
Passenger Facility Charge (PFC)	\$4.50 per Enplaned Commercial Passenger, per FAA approved PFC Application.		



Airport Rates and Charges

Effective March 1, 2023
Approved by the Airport Authority Board of Directors

U.S. Customs and Border Protection Fees (CBP)				Rate	
General Aviation Facility (GAF) Fee		Single Engine		\$100.00	
		Twin Engine		\$200.00	
		> 8,000 lbs.		\$300.00	
Federal Inspection Service Fee		Commercial - Per Passenger		\$5.00	
Surcharge - Any Operation Outside of Normal FIS Hours (Mon-Fri 8:00 a.m. - 4:30 p.m. EST)				\$100.00	
Ground Transportation				Rate	
Buses		Scheduled		Per Boarded Passenger	
				\$2.50	
Charter		<i>Passenger Count</i>		Large (30 +)	
		Contract		\$59.67	
		Non-Contract		\$131.26	
Limousine Operations		Limousine, Van & Private Motor Carriers of Passengers		Per Year (Per Permit)	
Rental Car Companies		Customer Facility Charge (CFC) (Per Contract)		Day/Max	
Taxi Cab		Cab Company Operation Permit		Per Year	
Transportation Network Company (TNC) <i>(e.g.: Uber, Lyft, etc.)</i>				Annual Permit	
				Per Pick Up	
Non-Airline Tenants				Rate	
Level II Office Space (Premier)				Per sq. ft. per year	
Level I Office Space (Standard)				Per sq. ft. per year	
CAM (Common Area Maintenance)				Per sq. ft. per year	
Badging Fees				Rate	
Initial Issue		SIDA		Sterile	
		\$85.00		\$65.00	
Renewal/Reissue				AOA/Public	
		\$60.00		\$25.00	
Finger Print Processing				Rate	
Contractors (\$100.00 Refunded on Badge Return)				\$30.00	
<i>Contractor badge renewal</i>				\$200.00	
Badges Expired for more than 30 days - Processed as Initial Issue				\$60.00	
Lost Badge		1st Replacement		2nd Replacement	
		\$50.00		\$100.00	
<i>* With Airport Security Coordinator Approval</i>				3rd Replacement *	
				\$250.00	
Refund to Employee for Returned "Lost Badge"				Rate	
<i>Employee Transfer - Same as Badge Renewal Price Unless Access Level Change (e.g. AOA to Sterile)</i>				\$20.00	
Airport Parking Charges				Rate	
<i>Waived for Authority Employees</i>		Parking Pass Replacement		Lost Hang Tag	
		Parking or Safety Violation		Minimum Fine	
		Rental Overflow Parking		Per Month	
		Unattended Vehicle on the Front Drive		Minimum Fine	
Administrative Charges				Rate	
Cyber Key Replacement				\$150.00	
Lost Keys (Plus Actual Cost to Rekey)				\$100.00	
Copies - Black & White (Maximum of 25 Copies)		Per Page		\$0.10	
Copies - Color (Maximum of 25 Copies)		Per Page		\$0.25	
Fax		Per Page		\$1.00	
Police & Other Reports		Per Page		\$3.00	
Returned Check Fee		Per Check		\$25.00	
Administrative Fee		Per Invoice Amount		15%	
Invoice Payment Credit Card Processing Fee		Per Invoice Amount		3%	
Policy Violations				Rate	
First Violation				\$100.00	
Second Violation				\$250.00	
Third Violation				\$500.00	
Subsequent Violations				\$1,000.00	
Public Room Rental				Rate	
<i>Plus Setup if Required</i>		Atrium or Board Room		1-4 Hours	
		Studebaker Room		1-4 Hours	



Airport Rates and Charges

Effective March 1, 2023

Approved by the Airport Authority Board of Directors

	Room or Event Setup <i>(Plus Actual Labor Costs)</i>	Per Hour	\$20.00	
Airport Authority Resources	Personnel (minimum charge 1 hour)	Straight Time	Overtime	
	Maintenance Department	Per Hour	\$48.64	
	Operations Department	Per Hour	\$37.06	
	Public Safety Department	Per Hour	\$41.63	
	Public Safety Department <i>(Charters - Non-Terminal)</i>	Per Occurrence	\$300.02	
	Equipment (* Requires Airport Authority Operator) (minimum charge 1 hour/day)			Rate
	Air Compressor	Per Day	\$227.00	
	* Fork Lift	Per Hour	\$73.00	
	Light Carts	Per 48 Hours	\$412.00	
	Lighted X	Per Day	\$340.00	
	* Other Heavy Equipment (e.g. Broom, Plow or Large Mower)	Per Hour	\$165.00	
	* Pick-up Truck	Per Hour	\$73.00	
	* Scissor Lift	Per Day	\$100.00	
	* Tractor & Brush Hog	Per Day	\$536.00	

Section Two. There shall be added to all sums due the Authority and unpaid, an interest charge of one and one-half (1 1/2%) percent of the principal sum for each full calendar month of delinquency, computed as simple interest. No interest shall be charged upon any account until payment is thirty (30) days overdue, but such interest, when assessed thereafter, shall be computed from the due date.

Section Three. Any Resolution, Rule, or Regulation of the Board in conflict with any provision of this Resolution is repealed.

Be It Further Resolved, that the officers and agents of the St. Joseph County Airport Authority District Board be, and they are hereby authorized to execute whatever documents and to take whatever actions which may be necessary in order to effectuate the purposes and intent of this Resolution.

Section Four. This Resolution shall be in full force and effect from and after its passage.

However, the St. Joseph County Airport Authority District Board reserves the right to modify the rates and charges set out herein upon appropriate circumstances by proper procedures as established by the St. Joseph County Airport Authority District Board.

Adopted this 22nd day of February 2023.

ST. JOSEPH COUNTY AIRPORT AUTHORITY DISTRICT BOARD

President - David R. Sage

Vice President - Michael Misch

Treasurer - Andrew Kostielney

Secretary - Vincent Henderson

2022 COMPOSITE STATISTIC CHART



	Airline Enplanements								Aircraft Landed Weight								Aircraft Operations							
	For Ref. 2018	2019	2020	2021	2022	Diff.	%	For Ref. 2018	2019	2020	2021	2022	Diff.	%	For Ref. 2018	2019	2020	2021	2022	Diff.	%			
Jan	24,334	27,446	31,089	15,463	24,966	9,503	61.46%	37,338,558	45,119,355	46,956,721	40,212,339	46,692,655	6,480,316	16.12%	2,090	2,469	2,437	2,323	2,481	158	6.80%			
Feb	23,589	30,163	34,427	18,512	28,257	9,745	52.64%	34,116,427	43,915,750	48,317,342	37,100,102	42,980,546	5,880,444	15.85%	2,564	2,905	3,235	2,212	2,149	-63	-2.85%			
Mar	31,761	40,371	21,628	26,703	32,817	6,114	22.90%	44,471,024	54,550,047	53,255,392	49,878,238	46,095,733	-3,782,505	-7.58%	3,405	3,443	2,691	3,169	2,793	-376	-11.86%			
Apr	26,440	33,159	1,488	23,782	28,119	4,337	18.24%	38,592,178	49,157,940	25,000,949	50,190,644	45,111,357	-5,079,287	-10.12%	3,124	3,472	1,545	3,263	3,203	-60	-1.84%			
May	27,042	33,646	6,385	28,450	30,127	1,677	5.89%	40,158,989	48,752,498	23,653,345	48,556,650	44,236,632	-4,320,018	-8.90%	3,241	3,606	1,990	3,401	3,385	-16	-0.47%			
Jun	31,349	35,982	10,329	30,046	29,528	-518	-1.72%	47,137,609	48,069,984	24,410,105	45,485,465	43,348,059	-2,137,406	-4.70%	3,377	3,731	2,028	2,968	3,708	740	24.93%			
Jul	32,358	37,589	14,244	32,515	29,448	-3,067	-9.43%	48,676,256	52,156,923	32,787,340	46,458,257	41,682,314	-4,775,943	-10.28%	4,174	4,053	2,672	3,989	3,253	-736	-18.45%			
Aug	33,370	34,972	15,303	30,412	27,319	-3,093	-10.17%	50,721,887	49,413,099	36,427,743	48,507,803	40,928,975	-7,578,828	-15.62%	3,555	3,911	2,880	3,763	3,560	-203	-5.39%			
Sep	32,843	34,800	16,384	30,825	30,163	-662	-2.15%	50,567,236	49,570,763	36,408,280	48,437,707	43,991,213	-4,446,494	-9.18%	4,654	4,281	3,056	3,866	4,041	175	4.53%			
Oct	37,330	37,640	21,265	37,324	38,001	677	1.81%	54,636,739	52,012,517	40,746,322	51,946,325	52,874,638	928,313	1.79%	3,923	4,022	2,982	4,250	3,525	-725	-17.06%			
Nov	35,608	36,398	19,616	33,755	34,167	412	1.22%	52,171,472	51,515,544	41,103,205	50,157,150	51,221,012	1,063,862	2.12%	3,103	3,576	2,666	3,620	3,067	-553	-15.28%			
Dec	32,853	35,763	19,586	33,858	31,860	-1,998	-5.90%	49,320,627	49,127,887	46,731,628	49,173,807	47,515,917	-1,657,890	-3.37%	2,890	3,041	2,485	2,314	2,047	-267	-11.54%			
Ann. Totals	368,877	417,929	211,744	341,645				547,909,002	593,362,307	455,798,372	566,104,487				40,100	42,510	30,667	39,138						
YTD	368,877	417,929	211,744	341,645	364,772	23,127	6.77%	547,909,002	593,362,307	455,798,372	566,104,487	546,679,051	-19,425,436	-3.43%	40,100	42,510	30,667	39,138	37,212	-1,926	-4.92%			

Comments:

COVID-19 Pandemic - Indiana Stay at home order started Tuesday, March 24, 2020 at 11:59 p.m.

through Sunday, May 3, 2020 at 11:59 p.m.

GAF - Suspension of flights July 2020 through September 2020

Highlighted numbers - Lower than current year

2022 COMPOSITE STATISTIC CHART



	Air Cargo - Pounds Enplaned & Deplaned								Total Gross Landed Weight - Cargo								Aviation Fuel Flowage - Gallons							
	For Ref.								For Ref.								For Ref.							
	2018	2019	2020	2021	2022	Diff.	%		2018	2019	2020	2021	2022	Diff.	%		2018	2019	2020	2021	2022	Diff.	%	
Jan	1,843,758	1,800,406	1,531,563	1,526,394	1,534,927	8,533	0.56%		7,990,900	8,592,000	8,577,300	8,007,000	9,039,600	1,032,600	12.90%		405,970	508,391	521,332	422,069	509,330	87,261	20.67%	
Feb	1,774,488	1,685,905	1,421,503	1,318,007	1,437,603	119,596	9.07%		7,711,100	8,071,600	7,762,400	6,649,820	9,299,000	2,649,180	39.84%		436,183	563,504	599,532	441,377	539,704	98,327	22.28%	
Mar	1,851,234	1,957,265	1,515,570	1,784,293	1,806,958	22,665	1.27%		8,634,500	8,304,100	8,621,000	8,641,070	10,586,680	1,945,610	22.52%		536,600	626,890	583,673	579,104	562,910	-16,194	-2.80%	
Apr	1,717,205	2,033,219	1,353,341	1,838,807	1,557,877	-280,930	-15.28%		7,580,500	8,069,800	8,591,400	8,439,000	9,902,380	1,463,380	17.34%		505,154	579,000	201,422	483,939	608,603	124,664	25.76%	
May	2,069,079	2,414,023	1,585,719	1,876,932	1,629,489	-247,443	-13.18%		9,121,800	9,291,800	8,204,500	8,054,200	9,237,440	1,183,240	14.69%		496,824	565,763	247,933	539,959	601,986	62,027	11.49%	
Jun	2,054,333	2,449,186	1,589,329	1,960,534	1,798,094	-162,440	-8.29%		8,269,700	8,079,500	7,985,400	8,370,300	9,870,760	1,500,460	17.93%		483,691	558,063	297,386	525,641	497,879	-27,762	-5.28%	
Jul	1,850,470	2,344,420	1,657,177	1,930,510	1,607,973	-322,537	-16.71%		7,560,400	7,993,900	8,933,700	8,419,500	9,774,060	1,354,560	16.09%		552,415	615,989	368,329	506,406	476,485	-29,921	-5.91%	
Aug	2,110,500	2,119,468	1,522,375	1,855,901	1,652,943	-202,958	-10.94%		8,826,900	8,634,500	7,855,894	8,396,600	9,870,680	1,474,080	17.56%		696,916	635,253	399,593	584,011	487,086	-96,925	-16.60%	
Sep	2,207,003	1,631,790	1,631,499	1,885,100	1,654,673	-230,427	-12.22%		8,046,600	7,425,000	8,207,820	8,649,600	9,490,394	840,794	9.72%		901,028	663,561	375,253	609,089	550,612	-58,477	-9.60%	
Oct	1,942,067	1,862,042	1,797,376	2,149,123	1,535,816	-613,307	-28.54%		8,393,094	8,818,400	8,652,100	8,478,000	9,408,560	930,560	10.98%		700,934	754,441	435,530	816,370	636,767	-179,603	-22.00%	
Nov	1,825,215	1,603,884	1,592,248	2,019,444	1,556,970	-462,474	-22.90%		8,182,294	7,818,500	7,700,260	9,506,956	10,151,468	644,512	6.78%		668,753	696,536	390,493	723,276	652,288	-70,988	-9.81%	
Dec	1,706,870	1,517,426	1,886,237	1,910,637	1,785,332	-125,305	-6.56%		8,697,200	8,413,020	11,654,635	11,606,740	11,000,780	-605,960	-5.22%		588,774	569,333	442,064	499,308	501,342	2,034	0.41%	
Ann. Totals	22,952,222	23,419,034	19,083,937	22,055,682					99,014,988	99,512,120	102,746,409	103,218,786					6,973,242	7,336,724	4,862,540	6,730,549				
YTD	22,952,222	23,419,034	19,083,937	22,055,682	19,558,655	-2,497,027	-11.32%		99,014,988	99,512,120	102,746,409	103,218,786	117,631,802	14,413,016	13.96%		6,973,242	7,336,724	4,862,540	6,730,549	6,624,992	-105,557	-1.57%	

Comments:

COVID-19 Pandemic - Indiana Stay at home order started Tuesday, March 24, 2020 at 11:59 p.m.

through Sunday, May 3, 2020 at 11:59 p.m.

GAF - Suspension of flights July 2020 through September 2020

Highlighted numbers - Lower than current year

2022 COMPOSITE STATISTIC CHART



	Car Rental - Gross Sales								Restaurant/Gift Shop - Gross Sales								Republic Parking - Gross Sales							
	For Ref.								For Ref.								For Ref.							
	2018	2019	2020	2021	2022	Diff.	%	2018	2019	2020	2021	2022	Diff.	%	2018	2019	2020	2021	2022	Diff.	%			
Jan	\$567,289	\$698,471	\$729,762	\$441,153	\$724,316	\$283,163	64.19%	\$148,963	\$168,895	\$163,073	\$105,612	\$144,430	\$38,818	36.76%	\$285,292	\$310,436	\$354,715	\$175,389	\$298,806	\$123,417	70.37%			
Feb	\$595,332	\$682,397	\$754,761	\$438,200	\$746,852	\$308,652	70.44%	\$146,779	\$180,879	\$193,464	\$121,695	\$158,357	\$36,662	30.13%	\$271,854	\$343,289	\$379,742	\$177,392	\$316,284	\$138,892	78.30%			
Mar	\$795,129	\$889,712	\$579,120	\$654,855	\$805,780	\$150,925	23.05%	\$194,745	\$239,253	\$118,802	\$172,140	\$201,962	\$29,822	17.32%	\$350,756	\$439,565	\$251,950	\$280,790	\$364,154	\$83,364	29.69%			
Apr	\$778,450	\$1,003,632	\$140,492	\$769,853	\$997,225	\$227,372	29.53%	\$156,803	\$197,310	\$13,851	\$149,689	\$177,767	\$28,078	18.76%	\$317,946	\$382,901	\$18,585	\$259,266	\$345,794	\$86,528	33.37%			
May	\$909,603	\$1,078,072	\$280,476	\$1,084,985	\$1,250,219	\$165,234	15.23%	\$162,292	\$210,096	\$37,077	\$161,123	\$170,637	\$9,514	5.90%	\$274,283	\$342,200	\$44,217	\$234,437	\$311,107	\$76,670	32.70%			
Jun	\$1,001,124	\$1,060,068	\$468,404	\$1,167,501	\$1,253,690	\$86,189	7.38%	\$206,732	\$222,580	\$60,612	\$169,924	\$180,810	\$10,886	6.41%	\$296,506	\$341,681	\$68,761	\$245,370	\$263,585	\$18,215	7.42%			
Jul	\$1,371,950	\$1,458,011	\$732,751	\$1,415,916	\$1,347,559	-\$68,357	-4.83%	\$206,437	\$238,848	\$89,230	\$179,650	\$181,054	\$1,404	0.78%	\$297,498	\$302,894	\$91,822	\$260,188	\$253,972	-\$6,216	-2.39%			
Aug	\$1,317,134	\$1,394,398	\$827,404	\$1,583,919	\$1,341,267	-\$242,652	-15.32%	\$209,213	\$216,414	\$102,262	\$164,149	\$177,556	\$13,407	8.17%	\$296,295	\$316,135	\$95,474	\$242,553	\$258,883	\$16,330	6.73%			
Sep	\$1,234,325	\$1,205,292	\$738,409	\$1,306,573	\$1,106,528	-\$200,045	-15.31%	\$206,175	\$215,717	\$109,100	\$171,287	\$180,898	\$9,611	5.61%	\$287,693	\$320,529	\$119,370	\$268,367	\$278,520	\$10,153	3.78%			
Oct	\$1,149,256	\$1,222,851	\$681,311	\$1,462,623	\$1,210,299	-\$252,324	-17.25%	\$218,985	\$225,575	\$136,919	\$212,199	\$222,155	\$9,956	4.69%	\$359,033	\$365,173	\$165,793	\$333,167	\$367,839	\$34,672	10.41%			
Nov	\$1,008,292	\$1,039,499	\$579,117	\$1,192,301	\$1,136,179	-\$56,122	-4.71%	\$211,669	\$219,652	\$114,698	\$175,877	\$215,733	\$39,856	22.66%	\$334,068	\$332,839	\$146,284	\$297,978	\$316,313	\$18,335	6.15%			
Dec	\$749,294	\$894,183	\$440,276	\$850,361	\$853,800	\$3,439	0.40%	\$184,283	\$197,911	\$122,988	\$189,168	\$205,334	\$16,166	8.55%	\$287,249	\$313,701	\$135,848	\$274,240	\$273,090	-\$1,150	-0.42%			
Ann. Totals	\$11,477,178	\$12,626,586	\$6,952,283	\$12,368,240				\$2,253,076	\$2,533,130	\$1,262,076	\$1,972,513				\$3,658,473	\$4,111,343	\$1,872,561	\$3,049,137						
YTD	\$11,477,178	\$12,626,586	\$6,952,283	\$12,368,240	\$12,773,714	\$405,474	3.28%	\$2,253,076	\$2,533,130	\$1,262,076	\$1,972,513	\$2,216,693	\$244,180	12.38%	\$3,658,473	\$4,111,343	\$1,872,561	\$3,049,137	\$3,648,347	\$599,210	19.65%			

Comments:

COVID-19 Pandemic - Indiana Stay at home order started Tuesday, March 24, 2020 at 11:59 p.m. through Sunday, May 3, 2020 at 11:59 p.m.

GAF - Suspension of flights July 2020 through September 2020

Highlighted numbers - Lower than current year

2022 COMPOSITE STATISTIC CHART



	South Shore Passengers								South Shore Ops.								International Flights - GAF							
	For Ref.								For Ref.								For Ref.							
	2018	2019	2020	2021	2022	Diff.	%	2018	2019	2020	2021	2022	Diff.	%	2018	2019	2020	2021	2022	Diff.	%			
Jan	15,027	14,125	15,044	4,618	8,972	4,354	94.28%	195	186	199	195	197	2	1.03%	10	6	10	2	5	3	150.00%			
Feb	16,778	12,881	15,748	4,932	8,940	4,008	81.27%	180	166	185	152	180	28	18.42%	9	11	8	4	6	2	50.00%			
Mar	21,211	20,397	8,640	7,332	13,530	6,198	84.53%	199	197	185	201	201	0	0.00%	10	7	4	1	8	7	700.00%			
Apr	20,509	20,180	1,902	10,467	14,608	4,141	39.56%	182	194	150	194	188	-6	-3.09%	7	7	0	4	14	10	250.00%			
May	19,452	19,127	2,914	10,437	15,290	4,853	46.50%	185	183	153	177	197	20	11.30%	13	12	4	12	17	5	41.67%			
Jun	20,965	20,088	3,854	11,197	15,014	3,817	34.09%	181	182	161	175	194	19	10.86%	13	8	6	4	9	5	125.00%			
Jul	25,692	23,571	5,847	15,889	18,102	2,213	13.93%	209	190	183	196	191	-5	-2.55%	7	13	1	7	11	4	57.14%			
Aug	22,069	20,433	6,293	11,650	14,814	3,164	27.16%	192	190	189	154	201	47	30.52%	8	13	0	6	16	10	166.67%			
Sep	20,944	19,530	6,151	14,806	13,613	-1,193	-8.06%	190	192	192	188	228	40	21.28%	12	16	0	10	18	8	80.00%			
Oct	18,422	20,997	6,760	20,259	16,039	-4,220	-20.83%	201	201	199	194	195	1	0.52%	20	20	3	13	11	-2	-15.38%			
Nov	22,997	22,150	4,924	15,419	14,639	-780	-5.06%	193	190	190	192	192	0	0.00%	16	9	1	13	18	5	38.46%			
Dec	22,575	22,795	4,523	14,889	13,374	-1,515	-10.18%	194	197	194	199	190	-9	-4.52%	7	13	4	10	8	-2	-20.00%			
Ann. Totals	246,641	236,274	82,600	141,895				2,301	2,268	2,180	2,217				132	135	41	86						
YTD	246,641	236,274	82,600	141,895	166,935	25,040	17.65%	2,301	2,268	2,180	2,217	2,354	137	6.18%	132	135	41	86	141	55	63.95%			

Comments:

COVID-19 Pandemic - Indiana Stay at home order started Tuesday, March 24, 2020 at 11:59 p.m.

through Sunday, May 3, 2020 at 11:59 p.m.

GAF - Suspension of flights July 2020 through September 2020

Highlighted numbers - Lower than current year