

AGENDA

**ST. JOSEPH COUNTY AIRPORT AUTHORITY DISTRICT BOARD
SOUTH BEND INTERNATIONAL AIRPORT
4477 PROGRESS DRIVE, SOUTH BEND, INDIANA
MEETING THURSDAY, AUGUST 31, 2023 TIME 11:30 A.M.**

1. Call to Order.

2. Approve Minutes from the July 27, 2023, Board Meeting.

Motion _____ Second _____ Discussion _____ Aye _____ Nay _____

3. Approve Payroll Warrants for August 4, 2023.

Motion _____ Second _____ Discussion _____ Aye _____ Nay _____

4. Approve Payroll Warrants for August 18, 2023.

Motion _____ Second _____ Discussion _____ Aye _____ Nay _____

5. Approve Invoice Vouchers and Claim Payments as per Schedule dated August 31, 2023.

Motion _____ Second _____ Discussion _____ Aye _____ Nay _____

6. Report of Financial Statement for the Month of June 2023.

Motion to accept the report.

Motion _____ Second _____ Discussion _____ Aye _____ Nay _____

PRIVILEGE OF THE FLOOR

TABLED BUSINESS

None

UNFINISHED AND/OR CONTINUING BUSINESS

None

NEW BUSINESS

1. Introduction of 2024 Revenue and Expense budgets.

Motion _____ Second _____ Discussion _____ Aye _____ Nay _____

2. Consideration to approve the purchase of parcels numbered:

71-03-32-326-009.000-008

71-03-32-326-008.000-008

71-03-32-327-001.000-008

71-03-32-327-002.000-008

71-03-32-327-005.000-008

71-03-32-327-003.000-008

and authorizing the CEO & Executive Director to take the necessary steps to move this item forward and sign any and all appropriate documents.

Motion _____ Second _____ Discussion _____ Aye _____ Nay _____

3. Consideration to approve the purchase of parcels numbered:

71-03-32-304-010.000-008

71-03-32-304-011.000-008

71-03-32-302-001.000-008

71-03-32-304-001.000-008

71-03-32-304-002.000-008

71-03-32-304-009.000-008

71-03-32-304-015.000-008

71-03-32-304-010.000-008

71-03-32-303-001.000-008

71-03-31-426-001.000-009

and authorizing the CEO & Executive Director to take the necessary steps to move this item forward and sign any and all appropriate documents.

Motion _____ Second _____ Discussion _____ Aye _____ Nay _____

4. Consideration to approve a 1-year new agreement with Wridz LLC for TNC services.

Motion _____ Second _____ Discussion _____ Aye _____ Nay _____

5. Consideration to approve a 1-year extension for Cardinal Buses, Inc for Charter Bus Services.

Motion _____ Second _____ Discussion _____ Aye _____ Nay _____

6. Consideration to approve a 1-year extension for Royal Excursion for Charter Bus Services.

Motion _____ Second _____ Discussion _____ Aye _____ Nay _____

7. Consideration to enter into fee negotiations with selected firm(s) for a Continuing Services Agreement for Airport Professional Services (engineering, planning, environmental, grant administration, etc.) and approval for the CEO & Executive Director to execute a five (5) year agreement with the selected firm following successful fee negotiations.

Motion _____ Second _____ Discussion _____ Aye _____ Nay _____

8. Consideration to award the "Mill and Overlay" of the overflow GA apron to the lowest qualified bidder, Milestone Contractors North, in the amount of \$419,400.00.

Motion _____ Second _____ Discussion _____ Aye _____ Nay _____

9. Consideration to award a one (1) year contract extension to Performance Plus for custodial services.

Motion _____ Second _____ Discussion _____ Aye _____ Nay _____

10. Consideration to adopt new Rates and Charges Resolution.

Motion _____ Second _____ Discussion _____ Aye _____ Nay _____

EXECUTIVE DIRECTOR'S REPORT

ADJOURNMENT

1. Motion to adjourn the meeting.

Motion _____ Second _____ Discussion _____ Aye _____ Nay _____
