



Airport Rates and Charges

Effective September 1, 2023

Approved by the Airport Authority Board of Directors

Resolution 2023-05

A RESOLUTION REPLACING RESOLUTION 2023-01 ESTABLISHING RATES AND CHARGES FOR PERSONS, FIRMS, OR CORPORATIONS DOING BUSINESS WITH THE ST. JOSEPH COUNTY AIRPORT AUTHORITY BEGINNING MARCH 1, 2023

WHEREAS, Ordinance 2015-01 ordained that the Authority shall establish a schedule of fees, charges, rates and conditions for all users of facilities and services with the jurisdiction of the St. Joseph County Airport Authority District and for all persons, firms, or corporations doing business with the St. Joseph County Airport Authority; and,

WHEREAS, Resolution 2023-01 established Rates and Charges for doing business with the Saint Joseph County Airport Authority in calendar year 2023; and
 WHEREAS, the Saint Joseph County Airport Authority wishes to clarify and amend language.

NOW, THEREFORE BE IT RESOLVED BY THE ST. JOSEPH COUNTY AIRPORT AUTHORITY THAT:

Section One. For the fiscal year ending December 31, 2023, the following rates and charges shall be set for all users of facilities and services within the jurisdiction of the St. Joseph County Airport Authority District and for all persons, firms, or corporations doing business with the St. Joseph County Airport Authority, except for those persons, firms, or corporations which have negotiated rates and charges through a separate agreement with the St. Joseph County Airport Authority.

Aircraft Landing Fees			Signatory	Non-Signatory
All Aircraft*	Per 1,000 lbs. MGLW > 12,500 lbs. (MGLW - Maximum Gross Landing Weight)	Commercial	\$1.45	\$3.18
		General Aviation MGLW > 12,500 lbs.		\$1.45
		* Exemptions: 1. U.S. Government owned aircraft 2. Tenant based General Aviation Aircraft 3. Aircraft under 12,500 lbs.		
Aircraft Loading Bridge Fees			Signatory	Non-Signatory
All Aircraft*	Loading Bridge	Per Flight	\$13.14	\$29.35
	Switchback Ramp	Per Flight	\$131.25	\$183.75
Charter Airline Fees		(In addition to Landing and Loading Bridge Fees)		
	Counter Fee - Per Enplaned Passenger		Signatory	Non-Signatory
	Terminal Common Space - Per Enplaned Passenger		\$0.74	
	Terminal Common Space - Per Deplaned Passenger		\$4.37	
	Terminal Common Space - Per Deplaned Passenger		\$1.37	
	Gate Fee	Per Flight		\$249.39
	Per Turn Fee - Terminal Space	Per Flight	\$68.50	\$143.19
	Public Address System	Per Month	\$38.86	\$85.31
Terminal Space - Exclusive			Signatory	Non-Signatory
	Administrative	Per sq. ft. per year	\$22.00	\$50.60
	Counter	Per sq. ft. per year	\$49.24	\$102.54
	Operations	Per sq. ft. per year	\$43.84	\$102.54
	Bag Make-up	Per sq. ft. per year	\$37.52	\$102.54
	Per Turn Fee		\$70.56	\$147.49
Terminal Space - Common Space			Signatory	Non-Signatory
	Hold Room Area	Per sq. ft. per year	\$45.50	
	Check Point	Per sq. ft. per year	\$45.50	
	Bag Claim	Per sq. ft. per year	\$51.01	
	Inbound Bag Room	Per sq. ft. per year	\$37.52	
	Public Address System	Per Month	\$40.03	\$87.86
Airline Shared Costs *		* Allocation by enplaned passengers compared to total enplaned passengers.		
	Security	Per Year	Signatory	
	Access Control	Per Year	\$71,239.88	
		Per Year	\$83,775.06	
Other Airport Fees			Signatory	Non-Signatory
	Fuel Flowage Fees	Per Gallon	\$0.09	-
	Banner Towing	Per Year	\$769.74	-
	Glycol Permit	Per Year	\$100.00	-
	Ground Rent	Per sq. ft. per yr.	Appraised FMV	
	Ramp Parking	Linear Ft. per Mo.	\$6.32	\$13.55
	GA and Charter Ramp Parking (outside of terminal and leased spaces)		Special Events*	Regular Rates
	Single Engine Propeller	per calendar day	\$40.00	\$20.00
	Multi Engine Propeller	per calendar day	\$60.00	\$30.00
	Jet Aircraft	per calendar day	\$120.00	\$60.00
	*Days when Special Events rates apply are determined by the Executive Director or designee.			
Passenger Facility Charge (PFC)		\$4.50 per Enplaned Commercial Passenger, per FAA approved PFC Application.		



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U.S. Customs and Border Protection Fees (CBP)			Rate		
	General Aviation Facility (GAF) Fee	Single Engine	\$100.00		
		Twin Engine	\$200.00		
		> 8,000 lbs.	\$300.00		
	Federal Inspection Service Fee	Commercial - Per Passenger	\$5.00		
Surcharge - Any Operation Outside of Normal FIS Hours (Mon-Fri 8:00 a.m. - 4:30 p.m. EST)			\$100.00		
Ground Transportation			Rate		
Buses	Scheduled	Per Boarded Passenger		\$2.50	
	Charter	Passenger Count			
		Contract	Large (30 +)	Small (30 <)	
		Non-Contract	Per Departure	Per Departure	
			\$59.67	\$33.42	
			\$131.26	\$73.50	
Limousine Operations	Limousine, Van & Private Motor Carriers of Passengers		Per Year (Per Permit)	\$200.00	
Rental Car Companies	Customer Facility Charge (CFC)	(Per Contract)	Day/Max	\$4.50/\$49.50	
Taxi Cab	Cab Company Operation Permit		Per Year	\$600.00	
Transportation Network Company (TNC) <i>(e.g.: Uber, Lyft, etc.)</i>			Annual Permit	\$1,500.00	
			Per Pick Up	\$2.00	
Non-Airline Tenants			Rate		
Level II Office Space (Premier)		Per sq. ft. per year		\$54.49	
Level I Office Space (Standard)		Per sq. ft. per year		\$22.00	
CAM (Common Area Maintenance)		Per sq. ft. per year		\$3.58	
Badging Fees			Rate		
		SIDA	Sterile	AOA/Public	
Initial Issue		\$85.00	\$65.00	\$30.00	
Renewal/Reissue		\$60.00	\$35.00	\$25.00	
				Rate	
Finger Print Processing			\$30.00		
Contractors (\$100.00 Refunded on Badge Return)			\$200.00		
<i>Contractor badge renewal</i>			\$60.00		
<i>Badges Expired for more than 30 days - Processed as Initial Issue</i>					
		1st Replacement	2nd Replacement	3rd Replacement *	
Lost Badge		\$50.00	\$100.00	\$250.00	
<i>* With Airport Security Coordinator Approval</i>			Rate		
Refund to Employee for Returned "Lost Badge"			\$20.00		
<i>Employee Transfer - Same as Badge Renewal Price Unless Access Level Change (e.g. AOA to Sterile)</i>					
Airport Parking Charges <i>Waived for Authority Employees</i>			Rate		
Parking Pass Replacement		Lost Hang Tag		\$10.00	
Parking or Safety Violation		Minimum Fine		\$20.00	
Rental Overflow Parking		Per Month		\$25.00	
Unattended Vehicle on the Front Drive		Minimum Fine		\$100.00	
Administrative Charges			Rate		
Cyber Key Replacement			\$150.00		
Lost Keys (Plus Actual Cost to Rekey)			\$100.00		
Copies - Black & White (Maximum of 25 Copies)		Per Page		\$0.10	
Copies - Color (Maximum of 25 Copies)		Per Page		\$0.25	
Fax		Per Page		\$1.00	
Police & Other Reports		Per Page		\$3.00	
Returned Check Fee		Per Check		\$25.00	
Administrative Fee		Per Invoice Amount		15%	
Invoice Payment Credit Card Processing Fee		Per Invoice Amount		3%	
Policy Violations			Rate		
First Violation			\$100.00		
Second Violation			\$250.00		
Third Violation			\$500.00		
Subsequent Violations			\$1,000.00		
Public Room Rental <i>Plus Setup if Required</i>			Rate		
<i>Terminal tenants can request waiver for approved use</i>					
Atrium or Board Room		1-4 Hours		\$75.00	
Studebaker Room		1-4 Hours		\$50.00	
Room or Event Setup (Plus Actual Labor Costs)		Per Hour		\$20.00	



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Airport Authority Resources	Personnel (minimum charge 1 hour)		Per person
	Maintenance Department	Per Hour	\$48.64
	Operations Department	Per Hour	\$37.06
	Public Safety Department	Per Hour	\$41.63
	Public Safety Department (Charters - Non-Terminal)	Per Occurrence	\$300.02
	Equipment (* Requires Airport Authority Operator) (minimum charge 1 hour/day)		Rate
	Air Compressor	Per Day	\$227.00
	* Fork Lift	Per Hour	\$73.00
	Light Carts	Per 48 Hours	\$412.00
	Lighted X	Per Day	\$340.00
	* Other Heavy Equipment (e.g. Broom, Plow or Large Mower)	Per Hour	\$165.00
	* Pick-up Truck	Per Hour	\$73.00
	* Scissor Lift	Per Day	\$100.00
	* Tractor & Brush Hog	Per Day	\$536.00

Section Two. There shall be added to all sums due the Authority and unpaid, an interest charge of one and one-half (1 1/2%) percent of the principal sum for each full calendar month of delinquency, computed as simple interest. No interest shall be charged upon any account until payment is thirty (30) days overdue, but such interest, when assessed thereafter, shall be computed from the due date.

Section Three. The Authority Reserves the right to wave or reduce any fee, if deemed in the best interest of the Authority, at the discretion of the Executive Director.

Section Four. Any Resolution, Rule, or Regulation of the Board in conflict with any provision of this Resolution is repealed.

Be It Further Resolved, that the officers and agents of the St. Joseph County Airport Authority District Board be, and they are hereby authorized to execute whatever documents and to take whatever actions which may be necessary in order to effectuate the purposes and intent of this Resolution.

Section Five. This Resolution shall be in full force and effect from and after its passage.

However, the St. Joseph County Airport Authority District Board reserves the right to modify the rates and charges set out herein upon appropriate circumstances by proper procedures as established by the St. Joseph County Airport Authority District Board.

Adopted this 31st day of August 2023.


ST. JOSEPH COUNTY AIRPORT AUTHORITY DISTRICT BOARD



President - David R. Sage



Vice President - Michael Misch



Treasurer - Andrew Kostielney



Secretary - Vincent Henderson