



Airport Rates and Charges

Effective January 1, 2024
Approved by the Airport Authority Board of Directors

Resolution 2024-02

A RESOLUTION ESTABLISHING RATES AND CHARGES FOR PERSONS, FIRMS, OR CORPORATIONS DOING BUSINESS WITH THE ST. JOSEPH COUNTY AIRPORT AUTHORITY BEGINNING January 1, 2024

WHEREAS, Ordinance 2015-01 ordained that the Authority shall establish a schedule of fees, charges, rates and conditions for all users of facilities and services within the jurisdiction of the St. Joseph County Airport Authority District and for all persons, firms, or corporations doing business with the St. Joseph County Airport Authority; and,

WHEREAS, Resolution 2023-06 established Rates and Charges for doing business with the Saint Joseph County Airport Authority in calendar year 2024; and

WHEREAS, the Saint Joseph County Airport Authority wishes to make corrections to language and rates,

NOW, THEREFORE BE IT RESOLVED BY THE ST. JOSEPH COUNTY AIRPORT AUTHORITY THAT:

Section One. For the fiscal year ending December 31, 2024, the following rates and charges shall be set for all users of facilities and services within the jurisdiction of the St. Joseph County Airport Authority District and for all persons, firms, or corporations doing business with the St. Joseph County Airport Authority, except for those persons, firms, or corporations which have negotiated rates and charges through a separate agreement with the St. Joseph County Airport Authority.

Aircraft Landing Fees		Signatory	Non-Signatory
All Aircraft*	Per 1,000 lbs. MGLW > 12,500 lbs.	Commercial	\$3.31
		General Aviation MGLW > 12,500 lbs.	\$1.51
	(MGLW - Maximum Gross Landing Weight) * Exemptions: 1. U.S. Government owned aircraft 2. Tenant based General Aviation Aircraft 3. Aircraft under 12,500 lbs.		
Aircraft Loading Bridge Fees		Signatory	Non-Signatory
All Aircraft*	Loading Bridge	Per Flight	\$30.53
	Switchback Ramp	Per Flight	\$191.10
Charter Airline Fees		Signatory	Non-Signatory
(In addition to Landing and Loading Bridge Fees)			
Counter Fee - Per Enplaned Passenger		\$0.77	
Terminal Common Space - Per Enplaned Passenger		\$4.54	
Terminal Common Space - Per Deplaned Passenger		\$1.42	
Gate Fee		Per Flight	\$259.37
Per Turn Fee - Terminal Space		Per Flight	\$148.92
Public Address System		Per Month	\$88.72
Terminal Space - Exclusive		Signatory	Non-Signatory
Administrative		Per sq. ft. per year	\$52.63
Counter		Per sq. ft. per year	\$106.64
Operations		Per sq. ft. per year	\$106.64
Bag Make-up		Per sq. ft. per year	\$106.64
Per Turn Fee			\$153.39
Terminal Space - Common Space		Signatory	Non-Signatory
Hold Room Area		Per sq. ft. per year	\$47.32
Check Point		Per sq. ft. per year	\$47.32
Bag Claim		Per sq. ft. per year	\$53.05
Inbound Bag Room		Per sq. ft. per year	\$39.02
Public Address System		Per Month	\$91.38
Airline Shared Costs *		Signatory	
* Allocation by enplaned passengers compared to total enplaned passengers.			
Security		Per Year	\$74,089.47
Access Control		Per Year	\$83,775.06
Other Airport Fees			Rate
Fuel Flowage Fees		Per Gallon	\$0.10
Banner Towing		Per Year	\$1,500.00
Glycol Permit		Per Year	\$100.00
Ground Rent		Per sq. ft. per yr.	Appraised FMV or current comparable rate
Cargo Ramp Parking		Linear Ft. per Mo.	\$6.58
GA and Charter Ramp Parking (outside of terminal and leased spaces)			Special Events* Regular Rates
Single Engine Propeller		per calendar day	\$40.00
Multi Engine Propeller		per calendar day	\$60.00
Jet Aircraft		per calendar day	\$120.00



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		*Days when Special Events rates apply are determined by the Executive Director or designee.		
Passenger Facility Charge (PFC)		\$4.50 per Enplaned Commercial Passenger, per FAA approved PFC Application.		
U.S. Customs and Border Protection Fees (CBP)				Rate
		General Aviation Facility (GAF) Fee	Single Engine	\$125.00
			Twin Engine	\$250.00
			> 8,000 lbs.	\$375.00
		Federal Inspection Service Fee	Commercial - Per Passenger	\$5.00
		Surcharge - Any Operation Outside of Normal FIS Hours (Mon-Fri 8.00 a.m. - 4:30 p.m. EST)		\$200.00
Ground Transportation				Rate
		Charter	Passenger Count	Large (30 +)
				Small (30 <)
			Contract	Per Departure
			Non-Contract	Per Departure
		Limousine, Van & Private Motor Carriers of Passengers		Per Year (Per Permit)
Limousine Operations				\$225.00
Rental Car Companies		Customer Facility Charge (CFC) (Per Contract)		Day/Max
				\$4.50/\$49.50
Taxi Cab		Cab Company Operation Permit		Per Year
				\$600.00
Transportation Network Company (TNC) (e.g., Uber, Lyft, etc.)				Annual Permit
				\$1,500.00
				Per Pick Up
				\$2.00
Non-Airline Tenants				Rate
		Level II Office Space (Premier)		Per sq. ft. per year
				\$56.67
		Level I Office Space (Standard)		Per sq. ft. per year
				\$22.88
		CAM (Common Area Maintenance)		Per sq. ft. per year
				\$3.72
Badging Fees				Rate
		Initial Issue		\$85.00
		Renewal/Reissue / Change Outside of Renewal		\$60.00
				\$30.00
		Finger Print Processing		\$30.00
		Contractors (\$100.00 Refunded on Badge Return)		\$200.00
		Contractor badge renewal		\$60.00
		Badges Expired for more than 30 days - Processed as Initial Issue		
		1st Replacement	2nd Replacement	3rd Replacement *
		Lost Badge	\$100.00	\$200.00
		* With Airport Security Coordinator Approval		Rate
		Refund to Employee for Returned "Lost Badge"		\$20.00
		Employee Transfer - Same as Badge Renewal Price Unless Access Level Change (e.g. AOA to Sterile)		
Airport Parking Charges <i>Waived for Authority Employees</i>				Rate
		Parking Pass Replacement		Lost Hang Tag
				\$10.00
		Parking or Safety Violation		Minimum Fine
				\$20.00
		Rental Overflow Parking		Per Month
				\$25.00
		Unattended Vehicle on the Front Drive		Minimum Fine
				\$100.00
Administrative Charges				Rate
		Cyber Key Replacement		\$150.00
		Lost Keys (Plus Actual Cost to Rekey)		\$100.00
		Copies - Black & White (Maximum of 25 Copies)	Per Page	\$0.25
		Copies - Color (Maximum of 25 Copies)	Per Page	\$0.50
		Fax	Per Page	\$1.00
		Police & Other Reports	Per Page	\$3.00
		Returned Check Fee	Per Check	\$25.00
		Administrative Fee	Per Invoice Amount	15%
		Invoice Payment Credit Card Processing Fee	Per Invoice Amount	3.5%
Policy Violations		First Violation		\$100.00
		Second Violation		\$250.00
		Third Violation		\$500.00
		Subsequent Violations		\$1,000.00
Public Room Rental <i>Plus Setup if Required</i>		Terminal tenants can request waiver for approved use		Rate
		Atrium or Board Room	1-4 Hours	\$75.00
		Studebaker Room	1-4 Hours	\$50.00
		Room or Event Setup (Plus Actual Labor Costs)	Per Hour	\$20.00



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Airport Authority Resources	Personnel (minimum charge 1 hour)		Per person
	Monday - Friday 7am - 7pm	Per Hour	\$75.00
	Weekends and Mon - Fri 7pm - 7 am		\$100.00
	Equipment (* Requires Airport Authority Operator) (minimum charge 1 hour/day)		Rate
	Air Compressor	Per Day	\$250.00
	* Fork Lift	Per Hour	\$80.00
	Light Carts	Per 48 Hours	\$455.00
	Lighted X	Per Day	\$375.00
	* Other Heavy Equipment (e.g. Broom, Plow or Large Mower)	Per Hour	\$180.00
	* Pick-up Truck	Per Hour	\$80.00
	* Scissor Lift	Per Day	\$110.00
	* Tractor & Brush Hog	Per Day	\$600.00

Section Two. There shall be added to all sums due the Authority and unpaid, an interest charge of one and one-half (1 1/2%) percent of the principal sum for each full calendar month of delinquency, computed as simple interest. No interest shall be charged upon any account until payment is thirty (30) days overdue, but such interest, when assessed thereafter, shall be computed from the due date.

Section Three. The Authority Reserves the right to wave or reduce any fee, if deemed in the best interest of the Authority, at the discretion of the Executive Director.

Section Four. Any Resolution, Rule, or Regulation of the Board in conflict with any provision of this Resolution is repealed.

Be It Further Resolved, that the officers and agents of the St. Joseph County Airport Authority District Board be, and they are hereby authorized to execute whatever documents and to take whatever actions which may be necessary in order to effectuate the purposes and intent of this Resolution.

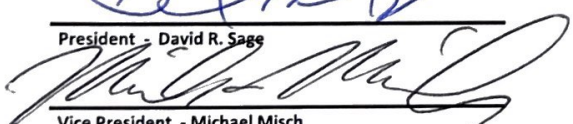
Section Five. This Resolution shall be in full force and effect from and after its passage.

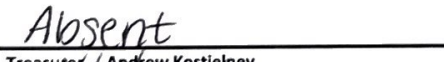
However, the St. Joseph County Airport Authority District Board reserves the right to modify the rates and charges set out herein upon appropriate circumstances by proper procedures as established by the St. Joseph County Airport Authority District Board.

Adopted this 25th day of January 2024.

ST. JOSEPH COUNTY AIRPORT AUTHORITY DISTRICT BOARD


President - David R. Sage


Vice President - Michael Misch


Absent
Treasurer - Andrew Kostielney


Secretary - Vincent Henderson