



RFP 2024-001: AIRPORT BOARD ROOM RELOCATION AND FINANCE OFFICE

ADDENDUM #1

FEBRUARY 2, 2024

Additional Instructions:

Acknowledgement of this Addendum should be made in the Cover Letter of the Proposal.

Additional Information:

Plans for the proposed board room space (currently Mezzanine and Atrium) have been posted under the RFP on the Authority's website: <https://flysbn.com/about-sbn/doing-business/>

Clarifications:

Design of the restrooms shown on the Second Floor schematic drawing is not included in this Proposal.

The sink in the existing board room space is to be removed and not put back in the new Executive Office. This demolition is the only plumbing work anticipated for the entire project.

Questions:

What Audio/Visual equipment needs to be designed in this project?

Answer: To be in compliance with State requirements, the system needs to have recording capabilities for both audio and video. Screen, size, and location will be determined during design development.

There are several alternates in the SD drawing set. Please confirm which alternates should be addressed in our proposal.

Answer: Alternates 1, 2, 3, & 4, are not being considered as part of this project.

Should we list the confirmed alternates as separate line items in our fee?

Answer: Alternates 5, 6, & 7, are being considered. Please include design costs as separate line items for each.



Can you please share with us information on the mechanicals?

Answer: Plans the Authority has for the existing Mezzanine space (new Board Room location) have been posted on the Authority's website. Instructions are under "Additional Information". We do not have plans for the existing board room space (new Finance Office).

Can you share the construction budget for this project?

Answer: The construction budget for this project is \$800,000.