

A G E N D A

**ST. JOSEPH COUNTY AIRPORT AUTHORITY DISTRICT BOARD
SOUTH BEND INTERNATIONAL AIRPORT
4477 PROGRESS DRIVE, SOUTH BEND, INDIANA
MEETING THURSDAY APRIL 25, 2024 TIME 11:30 A.M.**

1. Call to Order.

2. Approve Minutes from the April 5, 2024, Board meeting.

Motion _____ Second _____ Discussion _____ Aye _____ Nay _____

3. Approve Payroll Warrants for April 12, 2024.

Motion _____ Second _____ Discussion _____ Aye _____ Nay _____

4. Approve Invoice Vouchers and Claim Payments as per Schedule dated April 25, 2024.

Motion _____ Second _____ Discussion _____ Aye _____ Nay _____

5. Report of Financial Statement for the Month of February 2024.

Motion to accept the report.

Motion _____ Second _____ Discussion _____ Aye _____ Nay _____

PRIVILEGE OF THE FLOOR

TABLED AND UNFINISHED BUSINESS

None

CONTINUING BUSINESS

None

NEW BUSINESS

1. Consideration to approve Use and Lease agreement for Federal Express Corporation.

Motion _____ Second _____ Discussion _____ Aye _____ Nay _____

2. Consideration to approve Corporate Wings – SBN LLC Addendum 1 to Lease and Operations Agreement.

Motion _____ Second _____ Discussion _____ Aye _____ Nay _____

3. Consideration to approve Atlantic Aviation Addendum 1 to Lease and Operations Agreement.

Motion _____ Second _____ Discussion _____ Aye _____ Nay _____

4. Consideration to extend Operating Permit for Plane Care of Northern MI, Inc, d/b/a MI Jet Services.

Motion _____ Second _____ Discussion _____ Aye _____ Nay _____

5. Consideration to authorize staff to award public works projects pursuant to Indiana Code 36-1-12, Public Works Projects, while SJCAA Purchasing Policies are being updated to reflect the current Indiana Code.

Motion _____ Second _____ Discussion _____ Aye _____ Nay _____

6. Consideration for Authority to sell approximately 19 acres in the Blackthorn Development area.

Motion _____ Second _____ Discussion _____ Aye _____ Nay _____

7. Consideration to enter into a five-year agreement, plus two optional years, with AeroCloud Systems Ltd to provide The Common Use Passenger Processing System (CUPPS) hardware and software at the SBN International Airport, at a one time cost of \$64,797, and annual fee of \$39,500, with annual increases starting the third year of the contract and authorizing the CEO & Executive Director to sign the necessary documents to complete this project.

Motion _____ Second _____ Discussion _____ Aye _____ Nay _____

EXECUTIVE DIRECTOR’S REPORT

ADJOURNMENT

1. Motion to adjourn the meeting.

Motion _____ Second _____ Discussion _____ Aye _____ Nay _____