



Airport Rates and Charges

Effective May 1, 2024
Approved by the Airport Authority Board of Directors

Resolution 2024-03

A RESOLUTION ESTABLISHING RATES AND CHARGES FOR PERSONS, FIRMS, OR CORPORATIONS DOING BUSINESS WITH THE ST. JOSEPH COUNTY AIRPORT AUTHORITY BEGINNING May 1, 2024

WHEREAS, Ordinance 2015-01 ordained that the Authority shall establish a schedule of fees, charges, rates and conditions for all users of facilities and services with the jurisdiction of the St. Joseph County Airport Authority District and for all persons, firms, or corporations doing business with the St. Joseph County Airport Authority; and,

WHEREAS, Resolution 2024-02 established Rates and Charges for doing business with the Saint Joseph County Airport Authority in calendar year 2024; and

WHEREAS, the Saint Joseph County Airport Authority wishes to make corrections to language and rates, and amend some rates

NOW, THEREFORE BE IT RESOLVED BY THE ST. JOSEPH COUNTY AIRPORT AUTHORITY THAT:

Section One. For the fiscal year ending December 31, 2024, the following rates and charges shall be set for all users of facilities and services within the jurisdiction of the St. Joseph County Airport Authority District and for all persons, firms, or corporations doing business with the St. Joseph County Airport Authority, except for those persons, firms, or corporations which have negotiated rates and charges through a separate agreement with the St. Joseph County Airport Authority.

Commercial Aviation Fees		Per 1,000 lbs. Maximum Gross Landing Weight (MGLW)		Signatory	Non-Signatory
Landing Fees				\$1.51	\$3.31
Aircraft Loading Bridge Fees				Signatory	Non-Signatory
All Aircraft*		Loading Bridge	Per Flight	\$13.67	\$30.53
		Switchback Ramp	Per Flight	\$136.50	\$191.10
Terminal Space - Exclusive				Signatory	Non-Signatory
		Administrative	Per sq. ft. per year	\$22.88	\$52.63
		Counter	Per sq. ft. per year	\$51.21	\$106.64
		Operations	Per sq. ft. per year	\$45.60	\$106.64
		Bag Make-up	Per sq. ft. per year	\$39.02	\$106.64
		Per Turn Fee		\$73.38	\$153.39
Terminal Space - Common Space				Signatory	Non-Signatory
		Hold Room Area	Per sq. ft. per year	\$47.32	
		Check Point	Per sq. ft. per year	\$47.32	
		Bag Claim	Per sq. ft. per year	\$53.05	
		Inbound Bag Room	Per sq. ft. per year	\$39.02	
		Public Address System	Per Month	\$41.63	\$91.38
Airline Shared Costs *		* Allocation by enplaned passengers compared to total enplaned passengers.		Signatory	
		Security	Per Month	\$74,089.47	
		Access Control	Per Month	\$87,126.06	
Charter Airline Fees		(In addition to Landing and Loading Bridge Fees)		Signatory	Non-Signatory
		Counter Fee - Per Enplaned Passenger		\$0.77	
		Terminal Common Space - Per Enplaned Passenger		\$4.54	
		Terminal Common Space - Per Deplaned Passenger		\$1.42	
		Gate Fee	Per Flight		\$259.37
		Per Turn Fee - Terminal Space	Per Flight	\$71.24	\$148.92
		Public Address System	Per Month	\$41.63	\$88.72
General Aviation Fees				Regular	Special Events*
Landing Fees		Aircraft less than 9,000 lbs.	per landing	\$0.00	\$20.00
		Aircraft 9,000 lbs. and over	Per 1,000 lbs. MGLW	\$2.81	\$3.31
Note: U.S. Government owned aircraft and Tenant based General Aviation Aircrafts are exempt from landing fees.				(MGLW - Maximum Gross Landing Weight)	
Aircraft Parking Fees		Apply to General Aviation and Charter Aircrafts, parked for 3 or more hours, exclusive of terminal ramp or leased space			
				Regular	Special Events*
		Single Engine Propeller Aircraft	per calendar day	\$22.00	\$45.00
		Multi Engine Propeller Aircraft	per calendar day	\$33.00	\$70.00
		Jet Aircraft	per calendar day	\$66.00	\$135.00
*Special event dates are designated by the CEO and Executive Director and published on the SBN website at least 30 days in advance.					
U.S. Customs and Border Protection Fees (CBP)				M-F, 8am - 4:30pm	Other times
		Single Engine Propeller Aircraft		\$125.00	\$325.00
		Multi Engine Propeller Aircraft		\$250.00	\$450.00
		Jet Aircraft		\$375.00	\$575.00
		Federal Inspection Service Fee: Commercial - Per Deplaned Passenger		\$5.00	



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Other Airport Fees				Rate
Fuel Flowage Fees			Per Gallon	\$0.10
Banner Towing			Per Year	\$1,500.00
Glycol Permit			Per Year	\$100.00
Ground Rent		Per sq. ft. per yr.	Appraised FMV or current comparable rate	
Cargo Ramp Parking		Linear Ft. per Mo.	\$6.58	\$14.09
Passenger Facility Charge (PFC) \$4.50 per Enplaned Commercial Passenger, per FAA approved PFC Application.				
Ground Transportation				Rate
Charter			<i>Passenger Count</i>	
			Large (30 +)	Small (30 <)
	Contract	Per Departure	\$62.05	\$34.75
Non-Contract	Per Departure	\$136.51	\$76.44	
Limousine Operations	Limousine, Van & Private Motor Carriers of Passengers		Per Year (Per Permit)	\$225.00
Rental Car Companies	Customer Facility Charge (CFC) (Per Contract)		Day/Max	\$4.50/\$49.50
Taxi Cab	Cab Company Operation Permit		Per Year	\$600.00
Transportation Network Company (TNC) <small>(e.g.: Uber, Lyft, etc.)</small>	New TNC rates effective July 1, 2024		Annual Permit	\$1,500.00
			Per Pick Up	\$2.50
			Per Drop Off	\$2.50
Non-Airline Tenants				Rate
Level II Office Space (Premier)			Per sq. ft. per year	\$56.67
Level I Office Space (Standard)			Per sq. ft. per year	\$22.88
CAM (Common Area Maintenance)			Per sq. ft. per year	\$3.72
Badging Fees				Rate
			SIDA / Sterile	AOA/Public
Initial Issue			\$85.00	\$30.00
Renewal/Reissue / Change Outside of Renewal			\$60.00	\$25.00
				Rate
Finger Print Processing				\$30.00
Contractors (\$100.00 Refunded on Badge Return)				\$200.00
<i>Contractor badge renewal</i>				\$60.00
Badges Expired for more than 30 days - Processed as Initial Issue				
		1st Replacement	2nd Replacement*	3rd Replacement *
Lost Badge		\$100.00	\$200.00	\$300.00
<i>* With Airport Security Coordinator Approval</i>				Rate
Refund to Employee for Returned "Lost Badge"				\$20.00
<i>Employee Transfer - Same as Badge Renewal Price Unless Access Level Change (e.g. AOA to Sterile)</i>				
Airport Parking Charges				Rate
<i>Waived for Authority Employees</i>				
Parking Pass Replacement			Lost Hang Tag	\$10.00
Parking or Safety Violation			Minimum Fine	\$20.00
Rental Overflow Parking			Per Month	\$25.00
Unattended Vehicle on the Front Drive			Minimum Fine	\$100.00
Administrative Charges				Rate
Cyber Key Replacement				\$150.00
Lost Keys (Plus Actual Cost to Rekey)				\$100.00
Copies - Black & White (Maximum of 25 Copies)			Per Page	\$0.25
Copies - Color (Maximum of 25 Copies)			Per Page	\$0.50
Fax			Per Page	\$1.00
Police & Other Reports			Per Page	\$3.00
Returned Check Fee			Per Check	\$25.00
Administrative Fee			Per Invoice Amount	15%
Invoice Payment Credit Card Processing Fee			Per Invoice Amount	3.5%
Policy Violations				Rate
First Violation				\$100.00
Second Violation				\$250.00
Third Violation				\$500.00
Subsequent Violations				\$1,000.00
Public Room Rental				Rate
<i>Terminal tenants can request waiver for approved use</i>				
<i>Plus Setup If Required</i>			1-4 Hours	\$75.00
Atrium or Board Room			1-4 Hours	\$50.00
Studebaker Room			Per Hour	\$20.00
Room or Event Setup (Plus Actual Labor Costs)				



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Airport Authority Resources			Per person
Personnel (minimum charge 1 hour)			
Monday - Friday 7am - 7pm	Per Hour		\$75.00
Weekends and Mon - Fri 7pm - 7 am			\$100.00
Equipment (* Requires Airport Authority Operator) (minimum charge 1 hour/day)			Rate
Air Compressor	Per Day		\$250.00
* Fork Lift	Per Hour		\$80.00
Light Carts	Per 48 Hours		\$455.00
Lighted X	Per Day		\$375.00
* Other Heavy Equipment (e.g. Broom, Plow or Large Mower)	Per Hour		\$180.00
* Pick-up Truck	Per Hour		\$80.00
* Scissor Lift	Per Day		\$110.00
* Tractor & Brush Hog	Per Day		\$600.00

Section Two. There shall be added to all sums due the Authority and unpaid, an interest charge of one and one-half (1 1/2%) percent of the principal sum for each full calendar month of delinquency, computed as simple interest. No interest shall be charged upon any account until payment is thirty (30) days overdue, but such interest, when assessed thereafter, shall be computed from the due date.

Section Three. The Authority Reserves the right to waive or reduce any fee, if deemed in the best interest of the Authority, at the discretion of the Executive Director.

Section Four. Any Resolution, Rule, or Regulation of the Board in conflict with any provision of this Resolution is repealed.

Be It Further Resolved, that the officers and agents of the St. Joseph County Airport Authority District Board be, and they are hereby authorized to execute whatever documents and to take whatever actions which may be necessary in order to effectuate the purposes and intent of this Resolution.

Section Five. This Resolution shall be in full force and effect from and after its passage.


However, the St. Joseph County Airport Authority District Board reserves the right to modify the rates and charges set out herein upon appropriate circumstances by proper procedures as established by the St. Joseph County Airport Authority District Board.

Adopted this 5th day of April 2024.

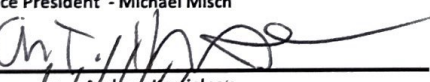
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