



Airport Rates and Charges

Effective July 1, 2024

Approved by the Airport Authority Board of Directors

Resolution 2024-06

A RESOLUTION ESTABLISHING RATES AND CHARGES FOR PERSONS, FIRMS, OR CORPORATIONS DOING BUSINESS WITH THE ST. JOSEPH COUNTY AIRPORT AUTHORITY BEGINNING July 1, 2024

WHEREAS, Ordinance 2015-01 ordained that the Authority shall establish a schedule of fees, charges, rates and conditions for all users of facilities and services with the jurisdiction of the St. Joseph County Airport Authority District and for all persons, firms, or corporations doing business with the St. Joseph County Airport Authority; and,

WHEREAS, Resolution 2024-03 established Rates and Charges for doing business with the Saint Joseph County Airport Authority in calendar year 2024; and

WHEREAS, the Saint Joseph County Airport Authority wishes to make corrections to language and rates, and add a new fee;

NOW, THEREFORE BE IT RESOLVED BY THE ST. JOSEPH COUNTY AIRPORT AUTHORITY THAT:

Section One. For the fiscal year ending December 31, 2024, the following rates and charges shall be set for all users of facilities and services within the jurisdiction of the St. Joseph County Airport Authority District and for all persons, firms, or corporations doing business with the St. Joseph County Airport Authority, except for those persons, firms, or corporations which have negotiated rates and charges through a separate agreement with the St. Joseph County Airport Authority.

		Signatory	Non-Signatory
Commercial Aviation Fees	Landing Fees	Per 1,000 lbs. Maximum Gross Landing Weight (MGLW)	
		\$1.51	\$3.31
Aircraft Loading Bridge Fees	All Aircraft*		
Terminal Space - Exclusive	Administrative	Per sq. ft. per year	Per sq. ft. per year
		\$22.88	\$52.63
Terminal Space - Common Space	Hold Room Area	Per sq. ft. per year	Per sq. ft. per year
		\$47.32	\$47.32
Airline Shared Costs *	* Allocation by enplaned passengers compared to total enplaned passengers.		
		\$74,089.47	\$74,089.47
Terminal Space - Common Use Ticket and Operations Space	Per Enplaned Passenger		
		\$1.00	\$1.50
Charter Airline Fees	(In addition to Landing and Loading Bridge Fees)		
		\$0.77	\$1.42
General Aviation Fees	Landing Fees		
		\$0.00	\$20.00
Aircraft Parking Fees	Single Engine Propeller Aircraft	per calendar day	per calendar day
		\$22.00	\$45.00
U.S. Customs and Border Protection Fees (CBP)	Single Engine Propeller Aircraft		
		\$125.00	\$325.00
U.S. Customs and Border Protection Fees (CBP)	Multi Engine Propeller Aircraft		
		\$250.00	\$450.00
U.S. Customs and Border Protection Fees (CBP)	Jet Aircraft		
		\$375.00	\$575.00
U.S. Customs and Border Protection Fees (CBP)	Federal Inspection Service Fee: Commercial - Per Deplaned Passenger		
		\$5.00	\$5.00

Note: U.S. Government owned aircraft and Tenant based General Aviation Aircrafts are exempt from landing fees. (MGLW - Maximum Gross Landing Weight)

*Special event dates are designated by the CEO and Executive Director and published on the SBN website at least 30 days in advance.



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Other Airport Fees				Rate
Fuel Flowage Fees			Per Gallon	\$0.10
Banner Towing			Per Year	\$1,500.00
Glycol Permit			Per Year	\$100.00
Ground Rent		Per sq. ft. per yr.	Appraised FMV or current comparable rate	
Cargo Ramp Parking		Linear Ft. per Mo.	\$6.58	\$14.09
Passenger Facility Charge (PFC) \$4.50 per Enplaned Commercial Passenger, per FAA approved PFC Application.				
Ground Transportation				Rate
Charter	<i>Passenger Count</i>		Large (30 +)	Small (30 <)
	Contract	Per Departure	\$62.05	\$34.75
	Non-Contract	Per Departure	\$136.51	\$76.44
Limousine Operations	Limousine, Van & Private Motor Carriers of Passengers		Per Year (Per Permit)	\$225.00
Rental Car Companies	Customer Facility Charge (CFC) (Per Contract)		Day/Max	\$4.50/\$49.50
Taxi Cab	Cab Company Operation Permit		Per Year	\$600.00
Transportation Network Company (TNC) <i>(e.g.: Uber, Lyft, etc.)</i>			Annual Permit	\$1,500.00
			Per Pick Up	\$2.50
			Per Drop Off	\$2.50
Non-Airline Tenants				Rate
Level II Office Space (Premier)			Per sq. ft. per year	\$56.67
Level I Office Space (Standard)			Per sq. ft. per year	\$22.88
CAM (Common Area Maintenance)			Per sq. ft. per year	\$3.72
Badging Fees				Rate
Initial Issue			\$85.00	\$30.00
Renewal/Reissue / Change Outside of Renewal			\$60.00	\$25.00
				Rate
Finger Print Processing				\$30.00
Contractors (\$100.00 Refunded on Badge Return)				\$200.00
<i>Contractor badge renewal</i>				\$60.00
Badges Expired for more than 30 days - Processed as Initial Issue				
		1st Replacement	2nd Replacement*	3rd Replacement *
Lost Badge		\$100.00	\$200.00	\$300.00
				Rate
* With Airport Security Coordinator Approval				
Refund to Employee for Returned "Lost Badge"				\$20.00
<i>Employee Transfer - Same as Badge Renewal Price Unless Access Level Change (e.g. AOA to Sterile)</i>				
Airport Parking Charges				Rate
<i>Waived for Authority Employees</i>				
Parking Pass Replacement			Lost Hang Tag	\$10.00
Parking or Safety Violation			Minimum Fine	\$20.00
Rental Overflow Parking			Per Month	\$25.00
Unattended Vehicle on the Front Drive			Minimum Fine	\$100.00
Administrative Charges				Rate
Cyber Key Replacement				\$150.00
Lost Keys (Plus Actual Cost to Rekey)				\$100.00
Copies - Black & White (Maximum of 25 Copies)			Per Page	\$0.25
Copies - Color (Maximum of 25 Copies)			Per Page	\$0.50
Fax			Per Page	\$1.00
Police & Other Reports			Per Page	\$3.00
Returned Check Fee			Per Check	\$25.00
Administrative Fee			Per Invoice Amount	15%
Invoice Payment Credit Card Processing Fee			Per Invoice Amount	3.5%
Policy Violations				Rate
First Violation				\$100.00
Second Violation				\$250.00
Third Violation				\$500.00
Subsequent Violations				\$1,000.00
Public Room Rental				Rate
<i>Terminal tenants can request waiver for approved use</i>				
<i>Plus Setup if Required</i>				
Atrium or Board Room			1-4 Hours	\$75.00
Studebaker Room			1-4 Hours	\$50.00
Room or Event Setup (Plus Actual Labor Costs)			Per Hour	\$20.00



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Airport Authority Resources	Personnel (minimum charge 1 hour)		Per person
	Monday - Friday 7am - 7pm	Per Hour	\$75.00
	Weekends and Mon - Fri 7pm - 7 am		\$100.00
	Equipment (* Requires Airport Authority Operator) (minimum charge 1 hour/day)		Rate
	Air Compressor	Per Day	\$250.00
	* Fork Lift	Per Hour	\$80.00
	Light Carts	Per 48 Hours	\$455.00
	Lighted X	Per Day	\$375.00
	* Other Heavy Equipment (e.g. Broom, Plow or Large Mower)	Per Hour	\$180.00
	* Pick-up Truck	Per Hour	\$80.00
	* Scissor Lift	Per Day	\$110.00
	* Tractor & Brush Hog	Per Day	\$600.00

Section Two. There shall be added to all sums due the Authority and unpaid, an interest charge of one and one-half (1 1/2%) percent of the principal sum for each full calendar month of delinquency, computed as simple interest. No interest shall be charged upon any account until payment is thirty (30) days overdue, but such interest, when assessed thereafter, shall be computed from the due date.

Section Three. The Authority Reserves the right to waive or reduce any fee, if deemed in the best interest of the Authority, at the discretion of the Executive Director.

Section Four. Any Resolution, Rule, or Regulation of the Board in conflict with any provision of this Resolution is repealed.

Be It Further Resolved, that the officers and agents of the St. Joseph County Airport Authority District Board be, and they are hereby authorized to execute whatever documents and to take whatever actions which may be necessary in order to effectuate the purposes and intent of this Resolution.

Section Five. This Resolution shall be in full force and effect from and after its passage.

However, the St. Joseph County Airport Authority District Board reserves the right to modify the rates and charges set out herein upon appropriate circumstances by proper procedures as established by the St. Joseph County Airport Authority District Board.

Adopted this 26th day of June 2024.

ST. JOSEPH COUNTY AIRPORT AUTHORITY DISTRICT BOARD

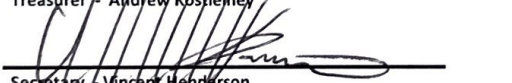


 President - David R. Sage

Vice President - Michael Misch

Absent

 Treasurer - Andrew Kostelney



 Secretary - Vincent Henderson